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Department of Attorney
General, State of Hawaii
Labor Division
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Honolulu, Hawaii 96813
Telephone: 586-1450

Attorneys for Director of Labor and Industrial Relations

STATE OF HAWAII
HAWAII LABOR RELATIONS BOARD

In the Matter of DIRECTOR,	) CASE NO. OSH 2004-8
DEPARTMENT OF LABOR AND	(Inspection No. 307255778)
INDUSTRIAL RELATIONS,	)
	) STIPULATION AND SETTLEMENT
Complainant,	) AGREEMENT; EXHIBIT A; APPROVAI
	) AND ORDER
vs.	)
	)
RESEARCH CORPORATION OF THE	)
UNIVERSITY OF HAWAII,	)
	)
Respondent.	)

#### STIPULATION AND SETTLEMENT AGREEMENT

Complainant Director of Labor and Industrial Relations ("Director") and Respondent RESEARCH CORPORATION OF THE UNIVERSITY OF HAWAII ("Respondent") having reached a full and complete settlement of the above-captioned contested case presently pending before the Hawaii Labor Relations Board ("Board") stipulate and agree as follows:

On or about March 8, 2004, the Director, by and through the State of Hawaii's Occupational Safety and Health Division ("HIOSH"), inspected the workplace of the Harold L.

Lyon Arboretum, located at 3860 Manoa Road, Honolulu, Hawaii, 96822.

As a consequence of said inspection, the Director, through HIOSH's Administrator, issued a Citation and Notification of Penalty on June 25, 2004 ("Citation") to Respondent alleging violations of the Hawaii Occupational Safety and Health Standards and assessed an aggregate penalty of \$14,625.00. *See* Exhibit A.

Respondent timely contested the Citation.

THEREFORE, to avoid the expense of litigation and to compromise and settle the above-captioned case, the parties, by and through their respective representatives, stipulate and agree as follows:

- 1. The Board has jurisdiction over this contested case pursuant to section 396-11, Hawaii Revised Statutes ("HRS").
- 2. Respondent is an employer, as defined in HRS § 396-3, and employs employees, as defined in HRS § 396-3, and is subject to the requirements of HRS chapter 396, the Hawaii Occupational Safety and Health Law.
- 3. The Director withdraws the Citation and Notification of Penalty dated June 25, 2004.
- 4. Respondent shall post a copy of this Stipulation and Order in a prominent place at or near the location of the posting of the Citation, and the Stipulation and Order shall remain posted for three working days (excluding weekends and State holidays).
- 5. Respondent shall continue to comply with HRS chapter 396, the Hawaii Occupational Safety and Health Law, and the related rules.
- 6. Nothing in this Agreement shall bar the Director from taking any action regarding future acts or practices by Respondent which may be alleged to violate HRS chapter 396, the Hawaii Occupational Safety and Health Law, or the related rules.

DATED: Honolulu, Hawaii,

FEB 2 4 2005

APPROVED AS TO FORM:

RESEARCH CORPORATION OF THE UNIVERSITY OF HAWAII

JAMES E. HALVORSON

Deputy Attorney General Attorney for Respondent NELSON M. SAKAMOTO

Its

APPROVED AS TO FORM:

HERBERT B.K. LAU

Deputy Attorney General Attorney for Director of Labor and Industrial Relations, State of Hawaii DIRECTOR OF LABOR AND INDUSTRIAL RELATIONS

NELSON B. BEFITEL

Director of Labor

# APPROVED AND SO ORDERED BY HAWAII LABOR RELATIONS BOARD:

BRIAN K. NAKAMURA, Chair

ORDER #: 127

DATED : MARCH 2, 2005

CHESTER C. KUNITAKE, Member

KATHLEEN RACUYA-MARKRICH, Member

#### of Hawaii

Artment of Labor and Industrial Relations
WAII OCCUPATIONAL SAFETY AND HEALTH DIVISION
OPUNCHBOWL STREET, ROOM 425

Aonolulu, HI 96813

Phone: (808) 586-9090

FAX: (808) 586-9104

Certified Number: 7002 2030 0003 4049 2413



## Citation and Notification of Penalty

To:

Research Corporation of the University of Hawaii

and its successors 2530 Dole St #D100 Honolulu, HI 96822 **Inspection Number:** 

307255778 Liese Barnes

Inspection Date(s):

03/08/2004 - 03/19/2004

Issuance Date:

06/25/2004

OSHCO ID:
Optional Report No.:

W3487 0904

The violation(s) described in this Citation and Notification of Penalty is (are) alleged to have occurred on or about

the day(s) the inspection was made unless otherwise indicated within the description given below.

Inspection Site: 3860 Manoa Rd Honolulu, HI 96822

This Citation and Notification of Penalty describes violations of the Hawaii Occupational Safety and Health Law. The penalty(ies) listed herein is (are) based on these violations. You must abate the violations referred to in this Citation by the dates listed and pay the penalties, unless within 20 calendar days from your receipt of this Citation and Notification of Penalty, you mail a notice of contest to the State of Hawaii Occupational Safety and Health Division (HIOSH) at the address shown above. Please refer to the enclosed booklet (Employer Rights and Responsibilities Following a HIOSH Inspection) which outlines your rights and responsibilities and which should be read in conjunction with this form. Issuance of this Citation does not constitute a finding that a violation of the law has occurred unless there is a failure to contest as provided for in the law or, if contested, unless this Citation is affirmed by the Hawaii Labor Relations Board (HLRB) or a court.

Posting - The law requires that a copy of this Citation and Notification of Penalty be posted immediately in a prominent place at or near the location of the violation(s) cited herein, or, if it is not practicable because of the nature of the employer's operations, where it will be readily observable by all affected employees. This Citation must remain posted until the violation(s) cited herein has (have) been abated, or for 3 working days (excluding weekends and State holidays), whichever is longer. The penalty dollar amounts need not be posted and may be marked out or covered up prior to posting.

Page 1 of 12

Informal Conference - An informal conference is not required. However, if you wish to have such a conference you may request one with the Administrator during the 20 calendar day contest period. During such an informal conference, you may present any evidence or views which you believe would support an adjustment to the citation(s) and/or penalty(ies).

If you are considering a request for an informal conference to discuss any issues related to this Citation and Notification of Penalty, you must take care to schedule it early enough to allow time to contest after the informal conference, should you decide to do so. Please keep in mind that a written letter of intent to contest must be submitted to the Administrator within 20 calendar days of your receipt of this Citation. The running of this contest period is not interrupted by an informal conference.

If you decide to request an informal conference, please complete, remove and post the page 4, Notice to Employees, next to this Citation and Notification of Penalty as soon as the time, date, and place of the informal conference have been determined. Be sure to bring to the conference any and all supporting documentation of existing conditions as well as any abatement steps taken thus far. If conditions warrant, we can enter into an informal settlement agreement which amicably resolves this matter without litigation or contest.

Employers' Right to Contest - You have the right to contest this Citation and Notification of Penalty. You may contest all citation items or only individual items. You may also contest penalties and/or abatement dates without contesting the underlying violations. Unless you inform the Administrator in writing that you intend to contest the citation(s) and/or penalty(ies) within 20 calendar days after receipt, the citation(s) and the penalty(ies) will become a final order of the Department of Labor and Industrial Relations and may not be reviewed by any court or agency. Once a letter of contest is received, it becomes the jurisdiction of the HLRB.

Penalty Payment - Penalties are due within 20 calendar days of receipt of this notification unless contested. Make your check or money order payable to "Director of Budget and Finance." Please indicate the Inspection Number on the remittance.

HIOSH does not agree to any restrictions or conditions or endorsements put on any check or money order for less than the full amount due, and will cash the check or money order as if these restrictions, conditions, or endorsements do not exist.

Notification of Corrective Action - For <u>each</u> violation which you do not contest, you are required by Section 12-51-22 to submit an Abatement Certification to HIOSH. The certification <u>must</u> be sent by you within <u>5 calendar days</u> of the abatement date indicated on the citation. For Willful and Repeat violations, documents (example: photos, copies of receipts, training records, etc.) demonstrating that abatement is complete must accompany the certification. Where the citation is classified as Serious and the citation states that abatement documentation is required, documents such as those described above are required to be submitted along with the abatement certificate. If the citation indicates that the violation was corrected during the inspection, no abatement certification is required for that item.

All abatement verification documents must contain the following information: 1) Your name and address; 2) the inspection number (found on the front page); 3) the citation and citation item number(s) to which the submission relates; 4) a statement that the information is accurate; 5) the signature of the employer or employer's authorized representative; 6) the date the hazard was corrected; 7) a brief statement of how the hazard was corrected; and 8) a statement that affected employees and their representatives have been informed of the abatement.

The law also requires a copy of all abatement verification documents, required by Section 12-55-22 to be sent to HIOSH, also be posted at the location where the violation appeared and the corrective action took place.

Employer Discrimination Unlawful - The law prohibits discrimination by an employer against an employee for filing a complaint or for exercising any rights under this Act. An employee who believes that he/she has been discriminated against may file a complaint no later than 60 days after the discrimination occurred with the Hawaii Occupational Safety and Health Division at the address shown above.

Employer Rights and Responsibilities - The enclosed booklet (Employer Rights and Responsibilities Following a HIOSH Inspection) outlines additional employer rights and responsibilities and should be read in conjunction with this notification.

Employees' Right to Contest - The law gives an employee or his/her representative the opportunity to object to any abatement date set for a violation if he/she believes the date to be unreasonable. The contest must be mailed to the Hawaii Occupational Safety and Health Division at the address shown above and postmarked within 20 calendar days of the receipt by the employer of this Citation and Notification of Penalty.

Inspection Activity Data - you should be aware that OSHA publishes information on inspection and citation activity on the Internet under the provisions of the Electronic Freedom of Information Act. The information related to your inspection will be available 30 calendar days after the Citation Issuance Date. You are encouraged to review the information concerning your establishment at <a href="https://www.osha.gov"><u>WWW.osha.gov</u></a>. If you have any dispute with the accuracy of the information displayed, please contact this office.

# State of Hawaii Department of Labor and Industrial Relations HAWAII OCCUPATIONAL SAFETY AND HEALTH DIVISION



#### NOTICE TO EMPLOYEES OF INFORMAL CONFERENCE

An informal conference has been scheduled with HIOSH to discuss the citation(s) issued on .
The conference will be held at the HIOSH office located at 830 PUNCHBOWL STREET,
ROOM 425, Honolulu, HI 96813 on at Employees and/or
representatives of employees have a right to attend an informal conference.

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division Inspection Number.

**Inspection Dates:** 

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

**Issuance Date:** 

06/25/2004

307255778

#### Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

The alleged violations below (1a-1e) have been grouped because they involve similar or related hazards that may increase the potential for illness or injury resulting from an accident.

Citation 1 Item 1a Type of Violation:

Serious

29 CFR 1910.134(c)(1) [Refer to chapter 12-64.1, HAR] was violated because:

The employer did not establish and implement a written respiratory protection program for an employee using a tight-fitting air-purifying respirator while spraying Dursban pesticide, potentially exposing the employee to hazards associated with the inhalation of chlorpyrifos.

29 CFR 1910.134(c)(1) states "In any workplace where respirators are necessary to protect the health of the employee or whenever respirators are required by the employer, the employer shall establish and implement a written respiratory protection program with worksite-specific procedures. The program shall be updated as necessary to reflect those changes in workplace conditions that affect respirator use. The employer shall include in the program the following provisions of this section, as applicable:

- (i) Procedures for selecting respirators for use in the workplace;
- (ii) Medical evaluations of employees required to use respirators;
- (iii) Fit testing procedures for tight-fitting respirators;
- (iv) Procedures for proper use of respirators in routine and reasonably foreseeable emergency situations;
- (v) Procedures and schedules for cleaning, disinfecting, storing, inspecting, repairing, discarding, an otherwise maintaining respirators;
- (vi) Procedures to ensure adequate air quality, quantity, and flow of breathing air for atmosphere-supplyin respirators;
- (vii) Training of employees in the respiratory hazards to which they are potentially exposed during routine an emergency situations;
- (viii) Training of employees in the proper use of respirators, including putting on and removing them, an limitations on their use, and their maintenance; and,
- (ix) Procedures for regularly evaluating the effectiveness of the program."

Location: Establishment

Date By Which Violation Must be Abated:

07/01/2004

Penalty:

\$2,250.00

See pages 1 through 3 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division **Inspection Number:** 

307255778

**Inspection Dates:** 

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

**Issuance Date:** 

06/25/2004

#### Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

Citation 1 Item 1b Type of Violation:

Serious

29 CFR 1910.134(f)(2) [Refer to chapter 12-64.1, HAR] was violated because:

An employee required to use a tight-fitting air-purifying respirator was not provided a fit-test, potentially exposing the employee to the hazards associated with the inhalation of chlorpyrifos.

29 CFR 1910.134(f)(2) states "The employer shall ensure that an employee using a tight-fitting facepiece respirator is fit tested prior to initial use of the respirator, whenever a different respirator facepiece (size, style, model or make) is used. and at least annually thereafter."

Location: Establishment

Date By Which Violation Must be Abated:

07/01/2004

Citation 1 Item 1c Type of Violation:

Serious

29 CFR 1910.134(k)(1) [Refer to chapter 12-64.1, HAR] was violated because:

An employee required to use a tight-fitting air-purifying respirator was not provided training, potentially exposing the employee to the hazards associated with the inhalation of chlorpyrifos.

29 CFR 1910.134(k)(1) states "The employer shall ensure that each employee can demonstrate knowledge of at least the following: (i) why the respirator is necessary and how improper fit, usage, or maintenance can compromise the protective effect of the respirator: (ii) That the limitations and capabilities of the respirator are; (iii) How to use the respirator effectively in emergency situations, including situations in which the respirator malfunctions; (iv) How to inspect, put on and remove, use, and check the seals of the respirator; (v) What the procedures are for maintenance and storage of the respirator; (vi) How to recognize medical signs and symptoms that may limit or prevent the effective use of respirators: and (vii) The general requirement of this section."

Location: Establishment

Date By Which Violation Must be Abated:

07/01/2004

See pages 1 through 3 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division Inspection Number:

307255778

**Inspection Dates:** 

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

Issuance Date:

06/25/2004

#### Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

Citation 1 Item 1d Type of Violation:

Serious

29 CFR 1910.134(e)(1) [Refer to chapter 12-64.1, HAR] was violated because:

An employee required to use a tight-fitting air-purifying respirator was not provided a medical evaluation to use a respirator, potentially exposing the employee to the hazards associated with the physiological burden of using a respirator.

29 CFR 1910.134(e)(1) states "General. The employer shall provide a medical evaluation to determine the employee's ability to use a respirator, before the employee is fit tested or required to use the respirator in the workplace. The employer may discontinue an employee's medical evaluations when the employee is no longer required to use a respirator."

Location: Establishment

Date By Which Violation Must be Abated:

07/01/2004

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division **Inspection Number:** 

307255778

**Inspection Dates:** 

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

**Issuance Date:** 

06/**25/2**004

#### Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

Citation 1 Item 1e Type of Violation:

Serious

HAR §12-202-1(e) was violated because:

The employer did not measure, monitor, and record an employee's exposure to hazardous chemicals contained in Dursban pesticide, potentially exposing an employee to hazards associated with the inhalation of chlorovrifos.

HAR §12-202-1(e) states "All employers shall measure, monitor, and record employee exposure to toxic materials or harmful physical agents. The measurement shall determine if any employee may be exposed to concentrations of the toxic materials or harmful physical agents at or above the permissible exposure limit. The determination shall be made each time there is a change in production, process, or control measures which could result in an increase in concentrations of these materials or agents. A written record of the determination shall be made and shall contain at least: (1) Any information, observations, or calculations which may indicate employee exposure to toxic or potentially toxic materials or harmful physical agents; (2) Any measurements taken; (3) Any employee complaints of symptoms which may be attributable to exposure to toxic or potentially toxic materials or harmful physical agents; (4) Date of determination, work being performed at the time, location within work site, name, and social security number of each employee considered; and (5) Any other information which may be relevant to employee exposure."

Location: Establishment

Date By Which Violation Must be Abated:

07/12/2004

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division **Inspection Number:** 

30**72**55778

**Inspection Dates:** 

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

**Issuance Date:** 

06/25/2004

#### Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

Citation 1 Item 2 Type of Violation:

Serious

29 CFR 1910.178(I)(1)(ii) [Refer to chapter 12-73.1, HAR] was violated because:

The employer did not ensure that employees were trained on required elements before allowing them to operate John Deere "Gator" and Pioneer 1200 "Club Cart" utility trucks, potentially exposing them to roll-over and collision hazards.

29 CFR 1910.178(l)(1)(ii) states "Prior to permitting an employee to operate a powered industrial truck (except for training purposes), the employer shall ensure that each operator has successfully completed the training required by this paragraph (l), except as permitted by paragraph (l)(5)."

Location: Establishment

Date By Which Violation Must be Abated:

07/06/2004

Penalty:

\$2,250.00

Citation 1 Item 3 Type of Violation:

Serious

29 CFR 1910.178(p)(1) [Refer to chapter 12-73.1, HAR] was violated because:

A John Deere utility vehicle with a severed brake cable was not removed from service until it was restored to safe operating condition, potentially exposing employees to roll-over and collision hazards.

29 CFR 1910.178(p)(1) states "If at any time a powered industrial truck is found to be in need of repair, defective, or in any way unsafe, the truck shall be taken out of service until it has been restored to safe operating condition."

Location: Establishment

Date By Which Violation Must be Abated:

Corrected

Penalty:

\$4,500.00

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division Inspection Number

**Inspection Dates:** 

307255778

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

**Issuance Date:** 

06/25/2004

Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

Citation 1 Item 4 Type of Violation:

**Serious** 

29 CFR 1910.305(b)(2) [Refer to chapter12-89.1, HAR] was violated because:

An electrical junction box housing a set of light switches did not have a cover, potentially exposing an employee to an electrocution hazard.

29 CFR 1910.305(b)(2) states "Covers and Canopies. All pull boxes, junction boxes, and fittings shall be provided with covers approved for the purpose. If metal covers are used they shall be grounded. In completed installations each outlet box shall have a cover, faceplate, or fixture canopy. Covers of outlet boxes having holes through which flexible cord pendants pass shall be provided with bushings designed for the purpose or shall have smooth, well-rounded surfaces on which the cords may bear."

Location: Cottage D

Date By Which Violation Must be Abated:

07/01/2004

Penalty:

\$1,875.00

Citation 1 Item 5 Type of Violation:

Serious

29 CFR 1926.404(f)(6) [Refer to chapter 12-141.1, HAR] was violated because:

The plug on a portable fan was missing its ground pin, potentially exposing an employee to an electrocution hazard.

29 CFR 1926.404(f)(6) states "The path to ground from circuits, equipment, and enclosures shall be permanent and continuous."

Location: Cottage B, downstairs

Date By Which Violation Must be Abated:

07/01/2004

Penalty:

\$1,875.00

See pages 1 through 3 of this Citation and Notification of Penalty for information on employer and employee rights and responsibilities.

**Inspection Number:** 

307255778

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division

**Inspection Dates:** 

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

**Issuance Date:** 

06/25/2004

### Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

Citation 1 Item 6 Type of Violation:

Serious

29 CFR 1926.405(b)(2) [Refer to chapter 12-141.1, HAR] was violated because:

An electrical receptacle did not have a back cover, potentially exposing an employee to an electrocution hazard.

29 CFR 1926.405(b)(2) states "Covers and Canopies. All pull boxes, junction boxes, and fittings shall be provided with covers approved for the purpose. If metal covers are used they shall be grounded. In completed installations each outlet box shall have a cover, faceplate, or fixture canopy. Covers of outlet boxes having holes through which flexible cord pendants pass shall be provided with bushings designed for the purpose or shall have smooth, well-rounded surfaces on which the cords may bear."

Location: Cottage B

Date By Which Violation Must be Abated:

07/01/2004

Penalty:

\$1,875.00

Citation 2 Item 1 Type of Violation:

Other

29 CFR 1926.405(g)(1)(iii) [Refer to chapter 12-141.1, HAR] was violated because:

An extension cord was used as a substitute for fixed wiring and was run through a hole in the ceiling, potentially exposing an employee to an electrical hazard.

29 CFR 1926.405(g)(1)(iii) states "Prohibited uses. Unless necessary for a use permitted in paragraph (g)(1)(i) of this section, flexible cords and cables shall not be used: (A) As a substitute for the fixed wiring of a structure; (B) Where run through holes in walls, ceilings, or floors; (C) Where run through doorways, windows, or similar openings, except as permitted in paragraph (a)(2)(ii)(I) of this section; (D) Where attached to building surfaces; or (E) Where concealed behind building walls, ceilings, or floors."

Location: Cottage B

Date By Which Violation Must be Abated:

07/01/2004

Penalty:

\$.00

Department of Labor and Industrial Relations Hawaii Occupational Safety and Health Division Inspection Number:

307255778

**Inspection Dates:** 

03/08/2004 - 03/19/2004



830 Punchbowl Street, Room 425 Honolulu, HI 96813

**Issuance Date:** 

06/25/2004

#### Citation and Notification of Penalty

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd, Honolulu, HI 96822

Citation 2 Item 2 Type of Violation:

Other

29 CFR 1926.405(g)(2)(iv) [Refer to chapter 12-141.1, HAR] was violated because:

An extension cord in use was missing two inches of outer insulation next to the attachment plug, potentially exposing an employee to an electrical hazard.

29 CFR 1926.405(g)(2)(iv) states "Strain relief. Flexible cords shall be connected to devices and fittings so that strain relief is provided which will prevent pull from being directly transmitted to joints or terminal screws."

Location: Cottage B

Penalty:

Date By Which Violation Must be Abated:

07/01/2004

\$.00

Walten Jo

NELSON B. BEFII

DIRECTOR

## State of Hawaii

Department of Labor and Industrial Relations HAWAII OCCUPATIONAL SAFETY AND HEALTH DIVISION 830 PUNCHBOWL STREET, ROOM 425 Honolulu, HI 96813



# SUMMARY OF PENALTIES

Company Name:

Research Corporation of the University of Hawaii

Inspection Site:

3860 Manoa Rd

Honolulu, HI 96822

Issuance Date:

06/25/2004

Summary of Penalties for Inspection Number

307255778

Citation 01, Serious

\$14,625.00

Citation 02, Other

\$0.00

TOTAL PENALTIES

\$14,625.00

Make check or money order payable to the "Director of Budget and Finance." Please indicate the inspection number and dba, if company name is different, on the remittance. A fee of \$15.00 will be charged for any returned checks.

If receipt is desired, please indicate with payment; otherwise, your cancelled check will be your receipt.

DER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
omplete items 1, 2, and 3. Also complete em 4 if Restricted Delivery is desired. rint your name and address on the reverse of that we can return the card to you. Itach this card to the back of the mailpiece, on the front if space permits.	A Signature  X
Nelson Sakamoto ctor of Human Resources	D. Is delivery address different from Item 1?  Yes If YES, enter delivery address below:  Yes
arch Corporation of the versity of Hawaii Dole Street, #D100 lulu, Hawaii 96822	3. Service Type  Certified Mail Express Mail Registered Return Receipt for Merchandise C.O.D.
	4. Restricted Delivery? (Extra Fee)