

STATE OF HAWAII
FIRE INSPECTION REPORT

TMK: _____ DATE: _____ TIME: _____

A. GENERAL INFORMATION

Name of Facility: _____ Address: _____

Legal Owner: _____ Address: _____

Type Occupancy: _____ No. of Stories: _____ No. of Bldgs.: _____ Basement Yes [] No []

Person in Charge: _____ Title: _____

B. EXITS

SAT UNSAT N/A

- 1. Are there adequate exits conforming to the Fire Code? [] [] []
- 2. Are all stairwells, corridors, and exits clear and unobstructed? [] [] []
- 3. Do exit doors open out in direction of exit travel as required by the Fire Code? [] [] []
- 4. Are there at least two exits on every floor and located remote from each other? [] [] []
- 5. Are there any dead-end corridors or passageways? [] [] []
- 6. Are interior stairways, elevator shafts, chutes, dumb waiters, and other openings properly enclosed or protected? [] [] []
- 7. Are exit doors provided with panic-hardware and self-closing devices where required? [] [] []
- 8. Are required exit signs provided and illuminated? (external or internal) [] [] []
- 9. Where required, are capacity (occupant load) signs posted? [] [] []
- 10. Are there other deficiencies of the Fire Code regarding exit requirements? Yes [] No []

Describe: _____

C. FIRE ALARM SYSTEM (FAS)

SAT UNSAT N/A

- 1. Is the FAS installed as required by the Fire Code and operational? [] [] []
- 2. Are FAS signs provided? [] [] []
- 3. Are employees adequately trained in emergency procedures? [] [] []
- 4. Are emergency evacuation procedure/notification and evacuation diagram available to each staff member? [] [] []
- 5. Are all fire exit drills logged and available for review? [] [] []

Date/time of last fire exit drill held: _____

6. When FAS last tested and location of control panel: _____ / _____
(DATE) (LOCATION)

D. FIRE PROTECTION APPLIANCES

SAT UNSAT N/A

- 1. Are Class I: _____ Class II: _____ Class III: _____ ASS: _____ Combined: _____ or other fire fighting equipment(s) properly maintained in the building(s) [] [] []

Date last tested: _____ By whom: _____

Date checked: _____ By whom: _____

- 2. Are extinguisher signs provided? [] [] []
- 3. Are there adequate extinguisher(s) of proper type, suitably located, and mounted? [] [] []

Properly tagged: Yes [] No []

By Whom: _____

		<u>SAT</u>	<u>UNSAT</u>	<u>N/A</u>
E.	<u>ELECTRICAL</u>			
1.	What is the general condition of the electrical wiring, equipment, or appliances?	[]	[]	[]
	If unsatisfactory, describe: _____			
2.	Location of main electrical disconnect: _____			
3.	Extension cords shall not be used in place of permanent wiring?	[]	[]	[]
4.	Are cover plates secured on all outlets, switches, junction boxes, and electrical panels?	[]	[]	[]
5.	Should inspection of electrical wiring and equipment be referred to county electrical inspectors?	Yes [] No []		

		<u>SAT</u>	<u>UNSAT</u>	<u>N/A</u>
F.	<u>FUEL STORAGE</u>			
1.	Are fuel supply lines equipped with shutoff valves outside of buildings?	[]	[]	[]
	Location of main gas shutoff: _____			
2.	Are staff members familiar with their locations?	[]	[]	[]
3.	Are LPgas cylinders and/or tanks, if any, rigidly mounted on suitable base and securely fastened to prevent tipping?	[]	[]	[]
4.	The storage of flammable or combustible liquids shall not be stored in attics, basements, and under stairways?	[]	[]	[]
5.	Type of fuel: Lpgas ___gals Gasoline ___gals Diesel ___gals Other ___ How stored: Aboveground ___ Underground ___ Other ___			
6.	Are the storage and use of flammable liquids, gases, or other volatile substances in accordance with the Fire Code?	[]	[]	[]
	Describe: _____			
7.	Are flammable and combustible liquids in excess of 10 gallons stored in an approved storage cabinet?	[]	[]	[]

		<u>SAT</u>	<u>UNSAT</u>	<u>N/A</u>
G.	<u>OTHER HAZARDOUS LOCATIONS AND CONDITIONS</u>			
1.	Do storage of combustible materials and housekeeping practices meet the requirements of the Fire Code?	[]	[]	[]
2.	Are kitchen stoves, hoods, ducts, and ventilating equipment free from dirt, grease, and dust?	[]	[]	[]
3.	Are boilers, flues, and heating equipment properly maintained?	[]	[]	[]
4.	If H-occupancy work is done, does it conform to the Fire Code? (spray painting, metal work, woodworking, lab, etc.)	[]	[]	[]
5.	Are cellulose nitrate motion picture film storage maintained in accordance with the Fire Code?	[]	[]	[]
6.	Are curtains and decorative materials flame treated in accordance with the Fire Code?	[]	[]	[]
7.	MSDS information on site where required by Article 80.	[]	[]	[]
8.	NFPA 704 placards provided per the Fire Code.	[]	[]	[]
9.	Storage of hazardous materials provided per the Fire Code.	[]	[]	[]
10.	Hazardous materials are dispensed, used, and handled per the Fire Code.	[]	[]	[]

Remarks: _____

FIRE INSPECTOR: _____ / _____
 (PRINT) (SIGNATURE)

ACCOMPANIED BY: _____ / _____
 (PRINT) (SIGNATURE)

REVIEWED BY _____ / _____
 (PRINT) (SIGNATURE)