



**STATE OF HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
HAWAII OCCUPATIONAL SAFETY & HEALTH DIVISION  
BOILER AND ELEVATOR INSPECTION BRANCH  
Princess Keelikolani Building, 830 Punchbowl Street, Room 423, Honolulu, Hawaii 96813  
INSTRUCTION SHEET FOR  
APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION**

**Instructions**

**Please completely fill out the APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION.**

Please enclose a check payable to: **Director, Budget & Finance.**

Fee is not required if it is a repair of routine nature and falls under the scope of Part 3 Section 3.3.2 of the National Board Inspection Code (NBIC).

The Delivery Information section below lists various delivery options. Please select the most convenient method and submit the completed form accordingly.

**Please remember to sign and date the form before submitting it.**

**Delivery Information**

**Delivery by U.S. Mail or In-Person**

Department of Labor and Industrial Relations, Hawaii Occupational Safety & Health Division  
Princess Keelikolani Building, 830 Punchbowl Street, Room 423, Honolulu, Hawaii 96813

**Delivery via Fax**

Department of Labor and Industrial Relations, Hawaii Occupational Safety & Health Division  
(808) 586-9150



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**APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION**

Applicant (Name of the "R" Stamp Holder)		Application Date
Address		
Phone No.		
"R" Stamp No.		Expiration Date
A.I.A. of Record		Authorized Inspector
Repair Location:	Shop	Field
Equipment Owner		
Address		
Type of Equipment		
HAW/HHB/HPV No.		Manufacturer
National Board No.	Year Built	Tentative Repair Date
Description of Repair/Alteration (Attach a supplementary sheet if necessary.)		

Fees:  A) Alteration: \$500       B) Repair: \$200

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Signature of Applicant

Visit our website at [labor.hawaii.gov](http://labor.hawaii.gov) for ALL interactive and downloadable forms.

(Rev. 1/13)