



# How do I apply?



# Online Filing

**[uiclaims.hawaii.gov](http://uiclaims.hawaii.gov)**

Monday-Friday 6:30am to 11:30pm

Weekends & Holidays 9:00am to  
11:30pm



# [uiclaims.hawaii.gov](http://uiclaims.hawaii.gov)

 State of Hawaii  
Department of Labor and Industrial Relations

## Unemployment Insurance

### Announcements

**APPEALS AVAILABLE ONLINE**

As of December 3, 2013, claimants or employers may appeal Unemployment Insurance Division determinations to the Employment Security Appeals Referees' Office (ESARO)... [see more >>](#)

**FOR EMPLOYERS: SUBMIT LOW EARNINGS REPORTS ONLINE**

The Electronic Low Earnings Reporting and Monitoring System (ELERM) is now available. Please create an account and log in to access the ELERM system. For more information [click here](#).

**Claimant Services  
Login/Create Account**

- Apply for Benefits
- Reactivate an Existing Claim
- File a Claim Certification
- Check Claim/Payment Status
- File/View Appeals
- Update Personal Information
- Additional Services/Information

**Employer Services  
Login/Create Account**

- File Low Earnings Report
- File/View Appeals
- Additional Services/Information

To submit quarterly contribution and wage report, use [HUI Express](#)



# Create a User Account

 State of Hawaii  
Department of Labor and Industrial Relations

## Unemployment Insurance

### Claimant Services

**Create your personal account.** Before filing online for unemployment benefits or viewing your payment history, you must [create a new personal account](#), which includes creating your **username** and **password**. If you already have a personal account, please proceed by entering your **username** below.

#### Claimant Login

Username [Forgot?](#)

  

**Create Claimant Account**  
To create a personal online account, [click here](#)

### Claimant Announcements

#### EMERGENCY UNEMPLOYMENT COMPENSATION(EUC)

Unless Congress acts, the Emergency Unemployment Compensation (EUC) program will expire on January 1, 2014. The **final EUC payment** is the week ending **December 28, 2013**. No further benefits will be paid after the week ending December 28, 2013 even if a balance remains in your account.

---

#### EMERGENCY UNEMPLOYMENT COMPENSATION(EUC)

The Budget Control Act of 2011 require... [see more >>](#)

### When to File Online

File online during **these times only**:

- :: Monday through Friday**  
6:30 a.m. to 11:00 p.m.  
Hawaii Standard Time
- :: Weekends and Holidays**  
9:00 a.m. to 11:00 p.m.  
Hawaii Standard Time

NOTE: Hours do not apply to Appeals and Reactivations. Please log in to see hours of availability.

### Unemployment Info

[Other Ways to File](#)

[Unemployment Insurance home page](#)

[Benefits Estimator](#)

[Videos: How to File Online Claim Certifications](#)

[https://huiclaims2.hawaii.gov/UI\\_ClaimWEB/#](https://huiclaims2.hawaii.gov/UI_ClaimWEB/#)



# After you complete registration, log in and file an initial claim

## Menu

**Complete Registration (xxx-xx-7777)**

---

- ▶ CLAIM CERTIFICATION**  
*File weekly or biweekly claim certifications*  
After filing an initial claim or reactivating an existing claim, you must file claim certifications for weeks that you are unemployed to receive benefits.
- ▶ INITIAL CLAIM**  
*Start a new claim*  
File a new application if this is the first time you are filing or if you have not filed an application within the past twelve months.
- ▶ REACTIVATE CLAIM**  
*Reopen a claim that has not expired*  
Reactivate your claim if you have to report a recent job separation, or your claim is Inactive or you will not or did not file a claim certification for the past two or more weeks.  
**You can Reactivate your claim Monday through Friday - 6:30 a.m. to 5:30 p.m.**  
**Reactivation is unavailable - Weekends and Holidays**
- ▶ APPEALS**  
File an appeal, get hearing information and see appeal statuses.  
**You can file your appeal Monday through Friday - 6:30 a.m. to 5:30 p.m.**  
**Weekends and Holidays - 9:00 a.m. to 5:30 p.m.**

**MANAGE MY ACCOUNT**

- [Claim Inquiry](#)  
Review claim information and check the status of claims filed.
- [Direct Deposit](#)  
Request or stop benefit payments to be directly deposited to your bank account.
- [Address Change](#)  
The address must be in the state you are currently residing. If you are not residing in the United States, Virgin Islands or Puerto Rico, please contact your local office for assistance in making an address change.
- [Edit Profile](#)  
Change your username and/or password; email address; security question(s), security answer(s), security image and/or security phrase.

Copyright © 2007-2009 State of Hawaii - All rights reserved.



## Be prepared to provide your:

- ❖ Social Security Number
- ❖ All employment for the past 18 months such as:
  - Employer's name and address
  - Dates of employment
  - Reason for separation
- ❖ Direct Deposit Information
  - Routing Number
  - Account Number



**What do I need to do after  
filing my initial claim?**



# Work Registration

- You must register for work within **7 calendar days** after filing your unemployment claim by posting your resume online at HireNet Hawaii.

**[www.hirenethawaii.com](http://www.hirenethawaii.com)**

**or**

- If you are a member of an approved referring union, you must have your union complete form UC-226 "Verification of Registration for Work".



# Work Search Requirements

- You must make 3 verifiable job contacts per week.
- Maintain a record of your job contacts.
- If you are a member of a referring union, you must follow your union's work search requirements.



# File Weekly/Biweekly Claims

- You must file weekly claim certifications for each week in order to receive benefits.
- The normal filing period will be weekly for the first 2 weeks and bi-weekly (every two weeks) for the following weeks.
- Log in to your online account and select “Claim Inquiry” to view your filing schedule.



To file your claim certifications,  
log in to your account at: [uiclaims.hawaii.gov](http://uiclaims.hawaii.gov)

Department of Labor and Industrial Relations **Unemployment Insurance** [Logout](#)

## Menu

Account Micham (xxx-xx-0001)

---

**▶ CLAIM CERTIFICATION**  
*File weekly or biweekly claim certifications*  
After filing an initial claim or reactivating an existing claim, you must file claim certifications for weeks that you are unemployed to receive benefits.

**▶ INITIAL CLAIM**  
*Start a new claim*  
File a new application if this is the first time you are filing or if you have not filed an application within the past twelve months.

**▶ REACTIVATE CLAIM**  
*Reopen a claim that has not expired*  
Reactivate your claim if you have to report a recent job separation, or your claim is Inactive or you will not or did not file a claim certification for the past two or more weeks.  
**You can Reactivate your claim Monday through Friday - 6:30 a.m. to 5:30 p.m.**  
Reactivation is unavailable - Weekends and Holidays

**▶ APPEALS**  
File an appeal, get hearing information and see appeal statuses.  
**You can file your appeal Monday through Friday - 6:30 a.m. to 5:30 p.m.**  
Weekends and Holidays - 9:00 a.m. to 5:30 p.m.

### MANAGE MY ACCOUNT

[Claim Inquiry](#)  
Review claim information and check the status of claims filed.

[Direct Deposit](#)  
Request or stop benefit payments to be directly deposited to your bank account.

[Address Change](#)  
The address must be in the state you are currently residing. If you are not residing in the United States, Virgin Islands or Puerto Rico, please contact your local office for assistance in making an address change.

[Edit Profile](#)  
Change your username and/or password; email address; security question(s), security answer(s), security image and/or security phrase.

Copyright © 2007-2009 State of Hawaii - All rights reserved.



## Unemployment benefits paid to you is taxable income

- You can elect to have federal and state income taxes withheld.
- IRS Form 1099-G is mailed to you by January 31<sup>st</sup> for your records and the amount paid is reported to the IRS and State Tax Office.



# Pension Deductions

- Pension and retirement income from plans financed 100% by the employer is deductible from your weekly benefit amount. No deduction is made if you contributed to the pension plan.
- The amount deductible is equal to the weekly prorated amount of the pension.
- Social Security does not affect your UI benefits.



**For more information, please visit us at:**

- <http://labor.hawaii.gov/ui>

**If you have any questions, call your local unemployment office:**

- Honolulu & Kaneohe – 586-8970 or 586-8971
- Waipahu – 675-0030
- Hilo – 974-4086
- Kona – 322-4822
- Maui – 984-8400
- Molokai – 553-1750
- Kauai – 274-3043
- Liable Interstate Unit – 1(808) 586-8960