



WORKFORCE DEVELOPMENT
COUNCIL

INTERIM EXECUTIVE DIRECTOR'S REPORT
October 22, 2015

INFRASTRUCTURE

Employment officially started August 20, 2015

Volunteer Charin Tomomitsu organized and inventoried files daily for half-days from August 24 through September 18, 2015

Three (3) new staff hired and started in mid-September:

1. Linda Sakamoto, Employment Services Specialist
2. Martha Ross, Employment Analyst
3. Dastin Hernandez, Employment Analyst

Due to reduction in force restrictions effective September 15, 2015, hired Martha and Dastin as temporary hires.

Administrative Entity

Governor's letter to the US Department of Labor is in the Governor's office for review and signature. Letter designates the WDC as the administrative entity to carry out the implementation of WIOA. Upon approval by the Governor, copies will be sent to county workforce boards and workforce development division.

A letter to Region 6 administrators at the US Department of Labor from DLIR Director Linda Chu Takayama announcing the interim executive director was sent on September 10, 2015.

By-Laws

Researching files to update. Most recent by-laws were adopted in 1998.

Permitted Interaction Group

A Permitted Interaction Group (PIG) was established at the July 16, 2015 meeting to assist Interim Executive Director and staff through transition to WIOA and make recommendations to the WDC for action. The PIG met via conference call on September 14, 2015.

UNIFIED STATE PLAN

Meetings with stakeholders have been ongoing to work on the Workforce Innovation & Opportunity Act (WIOA) unified state plan. WDC has taken the lead on putting the plan together. A meeting was held this week (October 20) with time spent on developing strategy action items to meet goals established in a previous visioning session. The strategy action plan is necessary for the stakeholders to address the goals and strategies for their respective areas. It is hoped with this approach that the overall plan will be cohesive and be of one voice. We are in the process of procuring a WIOA consultant to facilitate sessions to include statewide participation and to assist WDC with drafting and finalizing the plan to ensure that the requirements of WIOA are met. The deadline to submit to the US Secretary of Labor is the first week in March 2016.

LEGISLATION

WDC is submitting a bill for the upcoming legislative session. The bill would amend the current Hawaii Revised Statutes, Chapter 202 to comply with WIOA. The draft of the bill and justification has been submitted to the Deputy Attorney General and DLIR Legislative Coordinator for review.

WDC MEMBERSHIP

There are vacancies on the board to comply with WIOA. We are recruiting for 6 qualified nominees to fill private sector and workforce sector vacancies. (Labor, Vets, Disabilities, Training, Apprenticeship). Recommendations can be sent to Allicyn.H.Tasaka@hawaii.gov. Governor approved nominees will go through legislative confirmation in the State Senate.

REPORTS

PY 14 Annual Performance Report to US Department of Labor is being worked on and is due November 16.

2014 Annual report to the Governor is being drafted and is due to the Governor and legislature by the end of December.

OUTREACH

WDC has made requests to coordinate visits to the county workforce boards at their convenience in the first part of 2016.

ORIENTATION

Orientations for new board members will be scheduled in the coming months. Members have expressed that orientation sessions would be helpful.

WDC MEMBER REPRESENTATION

US President David Lassner's designated representative Scott Murakami has volunteered to serve on the State Rehabilitation Council to represent WDC. Appointment pending confirmation by the State Senate.

Seeking volunteer to serve on the Career and Technical Education Advisory Council to represent the WDC. Current WDC members serving on the advisory council are Leslie Wilkins and Carl Hinson. The position replaces Allen Chung.

MEETINGS

August 20, 2015: Attended Unified State Plan stakeholder's meeting
August 25, 2015: Meeting with Deputy Attorney Generals
August 26, 2015: Attended Oahu Workforce Investment Board annual meeting
August 27, 2015: Meeting with Research & Statistics office
August 31, 2015: Meeting with Personnel Officer
September 1, 2015: Attended DLIR Director's monthly administrator's meeting
September 2, 2015: Meeting with DLIR Legislative Coordinator
September 9, 2015: Meeting with Business Services Officer and Fiscal Officer
September 11, 2015: Meeting with Fiscal Officer
September 14, 2015: Participated in Permitted Interaction Group (PIG) conference call
September 14, 2015: Participated in WIOA video conference with Region 6, US Department of Labor
September 16, 2015: Meeting with Representative Mark Nakashima
September 16, 2015: Participated in EFSLMP training
September 17, 2015: Meeting with Fiscal Officer
September 18, 2015: Meeting with designated Deputy Attorney General Doris Dvnoch
September 18, 2015: Conference call with Jillian Yasutake
September 22, 2015: Attended Unified State Plan stakeholder's meeting
September 24, 2015: Participated in Cost Accounting System (CAS) training
September 25, 2015: Attended DLIR Incentive Awards Ceremony
September 29 & 30, 2015: Attended Region 6 workforce administrator's meeting with US Department of Labor in San Francisco
October 16, 2015: Meeting with Fiscal Officer
October 19, 2015: Meeting with Personnel Officer
October 19, 2015: Conference call with Region 6, US Department of Labor
October 19, 2015: Attended WIOA workshop sponsored by Oahu Workforce Investment Board
October 20, 2015: Participated in WIOA Unified State Plan stakeholder's meeting

October 28 – 30, 2015: Will be attending a Career Pathways Conference in Dallas, Texas sponsored by the National Career Pathways Network. Participation funded by the Hawaii Career and Technical Education (CTE) at the University of Hawaii.

Report respectfully submitted by Allicyn Tasaka, Interim Executive Director