



**STATE OF HAWAII  
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS  
HAWAII OCCUPATIONAL SAFETY & HEALTH DIVISION  
BOILER & ELEVATOR INSPECTION BRANCH  
830 Punchbowl Street, Room 425, Honolulu, Hawaii 96813**

**Instruction Sheet for Joint Reviews of  
ASME/NB Certificate of Authorization**

Please completely fill out the **Application for Joint Reviews of ASME/NB Certificate of Authorization**.

Please remember to sign and date the form before submitting it.

**Delivery by U.S. Mail or In-Person**

Department of Labor and Industrial Relations,  
Hawaii Occupational Safety & Health Division  
Boiler & Elevator Inspection Branch  
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**Application for Joint Reviews of  
ASME/NB Certificate of Authorization**

Name of Applicant	Mailing Address	
Phone No.	City	
Today's Date	State	Zip Code

Authorized Inspection Agency (AIA) or Owner/User Inspection Organization (OUIO)
AIA/OUIO Supervisor

Proposed Manual and Implementation Review Date(s)
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Scope of Work
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Please send the following to complete your application:

- Two copies of Quality System Manual
- Copy of current ASME/NB Certificate of Authorization (for renewals only)
- Copy of Application for the ASME/NB Certificate of Authorization
- Check for \$2,200 made payable to: DIRECTOR, BUDGET & FINANCE

FOR OFFICE USE ONLY	
Amount Paid	Check No.
Approval <input type="checkbox"/> Approved <input type="checkbox"/> Not Approved	Approved By