

Department of Labor and Industrial Relations

Career Opportunity

**Non-Civil Service Position**

**Unemployment Insurance COVID-19 Adjudicator**

**Maui Claims Office**

**\$3,635 monthly**

Appointment Not to Exceed: December 31, 2021

Date of Issue: July 26, 2021

**LAST DAY TO FILE APPLICATIONS: Continuous**

**Duties Summary** include but not limited to:

Adjudicates pending issues on Unemployment Insurance claims under applicable laws, determines eligibility for Unemployment Insurance, and issues appealable decisions on Unemployment Insurance eligibility.

**Minimum Qualification:**

Bachelor's degree from an accredited four (4) year college or university.

**Submit a copy of your college diploma or an official transcript as verification.**

Application without a proof of your education will not be considered.

Education obtained outside the United States must be comparable to education earned at an accredited school in the United States.

**Preferred Skills:**

- Customer service
- Effective communication
- Attention to detail

**Work Location:**

Maui Claims Office – Wailuku, Maui

**To apply:** Email the following items to [Ullcallcenter@hawaii.gov](mailto:Ullcallcenter@hawaii.gov)

- [Application](#) (required)  
All fields on application must be filled in and signed. Incomplete application will not be considered.
- **A copy of your college diploma or an official transcript** (required)
- **Resume** (optional)

**Notice of “At Will” Employment:**

The position is exempt from civil service and temporary in nature. Therefore, if appointed to the position, your employment will be considered to be “at will”, which means that you may be discharged from your employment at the prerogative of the department head or designee at any time.

**DLIR is an Equal Opportunity Employer/Program Manager**