



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
WORKFORCE DEVELOPMENT DIVISION
830 Punchbowl Street, Room 329
Honolulu, Hawaii 96813

December 29, 2000

(SN 6)

WIA BULLETIN NO. 6-00

TO: WIA Partners

SUBJECT: The Workforce Investment Act (WIA)
Financial Management Manual

PURPOSE

The purpose of this bulletin is to transmit to Grantees and Subgrantees the WIA Financial Management Manual (FMM) for the operation of the program.

BACKGROUND

A draft of the WIA Financial Management Manual was issued to each county before the implementation of WIA. A completed copy was provided to each grantee and subgrantee at the June 29, 2000 training seminar on the use and application of the manual. The first issue was written in accordance with the Interim Final Rule of the WIA regulations. The FMM being issued in the bulletin has been revised in accordance with the Final WIA Rules and Regulations (20 CFR Part 652) issued on August 11, 2000.

POLICY

The WIA FMM establishes the state's policy and procedures that must be adhered to in conducting the financial and fiscal administration of the Workforce Investment Act program in Hawaii.

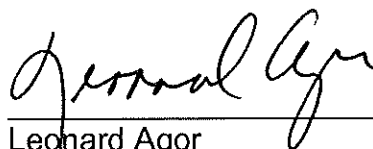
In addition, 20 CFR Part 667.200 establishes the requirement that all grantees and subgrantees must follow the common administrative rules, 29 CFR Part 97 and 29 CFR Part 95 for governmental and non-profit organizations respectively. The administrative regulations at 29 CFR Part 97.22 and 29 CFR Part 95.27 identify the applicable federal cost principles that each grantee or subgrantee must follow: OMB Circular A-87 for state and local governments, A-122 for non-profit organizations, A-21 for education institutions, 45 CFR Part 74 appendix E, principles for determining costs applicable to research and development under grants and contracts for hospitals and 48 CFR Part 31-Federal Acquisition Regulations for commercial for profit organizations.

PROCEDURES

Please refer to and be guided accordingly by this FMM and the appropriate CFRs and OMB Circulars in carrying out your fiscal accounting and financial operations.

INQUIRES

Any questions regarding this FMM should be directed to Goldrino Balatico or his successor at 586-8903.



Leonard Agor
Director

Attachments

ENCLOSURES AND CHANGES TO THE WIA
FINANCIAL MANAGEMENT MANUAL ARE
AVAILABLE UPON REQUEST.