



**STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS**

830 PUNCHBOWL STREET, ROOM 321
HONOLULU, HAWAII 96813
www.hawaii.gov/labor
Phone: (808) 586-8842 / Fax: (808) 586-9099
Email: dlir.director@hawaii.gov

**STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2014-2015
FIRST QUARTER MEETING MINUTES**

Date of Meeting: September 4, 2014
Time of Meeting: 10 a.m.
Place of Meeting: Kauai Fire Department Headquarters
4444 Rice Street, Suite 315
Lihue, Hawaii 96766

Present:

Manuel P. Neves	SFC Chair Fire Chief, Honolulu Fire Department (HFD)
Robert Westerman	SFC Vice Chair Fire Chief, Kauai Fire Department (KFD)
Jeffrey Murray	SFC Member Fire Chief, Department of Fire and Public Safety (MFD), County of Maui
Darren Rosario	SFC Member Fire Chief, Hawaii Fire Department (HCFD)
Socrates Bratakos	SFC Administrator Assistant Chief (AC), HFD
Daryl Date	SFC Fire Prevention Committee (FPC) Member Fire Captain, KFD
Kilipaki Vaughn	Fire Inspector, KFD
Adam Rosenberg	Deputy Attorney General State of Hawaii Department of the Attorney General (DAG)

Raymond Bizal Southwest Regional Director
National Fire Protection Association (NFPA)

I. Introduction

- A. Chair Neves called the meeting to order at 10 a.m.
- B. Chair Neves welcomed everyone, and an introduction of attendees followed.
- C. Approval of the SFC FY 2013-2014 Fourth Quarter Meeting Minutes

Motion: Vice Chair Westerman motioned to approve the SFC FY 2013-2014 Fourth Quarter Meeting Minutes. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

D. Approval of Agenda

Motion: Vice Chair Westerman motioned to approve the agenda. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

II. Unfinished Business and General Orders

SFC Member Reports/Updates

A. Report of Member Rosario

1. Grants

- a. A 2012 Fire Prevention Assistance to Firefighters Grant (AFG) was used to purchase smoke detectors in elderly and high-risk homes. Installation was performed by the International Brotherhood of Electrical Workers.
- b. A 2012 AFG grant that was used for fire ground survival training is closed.

- c. A 2013 AFG grant for \$350,000 was utilized to purchase one trailer-based driver simulator.
- d. The HCFD applied for an Emergency Medical Services grant to purchase pediatric kits.
- e. The HCFD applied for a Firehouse Subs Public Safety Foundation grant to purchase 20 chainsaws.

2. County Issues

- a. The HCFD updated its fleet with two Class A pumpers for the North Kohala and Waimea Fire Stations.
- b. Predelivery inspection for the Waieka Fire Station quint is pending.
- c. The Kovatch Mobile Equipment Corp. (KME) has been awarded the bid for two engines for the Honokaa and Keaau Fire Stations.
- d. The HFCD is accepting bids for two Class A pumpers, a wildland brush truck, and a 300-gallon tanker for the Hilo Fire Station for FY 2016.
- e. The HFCD's FY 2016 budget is progressing. The budget is flat, but a supplemental budget is being allowed.
- f. Retired and current Battalion Chiefs (BC) filed a lawsuit against the Hawaii County and the HCFD for proper compensation.

A discussion ensued relating to compensation issues for excluded management.

B. Report of Member Murray

1. Grants

- a. A Monsanto Hawaii grant of \$13,600 was utilized to purchase a cardiopulmonary resuscitation device.
- b. A Department of Transportation grant of \$27,923 was utilized to purchase pneumatic struts and accessories.
- c. The MFD is accepting bids for a tanker on Molokai pending utilization of a Community Development Block Grant (CDBG).

- d. An AFG was not approved for thermal imaging cameras.
- e. A Division of Forestry and Wildlife (DOFAW) grant and a Volunteer Fire Assistance (VFA) grant will be utilized to purchase wildland equipment.
- f. The MFD applied for iPad tablets for the Fire Prevention Bureau.

A discussion ensued on the use of iPad tablets versus Surface Pro to replace mobile data terminals and other outdated terminals.

2. County Issues

- a. The MFD's FY 2016 budget is in progress.
- b. The MFD will promote two Captains.
- c. The MFD is working on their Internal Affairs position, which may be a civilian.

3. Other Matters

A discussion ensued relating to radio systems, equipment, and chargers on apparatuses versus using spare batteries.

C. Report of Vice Chair Westerman

1. Grants

The KFD's Grant Manager, Inspector Vaughn, presented the following:

- a. A 2008 Staffing for Adequate Fire and Emergency Response (SAFER) grant award has been completed for 15 fire fighter positions for the Kaikea Fire Station. Applications for a 2014 SAFER grant will be made to fund six of the 15 fire fighter positions for the Kaikea Fire Station.
- b. A 2013 SAFER grant of \$945,000 was utilized to fund six fire fighter positions for the Lihue Fire Station.
- c. A 2013 AFG grant was not approved to purchase mobile disaster generators and radios.
- d. A 2013 Fire Prevention and Safety grant is pending ProBoard certification for Fire Inspector I for 50 personnel.

- e. A CDBG grant will be utilized to purchase a brush truck for the Waimea Fire Station.
- f. A 2012 Department of Homeland Security Grant (DHSB) was utilized to replace turnout gear.

A discussion ensued relating to the cleaning of personal protective equipment.

- g. A DOFAW grant and VFA funds were utilized for a wildland conference and equipment.

A discussion ensued relating to potential regional grant applications with all counties.

A discussion ensued relating to the certification program and funding options with the National Registry of Emergency Medical Technicians and licensing with the Department of Commerce and Consumer Affairs.

2. County Issues

- a. The KFD is anticipating a flat FY 2016 budget with no added positions.
- b. The KFD's Rank-for-Rank Standard Operating Guidelines includes 40-hour personnel for Friday evenings, 24 hours on Saturday, and part time on Sunday.
- c. The KFD's ocean safety conference was held. Kauai junior lifeguards won for the 10th year in a row and placed second in the national competition.

D. Report of Chair Neves

1. Grants

Chair Neves outlined the HFD's 2014 DHSB, DOFAW, and AFG grant awards:

- a. The HFD received a \$6,500 grant from the Fireman's Fund Insurance Company's Heritage Program.

- b. The HFD received DOFAW funding of \$37,500, which will be utilized for wildland fire equipment, training, conferences, and All-Hazards Incident Management Team (AHIMT) and rescue training.
 - c. The DHSG was utilized for Chemical, Biological, Radiological, Nuclear, and Explosive and AHIMT training.
 - d. The HFD was awarded a DHSG of \$300,000, which will be utilized to purchase rapid response vehicles.
 - e. The HFD was awarded a \$200,000 Urban Area Security Initiatives grant.
 - f. The HFD was awarded a \$6,500 grant, which will be utilized for thermal imaging cameras.
 - g. A VFA grant will be utilized to purchase wildland equipment.
 - h. A 2013 AFG of \$2.6 million will be utilized to change and upgrade self-contained breathing apparatuses.
 - i. The HFD is researching grant funding for helicopter upgrade and replacement.
 - j. A discussion ensued on the online training programs.
2. County Issues
- a. The HFD promoted 32 Fire Fighter (FF) IIIs and is planning to promote ten Captains and 40 or more FF IIs.
 - b. The 99th FF Recruit (FFR) Class graduated 24 personnel in August. The 100th FFR Class consists of 21 FFRs and commenced in July 2014 with graduation anticipated in February 2015. The 101st FFR Class will consist of 40 FFRs and will commence in April 2015.
 - c. The HFD's FY 2016 budget is in progress.
 - d. The Capital Improvement Program is ongoing with the Hauula and Waialua Fire Stations as the first and second priorities, respectively.
 - e. The updated Strategic Plan is completed. Project management training was provided to Chief Officers. Each BC was assigned one of the 22 goals and will work with their respective ACs.

- f. The HFD's 2015 reaccreditation is in progress.
- g. The HFD's five new KME engines and one aerial apparatus have passed inspection. Six Pierce Arrow apparatuses received last year have ongoing repair challenges.

Motion: Vice Chair Westerman motioned for a recess at 12 p.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

The meeting reconvened at 1 p.m.

E. SFC Administrator's Report

1. Status of State Fire Code

The new State Fire Code with state amendments was approved by the Governor on August 4, 2014, and became effective on August 15, 2014. The SFC's FPC members and Mr. Bizal worked diligently to ensure that the most current fire and life safety provisions were provided to our state and counties. A well-deserved mahalo for their excellent work.

Administrator Bratakos will check with the state and county Ethics Commissions regarding receiving complimentary training and code books. The NFPA will research the cost of training for each student.

2. Statuses of the County Fire Codes

- a. The FPC met on June 24-25, 2014, in Wailuku and discussed requirements for storage and retail sale of fireworks, access to buildings, pyrotechnic licensing, and fire and the Department of Health's compliance for commercial cooking operations. The FPC reviewed each county's amendments in an effort to consolidate future state amendments.
- b. Each county will be finalizing their amendment package to be adopted as their county fire code. Kauai is working on their fee schedule.

3. State Building Code Council (SBCC)

Senate Bill 2581 (Act 164) has been approved. It modified the SBCC's composition, clarified terminology and the adoption process, and made an appropriation for staff. The SBCC is revising position descriptions for an executive director and assistant before proceeding with the hiring process. Funding will not be available until January 2015. Future funding for positions must be incorporated into the Department of Accounting and General Services biennial budget. These positions will facilitate timely adoption of the most current editions of the codes and standards that comprise the Hawaii state building codes.

4. Statewide Training and Education

Eight of the nine National Fire Academy courses were delivered for FY 2014. Honolulu cancelled its last course. Eight of the nine courses have been selected for FY 2015. Kauai opted not to have a second class, Maui declined to have another selection, and Hawaii is reviewing a possible course selection.

5. Reduced Ignition Propensity Cigarette (RIPC) Program

Receipts from manufacturers total \$702,375. Work on administrative rules, field enforcement, and a program status report to the legislature are progressing. The RIPC law (Hawaii Revised Statutes § 132C) and a listing of the brands and styles approved for sale in Hawaii was placed on the Department of Labor and Industrial Relations' SFC website. Research is continuing for roll-your-own cigarettes, independent testing, fire statistics related to cigarette-caused fires, and future assistance from the DAG Tobacco Unit and law enforcement agencies. Hawaii has not had a significant reduction in cigarette-caused fires, and further research and consultations with other jurisdictions are needed to determine the current cigarette testing standard's effectiveness.

A discussion ensued relating to the proposed administrative rules and decision. Each county Fire Chief shall review the draft administrative rules and provide comments and recommendations to the SFC staff. The SFC staff will e-mail the comments and recommendations to each county Fire Chief.

Mr. Bizal provided the history of the RIPC laws and programs in the United States.

6. Fireworks

Extensive fireworks research was conducted by Honolulu's Fireworks Inspector, retired Captain Stephen Kishida, in response to Honolulu City Council Bill 5. The bill seeks to allow sparklers and fountains in addition to firecrackers with a permit for the three holidays. The first permits were discovered in a 1927 Honolulu ordinance. Progressive ordinances restricted fireworks use in public ways, near hospitals or places of worship, during late night hours, and igniting from or into motor vehicles. The permits were initially obtained from the sheriff, police, and district magistrates and were not effective in preventing injuries or fires. The HFD became the issuer of permits in Honolulu in 1981. A 1983 fireworks report by the Honolulu City Council provided a history on fireworks use in Hawaii and the pros and cons of banning fireworks. The report indicated that the community's fireworks use was out of control with illegal fireworks being readily available. The Honolulu Police Department described the ordinance as unenforceable.

State fireworks laws were introduced every year since 1984, but a statewide law was not passed until 1994. Various amendments were passed for the next several years, but the most significant amendment occurred in 2010, which allowed counties to enact stricter fireworks laws. Honolulu subsequently passed an ordinance banning all consumer fireworks, except for firecrackers with a permit. Since then, Honolulu has experienced a significant reduction in injuries and fires. The HFD will continue to testify in opposition to Bill 5.

Administrator Bratakos provided an update to Bill 5, e-permits, and the Waikele Storage disposal.

A discussion ensued relating to the permitting and licensing process.

F. Legislation

A status update for the 2014 Legislative Session was provided.

G. Response Plans to Natural and Manmade Disasters

A discussion ensued relating to the status of the Intrastate Mutual Aid System and the potential mutual aid agreements between the four county fire departments.

H. National Fire Issues/Concerns

Vice Chair Westerman presented an update on FirstNet. The SFC discussed issues relating to this matter.

Mr. Bizal reported that the NFPA has expanded zero emission vehicle training. The NFPA is looking at smart fire fighting. Further information may be obtained on their site at nfpa.org/smartfirefighting. Mr. Bizal relayed that the Los Angeles Fire Department is interested in Hawaii's smoke alarm installation programs.

I. Conferences and Meetings

Chair Neves will attend the 2014 State Fire Marshals Forum on September 23-25, 2014, in Boston, Massachusetts.

A discussion ensued relating to attendance to various forums by SFC members.

J. Other Matters

Member Murray brought up the Master Cooperative Wildland Fire Management and Stafford Act Response Agreement.

A discussion ensued and SFC staff will look into this matter for a future presentation.

III. Adjournment

Motion: Vice Chair Westerman motioned to adjourn the meeting at 3:05 p.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

MANUEL P. NEVES
Chair



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STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2014-2015
FIRST QUARTER MEETING MINUTES

Date of Meeting: September 5, 2014
Time of Meeting: 8:30 a.m.
Place of Meeting: Kauai Fire Department Headquarters
4444 Rice Street, Suite 315
Lihue, Hawaii 96766

Present:

Manuel P. Neves	SFC Chair Fire Chief, Honolulu Fire Department (HFD)
Robert Westerman	SFC Vice Chair Fire Chief, Kauai Fire Department (KFD)
Jeffrey Murray	SFC Member Fire Chief, Department of Fire and Public Safety, County of Maui
Darren Rosario	SFC Member Fire Chief, Hawaii Fire Department
Socrates Bratakos	SFC Administrator Assistant Chief, HFD
Kilipaki Vaughn	Fire Inspector, KFD
Adam Rosenberg	Deputy Attorney General State of Hawaii (State) Department of the Attorney General
Raymond Bizal	Southwest Regional Director National Fire Protection Association

I. Introduction of Attendees

A. Chair Neves called the meeting to order at 8:45 a.m.

B. Chair Neves welcomed everyone, and an introduction of attendees followed.

II. Review of the September 4, 2014, Meeting Notes

Administrator Bratakos reviewed the September 4, 2014, meeting notes.

A discussion ensued relating to fire service fees.

III. Legislation

A. Discussion of 2015 Legislation

1. Cancer Presumptive Bill

SFC staff continues to review the bill and is meeting with resource individuals and stakeholders to be fully prepared relating to this bill.

2. Emergency Medical Services Compensation

SFC staff is researching other jurisdictions' efforts to present a bill for medical treatment.

A discussion ensued with the possibility of implementing compensation starting with the expense of medical supplies.

3. Requirements for Fireworks Shippers, Labeling Size, and Redistribution and Exemptions for Movie Productions

The SFC will submit a housekeeping bill at the 2015 Legislative Session.

4. Increase Display Permit Fee from \$110 to \$300

No discussion was held on this matter.

5. Prohibit Consumer Fireworks Use on Three Holidays

The SFC will continue its stance in support of this legislation.

6. Repeal of Act 83 Prohibiting Counties from Requiring Residential Sprinklers

A discussion ensued relating to residential sprinkler issues, which includes home rule efforts, potential for repeal, stakeholders positions, legislator and community education, the Sprinkler Coalition's efforts, the State Building Code Council's International Residential Code investigative committee review, and consideration by the Council of Mayors.

Chair Neves proposed that the four county Fire Chiefs invite the water purveyors and building officials to the SFC quarterly meetings.

7. Residential Kitchen Fire Safety

No discussion was held on this matter.

B Designation of Authority/SFC Designee for the 2015 Legislation

This matter was completed.

IV. New Business

A. Designation of the HFD as a State Certifying Agency for the International Fire Service Accreditation Congress (IFSAC)

Motion: Member Rosario motioned to approve the SFC letter acknowledging the HFD as the State-certifying agency to the IFSAC.

The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

Chair Neves offered HFD's assistance to other counties for the IFSAC certification programs.

B. SFC Statewide Programs

1. Discussion/Decision on Proposed Administrative Rules for Licensing Individuals to Conduct Inspection, Maintenance, and Testing of Fire Extinguishers, Fire Protection Systems, and Fire Alarm Systems

Administrator Bratakos provided an update on the program's development.

2. Fire/Life Safety Educational Initiatives

Administrator Bratakos discussed consideration of photovoltaic amendments in the fire and residential fire codes.

3. Hawaii Fire Data Collection/Analysis

A discussion ensued relating to the collection of data through the National Fire Incident Report System (NFIRS) plus 1 Codes. The NFIRS State Coordinator shall research the coordination of standardized additional input, including Global Positioning System's (GPS) latitude and longitude for rescues, tourist-related incidents, military-related incidents, and evacuation by smoke alarms. The NFIRS State Coordinator will provide a report at the next SFC quarterly meeting.

A discussion on applying for a grant to facilitate trial preplanning through Google's GPS tracking followed.

C. Next Quarterly Meeting

The next SFC quarterly meeting will be held in Honolulu. Potential dates will be sent out to SFC members.

V. Adjournment

Motion: Member Murray motioned to adjourn the meeting at 10:30 a.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

MANUEL P. NEVES
Chair