

Career Opportunity

Department of Labor and Industrial Relations

State of Hawaii Executive Branch

VACANCY ANNOUNCEMENT

ELEVATOR INSPECTOR I

Recruitment number: 21-011

Salary: \$4,630 per month
(SR-19, including *shortage category differential)

Opening Date: September 22, 2020

Closing Date: Continuous

RECRUITMENT INFORMATION

Position is Full-Time. This position is located in Downtown, Honolulu. In person interviews may be required. This recruitment will remain open until 20 applications have been received. ***Salary for this position is \$3,873 base salary, plus a shortage category differential of \$757, to equal the monthly compensation of \$4,630 (Annual salary: \$55,560).**

DUTIES SUMMARY

Receives training in safety laws, codes, rules, regulations, policies and procedures pertinent to the equipment inspected; safety inspection and testing procedures; and accident investigation methods and techniques. Accompanies a higher-level Inspector on inspections and receives training in the performance of a variety of activities relating to the inspection and accident investigation involving elevators and kindred equipment. As competence is gained, performs progressively responsible inspection activities.

MINIMUM QUALIFICATION REQUIREMENTS

Applicants must meet all the requirements for the position they are seeking as of the date of the application, unless otherwise specified. Please note that unless specifically indicated, the required education and experience may not be gained concurrently.

Your possession of the required amount of experience will not in itself be accepted as proof of qualification for the position. Overall paid or unpaid experience must be of such scope and responsibility as to conclusively demonstrate that you have the ability to perform the duties of the position. Note: Your calculation of experience must be based on full-time, 40-hour work weeks. Part-time experience must be pro-rated. Example: Twelve (12) months of experience at 20 hours/week is equivalent to six (6) months of experience, not one (1) year. Also, hours worked in excess of 40 hours/week will not be credited. Example: Twelve (12) months of experience at 60 hours/week is equivalent to one (1) year of experience, not one and a half (1 ½) years.

To qualify, you must meet all of the following requirements:

Prerequisite Knowledge and Abilities:

Knowledge of: English; mathematics; basic electrical, electronic and circuit construction principles (e.g.,

voltage, current and resistance, series and parallel circuits, grounding); and basic mechanical principles as applied to structures, machines, pumps, mechanisms and the effects of traction on ropes and sheaves; terminology used in the elevator industry; and various types of equipment, their uses and limitations.

Ability to: Read, comprehend, interpret, apply and explain pertinent laws, rules, policies, procedures, codes, standards, and other requirements; understand and apply electrical, electronic, circuit construction, and mechanical principles; read architectural and installation drawings and circuit diagrams; prepare simple reports; understand and follow oral and written instructions, and instructions presented in diagrammatic or schematic form; communicate and work effectively with other; and perform basic mathematical calculations (addition, subtraction, multiplication, division, percentages, fraction, etc.)

Experience Requirement:

Applicants must have had progressively responsible experience of the kind and quality described in the statements below, or any equivalent combination of training and experience:

1. Five (5) years of progressively responsible experience as an elevator mechanic (may include experience in a four (4) year apprenticeship program and one (1) year post-apprenticeship experience; or
2. Satisfactory completion of two (2) years of college coursework in mechanical and/or electrical engineering; and one (1) year of progressively responsible experience as an elevator mechanic (may include experience in a four (4) year apprenticeship program); or
3. Any comparable combination of mechanical or electrical trades training and/or experience as deemed acceptable by the National Association of Elevator Safety Authorities (NAESA) or any other organization accredited by ASME to certify qualified elevator inspectors.

The information provided represents a summary of the Class Specification and Minimum Qualification Requirements. Please view the information and requirements in their entirety. Click [class specifications](#) and [minimum qualification](#) to view. You can also obtain the information and requirements from the Department of Human Resources Development website at <http://dhrd.hawaii.gov/state-hr-professionals/class-and-comp/>

PUBLIC SERVICE LOAN FORGIVENESS (PSLF) PROGRAM

The PSLF Program is a federal program that is intended to encourage individuals to work in public service by forgiving the balance of their federal student loans. To qualify, the individual must have made 120 qualifying payments while employed by a qualifying employer. For more information, please click: <https://studentaid.ed.gov/sa/repay-loans/forgiveness-cancellation/public-service>

Visit the DLIR Website at <http://labor.hawaii.gov/jobs/>

Submit completed APPLICATION and SUPPLEMENTAL QUESTIONS to:

**Department of Labor and Industrial Relations
830 Punchbowl Street, Room 415
Honolulu, Hawaii 96813**

Please Note: The Department of Labor and Industrial Relations is handling all aspects of this recruitment. If you have any questions regarding this announcement, please contact at: DLIR.HRO.Admin@hawaii.gov.

Application must be signed. (Applications received without signature may not be considered)