



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
HAWAII OCCUPATIONAL SAFETY & HEALTH DIVISION
BOILER AND ELEVATOR INSPECTION BRANCH
830 Punchbowl Street, Room 425, Honolulu, Hawaii 96813

**INSTRUCTION SHEET FOR
APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION**

Instructions

Please completely fill out the APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION. Include a copy of the Manufacturer's Data Report and all partial data reports, traveler or work procedure control plan and drawings or pictures. Supporting design calculations shall be submitted for alterations.

Please enclose a check payable to: **Director, Budget & Finance.**

The Delivery Information section below lists various delivery options. Please select the most convenient method and submit the completed form accordingly.

Please remember to sign and date the form before submitting it.

Delivery Information

Delivery by U.S. Mail or In-Person

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APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION

Job Number:

Application Date:

Applicant (Name of the National Board "R" Certificate Holder)		Phone No.	
Address			
National Board "R" Certificate No.		Expiration Date	
A.I.A. of Record		Repair/Authorized Inspector	
A.I.A. to be used (if other than A.I.A. of Record)		Repair/Authorized Inspector	
Equipment Owner			
Address			
Type of Equipment			
Item Identification (HAW/HHB/HPV No.)	National Board No.	Year Built	Name of Original Manufacturer
Original Code of Construction	Section/Division		Edition/Addenda
Construction Code to be Used	Section/ Division		Edition/Addenda
NBIC Edition/Addenda	NBIC Code Reference Classifying the Work as Routine Repair, Repair or Alteration		
Detailed Description of Work (Use additional sheet if necessary):			
Materials		Tests and Examinations	
Remarks			

Fees: A) NBIC Routine: \$200

B) NBIC Repair: \$300

C) NBIC Alteration: \$500

Name and Signature of Applicant

Visit our website at labor.hawaii.gov for ALL interactive and downloadable forms.

(Rev. 02/21)