

NEIL ABERCROMBIE
GOVERNOR



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May 5, 2011

(SN 135)

WIA BULLETIN NO. 03-11

TO: WIA Partners

SUBJECT: WIA Planning Estimates and Actual HireNet Maintenance Fees for
Program Year 2011

PURPOSE

The purpose of this bulletin is to transmit planning estimates for Program Year (PY) 2011 for programs under Title I of the Workforce Investment Act (WIA) as well as actual costs for the WIA portion of the HireNet maintenance fee.

BACKGROUND

Planning estimates for PY 2011 funding of WIA Title I programs were issued in the Training Employment Notice (TEN) No. 28-10 on March 21, 2011 as the Employment Training Administration awaits passage of the FY 2011 DOL Appropriations Act. These figures were used to calculate estimated local-level allocations in accordance with the WIA statute and the WIA State Plan for Hawaii.

The PY 2011 estimated allotments are as follows:

Youth Program:	\$ 2,542,922
Adult Program:	\$ 2,654,414
Dislocated Worker Program:	\$ 2,826,708

POLICY

Youth Program Funds

WIA Youth Program funds are being distributed as follows:

Total Allotment: \$ 2,542,922
State Level Funds (15%): \$ 381,438
Local Area Funds (85%): \$ 2,161,484

Local Area Allocations

Local Area	Proportion	Administrative Funds	Program Activity Funds	Total Amount
Oahu County	0.5447	\$117,735	\$1,059,625	\$1,177,360
Hawaii County	0.2251	48,654	437,896	486,550
Maui County	0.1608	34,756	312,811	347,567
Kauai County	0.0694	15,000	135,007	150,007
TOTAL	1.0000	\$216,145	\$1,945,339	\$2,161,484

Adult Program Funds

WIA Adult Program funds are being distributed as follows:

Total Allotment: \$ 2,654,414
State Level Funds (15%): \$ 398,162
Local Area Funds (85%): \$ 2,256,252

Local Area Allocations

Local Area	Proportion	Administrative Funds	Program Activity Funds	Total Amount
Oahu County	0.5507	\$124,252	\$1,118,266	\$1,242,518
Hawaii County	0.2266	51,126	460,141	511,267
Maui County	0.1527	34,453	310,077	344,530
Kauai County	0.0700	15,794	142,143	157,937
TOTAL	1.0000	\$225,625	\$2,030,627	\$2,256,252

Dislocated Worker Program Funds

WIA Dislocated Worker Program funds are being distributed as follows:

Total Allotment:	\$ 2,826,708
State Level Funds (15%):	\$ 424,006
Rapid Response Funds (5%):	\$ 141,335
Local Area Funds (80%):	\$ 2,261,367

Local Area Allocations

Local Area	Proportion	Administrative Funds	Program Activity Funds	Total Amount
Oahu County	0.53125	\$ 120,134	\$1,081,217	\$1,201,351
Hawaii County	0.20078	45,403	408,634	454,037
Maui County	0.18640	42,151	379,368	421,519
Kauai County	0.08157	18,445	166,015	184,460
TOTAL	1.00000	\$ 226,133	\$2,035,234	\$2,261,367

Total Local Area Funds

The total WIA Title I formula funds being allocated to the local areas are as follows:

Local Area	Administrative Pool Funds	Youth Program Activity Funds	Adult Program Activity Funds	Dislocated Worker Program Activity Funds	Total Amount
Oahu County	\$362,121	\$1,059,625	\$1,118,266	\$1,081,217	\$3,621,229
Hawaii County	145,183	437,896	460,141	408,634	1,451,854
Maui County	111,360	312,811	310,077	379,368	1,113,616
Kauai County	49,239	135,007	142,143	166,015	492,404
TOTAL	\$667,903	\$1,945,339	\$2,030,627	\$2,035,234	\$6,679,103

The Youth, Adult, and Dislocated Worker grant funds allocated to each local area will be contracted to the mayor of each county as the local grant recipient for WIA.

PY 2011 HireNet Maintenance Fee

Attachments 1 to 3 shows the cost allocation for HireNet per county. Monthly costs are shown on Attachment 2 and the final distribution between all programs is given on Attachment 3.

Local Area	PY 11 HireNet Maintenance Fee	Monthly Cost
Oahu County	\$168,417	\$14,035
Hawaii County	83,971	6,998
Maui County	24,089	2,007
Kauai County	31,751	2,646
TOTAL	\$308,228	\$25,686

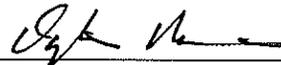
Counties are required to develop formulas based on actual usage to divide this expense among the WIA Adult, Dislocated Worker and Youth programs. Documentation must be retained to show how HireNet costs are being allocated.

PROCEDURE

Grant recipients should use the planning estimates for their respective areas to prepare the program activities and administration budgets and narratives for the WIA PY 2011 Annual Plans. Please refer to Appendix B of the WIA Financial Management Manual for instructions on completing the necessary budget forms. The HireNet maintenance fee should be listed on Budget Detail A-5, Contractual Services. These plans with *original signatures* are **due in** the State Department of Labor and Industrial Relations, Workforce Development Division, 830 Punchbowl Street, #329, Honolulu, Hawaii, 96813, **no later than May 23, 2011**.

INQUIRIES

Questions regarding this bulletin should be directed to Ms. Linda Sakamoto, Training and Development Program Specialist, at (808) 586-9059.



DWIGHT TAKAMINE

Attachments

PY 11 HireNet Maintenance Fee

July 1, 2011 - June 30, 2012

PROGRAM YEAR 2011 WIA HIRENET MAINTENANCE FEE
July 1, 2011 - June 30, 2012

BASE EXPENSE FOR WIA

Total Annual Cost for the HireNet System	\$715,000
Less Spidering Feature Expense *	<u>-\$45,000</u>
	\$670,000

* Paid by Wagner-Peyser (W-P), Veterans Programs and W-P Youth

DISTRIBUTION OF COST BETWEEN PROGRAMS

Program	HNH Fields Used	Percent Distribution	Pro-Rated Share 1/1 - 6/30/10
Workforce Investment Act (WIA)	284	0.613391	\$410,972
Wagner-Peyser (W-P) **	179	0.386609	\$259,028
TOTAL	463	1.000000	\$670,000

** Includes Veterans Programs and W-P Youth

DISTRIBUTION OF WIA SHARE BETWEEN COUNTIES

County	Participants Served - Report 9091 -	Percent Distribution	WIA Pro-Rata Share by County	Less 25% (paid by WDD Admin)	Net Cost to be Paid by the Counties	Monthly Cost
Oahu	12,794	0.546402	\$224,556	\$56,139	\$168,417	\$28,070
Hawaii	6,379	0.272432	\$111,962	\$27,991	\$83,971	\$13,995
Maui	1,830	0.078155	\$32,119	\$8,030	\$24,089	\$4,015
Kauai	2,412	0.103011	\$42,335	\$10,584	\$31,751	\$5,292
TOTAL	23,415	1.000000	\$410,972	\$102,744	\$308,228	\$51,372

Participant Served counts are from the **WIA Annual Report 9091** for the Period 7/1/09 through 6/30/10, Table M, and include *Total Adult Customers* and *Total Youth (14-21)*.

PROGRAM YEAR 2011 WIA HIRENET MAINTENANCE FEE
July 1, 2011 - June 30, 2012

COST FROM JULY 1, 2010 - JUNE 30, 2011 (12 Months)

County	Net Cost to be Paid by the Counties	Monthly Cost
Oahu	\$168,417	\$14,035
Hawaii	\$83,971	\$6,998
Maui	\$24,089	\$2,007
Kauai	\$31,751	\$2,646
TOTAL	\$308,228	\$25,686

**HireNet Allocation of Annual Maintenance Fee -- All Programs for PY 2011
July 1, 2011 - June 30, 2012**

Program: Workforce Investment Act (WIA)	Share of \$670,000 Base (Excludes Spidering Fee)	Resulting Percent	Percent of Total Cost
Workforce Development Division Administration	\$102,744	0.2500	14.37%
City & County of Honolulu (Oahu)	\$168,417	0.4098	23.56%
County of Hawaii (Big Island)	\$83,971	0.2043	11.74%
County of Maui	\$24,089	0.0586	3.37%
County of Kauai	\$31,751	0.0773	4.44%
Subtotal:	\$410,972	1.0000	57.48%
Program: Wagner-Peyser (W-P)	Share of \$670,000 Base + \$45,000 Spidering Fee	Resulting Percent	Percent of Total Cost
Project Code 205	\$274,619	0.90327	38.41%
Project Code 194 (Youth)	\$5,320	0.01750	0.74%
Disabled Veterans' Outreach Program (DVOP) *	\$14,728	0.04844	2.06%
Local Veterans' Employment Representative (LVER) *	\$9,361	0.03079	1.31%
Subtotal:	\$304,028	1.0000	42.52%
TOTAL HireNet Maintenance Fee	\$715,000	- NA -	100.00%

* Veteran programs are assessed only as funds are available.