



STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS
HAWAII OCCUPATIONAL SAFETY & HEALTH DIVISION
BOILER AND ELEVATOR INSPECTION BRANCH
830 Punchbowl Street, Room 425, Honolulu, Hawaii 96813

**INSTRUCTION SHEET FOR
APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION**

Instructions

Please completely fill out the APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION. Include a copy of the Manufacturer's Data Report and all partial data reports, traveler or work procedure control plan and drawings or pictures. Supporting design calculations shall be submitted for alterations.

Please enclose a check payable to: **Director, Budget & Finance.**

Remember to sign and date the form before submitting it.

Delivery Information

Delivery by U.S. Mail or In-Person

Department of Labor and Industrial Relations
Hawaii Occupational Safety & Health Division
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APPLICATION FOR AUTHORIZATION FOR REPAIR/ALTERATION

Job Number:

Application Date:

| | | | |
|---|--|-----------------------------|-------------------------------|
| Applicant (Name of the National Board "R" Certificate Holder) | | Phone No. | |
| Address | | | |
| National Board "R" Certificate No. | | Expiration Date | |
| A.I.A. of Record | | Repair/Authorized Inspector | |
| A.I.A. to be used (if other than A.I.A. of Record) | | Repair/Authorized Inspector | |
| Equipment Owner / Location Name | | | |
| Location Address | | | |
| Type of Equipment | | | |
| Item Identification (HAW/HHB/HPV No.) | National Board No. | Year Built | Name of Original Manufacturer |
| Original Code of Construction | Section/Division | | Edition/Addenda |
| Construction Code to be Used | Section/ Division | | Edition/Addenda |
| NBIC Edition/Addenda | NBIC Code Reference Classifying the Work as Routine Repair, Repair or Alteration | | |
| Detailed Description of Work (Use additional sheet if necessary): | | | |
| Materials | | Tests and Examinations | |
| Remarks | | | |

Fees: A) NBIC Routine: \$250

B) NBIC Repair: \$350

C) NBIC Alteration: \$550

Name and Signature of Applicant

Visit our website at labor.hawaii.gov for ALL interactive and downloadable forms.

(Rev. 11/24)