

STATE OF HAWAII

HAWAII LABOR RELATIONS BOARD

In the Matter of)	CASE NO. RA-03-114
)	
HANNIBAL TAVARES, Mayor of)	DECISION NO. 224
the County of Maui,)	
)	FINDINGS OF FACT, CONCLU-
Petitioner.)	SIONS OF LAW AND ORDER
)	

FINDINGS OF FACT,
CONCLUSIONS OF LAW AND ORDER

On September 10, 1986, HANNIBAL M. TAVARES, Mayor of the County of Maui [hereinafter referred to as Petitioner or Employer], filed a Petition for Clarification or Amendment of Appropriate Bargaining Unit with the Hawaii Labor Relations Board [hereinafter referred to as Board]. In its petition, Employer requested the inclusion of Position No. DF-0074, reclassified to a new class entitled Data Processing Support Technician, in bargaining unit 3 (Nonsupervisory employees in white collar positions).

Petitioner submitted the following documents with the petition:

1. Affidavit of Manabu Kimura, Director of Personnel Services, County of Maui, regarding Position No. DF-0074, dated September 5, 1986;
2. Position description for the Data Processing Control Clerk (Exhibit A);
3. Class specifications for the Data Processing Support Technician (Exhibit B); and

4. Organization chart for the Management Information Systems Division, Department of Finance, County of Maui (Exhibit C).

Based on the affidavit of Manabu Kimura and all documents submitted in support of the petition, the Board makes the following findings of fact, conclusions of law and order.

FINDINGS OF FACT

Petitioner is the public employer, as defined in Subsection 89-2(9), Hawaii Revised Statutes [hereinafter referred to as HRS], of employees of the County of Maui, which includes employees in bargaining unit 3.

The HGEA is the certified exclusive representative, as defined in Subsection 89-2(12), HRS, of employees in bargaining unit 3.

Position No. DF-0074 has been reclassified to a new class entitled Data Processing Support Technician and is located in the Management Information Systems Division, Department of Finance, County of Maui. Position No. DF-0074 is required to independently plan and conduct training, and provide technical support services for departmental personnel in data and word processing applications; and operate an electronic computer and peripheral devices. More specifically, the position performs the following duties in the approximate percentages of work time:

1. Meets with user departmental personnel for training as it relates to word and/or data processing software/hardware installed for inter/intra departmental requirements (50%);

2. Creates models, work sheets and data files to support specific financial, budgetary and operational requirements of various departmental users (20%);

3. Interprets system and/or application console messages, initiates corrective action when required and insures proper data/system file back-ups are maintained (10%);

4. Assists the data processing staff in a variety of clerical requirements including the operation of a typewriter at 40 net words per minute and/or proficient use of word processing equipment (10%);

5. Sets up and operates computer peripheral devices (tape drives, disc drives, printers, etc.) and free standing support equipment (communication devices and paper-handling equipment) (5%); and

6. Other duties (5%). Petitioner's Exhibits A and B.

Based on these duties and responsibilities, Position No. DF-0074 has been reclassified to a new class entitled Data Processing Support Technician, and proposed for inclusion in bargaining unit 3.

CONCLUSIONS OF LAW

Subsection 89-6(a), HRS, establishes 13 public employee bargaining units and provides, in part:

(a) All employees throughout the State within any of the following categories shall constitute an appropriate bargaining unit:

* * *

(3) Nonsupervisory employees in white collar positions; . . .

After a complete review of the duties and responsibilities of Position No. DF-0074, the Board concludes that the position independently plans and conducts training on a County-wide basis for departmental personnel in the use of word processing and/or data processing systems and procedures, and supervises departmental users in utilizing available software to support individual department needs. Further, the position performs rudimentary programming functions within the limits of existing programs, and independently monitors and controls an electronic computer and attached peripheral devices by operating the central console for the processing of a variety of data. As such, Employer's proposed inclusion of Position No. DF-0074 in bargaining unit 3 is consistent with Subsection 89-6(a), HRS.

ORDER

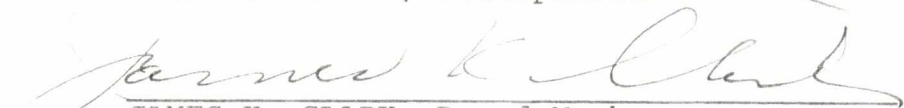
Position No. DF-0074, entitled Data Processing Support Technician, is included in bargaining unit 3.

The effective date of the transfer shall not be earlier than the date of this decision.

DATED: Honolulu, Hawaii, October 15, 1986.

HAWAII LABOR RELATIONS BOARD


MACK H. HAMADA, Chairperson


JAMES K. CLARK, Board Member


JAMES R. CARRAS, Board Member

HANNIBAL M. TAVARES, Petitioner; CASE NO. RA-03-114
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Copies sent to:

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