

HIOSH ADVISORY COMMITTEE MINUTES

Committee Meeting

November 23, 2016 1:30 PM to 2:30 PM

Department of Labor and Industrial Relations / 830 Punchbowl Street / HIOSH Training Room 427

Members Present:

Robert Aquino (International Brotherhood of Electrical Workers), Paul Chang (Hawaii Carpenters Union, Local 745), Lily Chu (Department of Human Resources Development), Jennifer Cynn (Local 5), Joaquin Diaz (Hoisting Machine Operators Advisory Board), Frank Izuta (First Medical Group), Clayton Kamida (Hawaii Employers Council), Tim Lyons (Hawaii Business League), Dan Miyahira (Department of Transportation), Jim Newberry (Veterans of Safety), Rick Ravelo (Hawaii Electric Company), Lata Sua (HEMIC), Nika Tarr for Walter Medina (City and County of Honolulu)

DLIR Staff:

Linda Chu Takayama, Director's Office; Leonard Hoshijo, Director's Office; Norman Ahu, HIOSH; Doreen Miyaki, HIOSH; Alan Yamamoto, HIOSH; Deirdre Yamasaki, HIOSH (Recorder)

Guests (Public):

Ruth Amancio, Roger Forstner, Travis Yara

Agenda	Discussion	Decision and/or Outcome
Call to Order	Welcome and Introduction Ms. Jennifer Cynn welcomed members of the HIOSH Advisory Committee.	
Roll Call	Roll call was taken. A quorum was present.	
Minutes	A motion was made to approve the August 18, 2016 minutes.	August 18, 2016 minutes was approved.
Recognition of Service of Chair Jennifer Cynn	Ms. Cynn was recognized for being chair 2015-2016.	
Selection of Vice Chair	Mr. Rick Ravelo was nominated.	Mr. Ravelo was elected vice chair.
Director's Comments	<ul style="list-style-type: none">• HIOSH is making progress with the new Administrator.• Governor has signed proposed amendments to recording and reporting occupational injuries and illnesses administrative rules. The public hearing is scheduled for December 28, 2016.• HIOSH will be proposing to legislation the increase in citation penalties. HIOSH Advisory Committee members' support is needed. If anyone is interested, a copy of the proposed draft will be available.• It is unsure if the new administration's priorities will be the same as the last administration's priorities. Director alerted if the federal funding changes, the programs may need to be changed since the State will not be able to provide more than what they are providing.	

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Information From HIOSH to the HIOSH Advisory Committee		
	<ul style="list-style-type: none"> • HIOSH has all positions filled except for the following: <ul style="list-style-type: none"> ○ Occupational Safety Branch – OSH Compliance Officer (Hilo) and Manager position. HIOSH has completed interviews and is hoping to fill with good candidates. ○ Occupational Health Branch – one Environmental Health Specialist position. ○ Consultation and Training Branch - one Environmental Health Specialist and one OSH Advisor position. ○ Administration and Technical Support Branch – one OSH Program Specialist position. • Due to turnovers and changes, HIOSH ended last year with 429 inspections. HIOSH's target was 700 inspections. For 2017, HIOSH's goal is 700 inspections. The inspection goal has been broken down by quarters. The first quarter goal is 100 inspections. HIOSH is currently at 122 inspections. • Last year, there were four fatalities. To date, there has been zero fatalities. • In 2014, the EFAME had 13 findings. In the last EFAME, there were nine findings. To address some of the findings, HIOSH has done the following: <ul style="list-style-type: none"> ○ Focused on adopting the standards with help from Director's office. ○ Developed a trifold brochure for the Hawaii Voluntary Protection Program (HVPP). The brochure was mailed to HIOSH Advisory Committee members and 35 business partners in hopes of finding a qualified HVPP candidate. Since roofers have a hard time qualifying, recommendation was made that the brochure should not state that the program is for everyone. ○ Distributed a memo and flyer from Director to executive branches to promote consultation and training for the public sector. HIOSH received a tremendous response. 	
Old Business	<ul style="list-style-type: none"> • The sub-committee continues to have a hard time coordinating representation at high schools' career fairs. Suggestion was made to get contact information from Department of Education's Human Resources and send mass emails to the Vice-principals and School Administrative Services Assistants to get advanced notification of scheduled career fairs. • GCA is working with Department of Labor and Industrial Relations' Workforce Development Division and Honolulu Community College to develop a safety apprenticeship program. Waipahu High School is interested in feeding students to that program. 	

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Old Business (continued)	<ul style="list-style-type: none"> Clarification was requested if three point contact is required for step or A frame ladders. Three point contact is required when ascending and descending ladders. When you stop to work, leaning against the ladder and keeping the belt buckle between the uprights gives you more stability and you can work with two hands. Do not work at the top of the ladder because you will not be able to lean against the ladder for more stability. Both hands are needed when ascending and descending. 	
New Business	<ul style="list-style-type: none"> When HIOSH's rules get adopted, members will inform their industries but concern was made about the general public. Press releases are the most effective and efficient way to get the word out. 	
Around-the-Table Comments	<ul style="list-style-type: none"> Veterans of Safety meetings are held on the last Friday of every month at noon for one hour. At the meeting, adhoc people get together and talk about safety. It is open to the public. If you attend one meeting and get on their email list, you will receive the minutes from the meetings which will include learnings from the discussions. ASSE is planning the OSHA Hawaii workshop for May 10, 2017. ASSE is looking forward to getting speakers and vendors, and involving HIOSH. 	
Next Meeting		February 16, 2017, 1:00 p.m. – 3:00 p.m., HIOSH Training Room 427

Respectfully submitted,

Approved:

Deirdre Yamasaki
Department of Labor and Industrial Relations/HIOSH

Ms. Jennifer Cynn, Chair
HIOSH Advisory Committee