INSTRUCTION SHEET FOR APPLICATION FOR INSTALLATION PERMIT
(To install or alter elevators, dumbwaiters, escalators, moving walks and manlifts)

Instructions
Please completely fill out the APPLICATION FOR INSTALLATION PERMIT (To install or alter elevators, dumbwaiters, escalators, moving walks and manlifts).

Please make checks payable to: DIRECTOR, BUDGET & FINANCE
Payment checks are required with application.

The Delivery Information section below lists various delivery options. Please select the most convenient method and submit the completed form accordingly.

Please remember to sign and date the form before submitting it.

Delivery Information
Delivery by U.S. Mail or In-Person
Department of Labor and Industrial Relations, Hawaii Occupational Safety & Health Division
Princess Keelikolani Building, 830 Punchbowl Street, Room 425, Honolulu, Hawaii 96813

Fax
Department of Labor and Industrial Relations, Hawaii Occupational Safety & Health Division
(808) 586-9150
**APPLICATION FOR INSTALLATION PERMIT**
(To install or alter elevators, dumbwaiters, escalators, moving walks and manlifts)

Applicant (Elevator Contractor)  
Date__________________

Building Name

Building Address

Anticipated dates of installation:  
Start  
Completion

Have plans and specifications been submitted to the Department of Labor and Industrial Relations?

<table>
<thead>
<tr>
<th>Type of Object</th>
<th>No.</th>
<th>Install or Alter</th>
<th>No. of Floors Rise</th>
<th>Departmental Use</th>
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Signature of Applicant

FOR DEPARTMENTAL USE

Approved  
Not Approved  

Elevator Inspection Section

Visit our Website at www.hawaii.gov/labor for ALL interactive and downloadable forms.  
(Rev. 10/05)