



SFC/SFC Meetings/Minutes/12.1.16 Minutes

STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2016-2017 SECOND QUARTER MEETING MINUTES

Date of Meeting: December 1, 2016

Time of Meeting: 9:30 a.m.

Place of Meeting: Honolulu Fire Department (HFD)
636 South Street
Honolulu, Hawaii 96813

Present:

Manuel P. Neves	SFC Chair Fire Chief, HFD
Robert Westerman	SFC Vice Chair Fire Chief, Kauai Fire Department (KFD)
Jeffrey Murray	SFC Member Fire Chief, Department of Fire and Public Safety (MFD), County of Maui
Darren Rosario	SFC Member Fire Chief, Hawaii Fire Department (HCFD)
Socrates Bratakos	SFC Administrator Assistant Chief, HFD
Adam Rosenberg	Deputy Attorney General Department of the Attorney General (DAG)

SFC FY 2016-2017 Second Quarter Meeting Minutes

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December 1, 2016

Lloyd Rogers SFC Administrative Specialist

Breene Harimoto Senator, District 16
Hawaii State Legislature

Clarence Nishihara Senator, District 17
Hawaii State Legislature

I. Introduction

A. Chair Neves called the meeting to order at 9:45 a.m.

B. Chair Neves welcomed everyone, and an introduction of attendees followed. Chief Darren Rosario's flight was delayed, and he arrived at 10:55 a.m.

C. Approval of the SFC FY 2016-2017 First Quarter Meeting Minutes

Motion: Vice Chair Westerman motioned to approve the SFC FY 2016-2017 First Quarter Meeting Minutes. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Excused

D. Approval of Agenda

Motion: Member Murray motioned to approve the agenda. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Excused

II. Unfinished Business and General Orders

SFC Member Reports/Updates

A. Report of Member Rosario

1. Grants

- a. A 2015 Assistance to Firefighters Grant (AFG) application was submitted to purchase automatic compression devices for all medical units and a sport utility vehicle (SUV) for the Community Paramedicine Program.
- b. A notice to proceed has been forwarded to Grainger Industrial Supply for 211 SCBA units purchased with the 2015 AFG award.
- c. A 2016 Community Development Block Grant (CDBG) was used to purchase a wildland pumper apparatus for the Ka`u District. A notice to proceed has been sent to the vendor. A preconstruction meeting was held on December 5-9, 2016.
- d. A 2017 CDBG grant, which will be used to purchase a wildland compressed air foam brush truck, was approved for application and is due on January 11, 2017.
- e. The HCFD was awarded the Shippers Wharf Grant which will be utilized to fund out-of-state emergency medical services (EMS)-related training opportunities that are not available in the state of Hawaii.

2. County Issues

- a. The HCFD's FY 2017-2018 budget was submitted to the County of Hawaii on November 1, 2016, inclusive of a supplemental budget request, as the HCFD was directed to submit a status quo operating budget.
- b. Mayor William Kenoi's term will end on December 5, 2016. Mayor-Elect Harry Kim begins his term thereafter. All department heads were notified that promotions, transfers, or hiring after December 5, 2016, must be approved by the new administration.
- c. The EMS budget proposals submitted by the HCFD for personnel and a new advanced life support ambulance unit for the Puna District was denied. An appeal by the EMS Director to the Director of the Department of Health was also denied. The HCFD will request assistance through the upcoming 2017 Legislative Session.
- d. The HCFD's plans review fee proposal that was not approved by Mayor Kenoi will be submitted to Mayor-Elect Kim's office.

3. Other Matters

The HCFD projects there will be 12 retirements at the end of 2016.

B. Report of Member Murray

1. Grants

- a. A 2015 AFG application of \$527,046 was submitted in the MFD's FY 2016-2017 budget to purchase 75 SCBA units and 150 tanks. The grant was approved on August 26, 2016, and purchasing must be completed by August 19, 2017.
- b. A 2016 AFG application of \$307,505 was submitted in the MFD's FY 2016-2017 budget to purchase 32 SCBA units, 191 SCBA masks, a fit tester, and software. The MFD is awaiting a decision.
- c. A 2015 CDBG grant of \$708,500 was used to purchase a tanker for Kaunakakai which has been in service since July 2016.
- d. A 2016 CDBG grant of \$898,447.45 was used to purchase a fire truck for Hoolehua, which should be in service by January 2017.
- e. A Homeland Security (HS) grant of \$50,000 is being used for Incident Management Team training and exercises.
- f. The MFD will apply for a 2016-2017 Department of Transportation (DOT) grant to purchase Code-1 bags with equipment for each of its engines and trucks in the near future.
- g. The MFD is no longer eligible for the Volunteer Fire Assistance grant.
- h. The MFD will not be submitting an application for the U.S. Department of Agriculture grant for wildland urban interface (WUI).

2. County Issues

- a. Two Battalion Chief (BC) positions were deleted by the Maui County Council (MCC). The MCC made changes for three personnel as the budget process commenced in September 2015. Mayor Alan Arakawa will provide his input in January 2017.

3. Other Matters

- a. The MFD projected 16-18 retirements this year.
- b. The MFD's upcoming Fire Fighter Recruit (FFR) class that commenced on September 1, 2016, will graduate in March 2017, with 12 FFRs.
- c. The MFD is in the process of scheduling a FFR class in April or May 2017.
- d. The MFD filled the following positions:
 - (1) Human Resources Clerk
 - (2) Warehouse position
 - (3) A civilian position at the rank of SR24 in the Internal Affairs Office was filled a year ago.

C. Report of Vice Chair Westerman

1. Grants

- a. The KFD is currently waiting for its 2013 Staffing for Adequate Fire and Emergency Response grant to be closed.
- b. A Fire Prevention and Safety (FPS) grant of \$71,000 that was supposed to be used for certifying Fire Inspectors I and II has not been approved.
- c. An FPS grant of \$45,524 for a home inspection and smoke alarm campaign was denied.
- d. A 2016 AFG award of \$671,000 will be used to purchase a rehab unit vehicle (\$209,000) and training two paramedics and 30 emergency medical technicians (\$462,000).
- e. A 2015 AFG application submitted on January 15, 2016, to purchase a water tender, equipment, and training was not approved.
- f. The KFD did not submit an application for a 2016 WUI grant. In 2017, the KFD will submit a WUI grant for upcoming projects.

- g. The KFD did not apply for a 2016 DOT grant.
- h. A 2016 HS grant will be used to purchase Blauer hazardous materials (HM) suits.

2. County Issues

- a. A KFD Fire Captain resigned.
- b. The KFD is in the process of promoting two Fire Fighter (FF) IIIs later this year.
- c. The KFD promoted Lieutenant Kilipaki Vaughn to Deputy Fire Chief. In addition to this position, there are five additional vacancies in the KFD.
- d. The KFD will start a recruit class before the end of FY 2016-2017 and is anticipating several vacancies in 2017.
- e. The KFD was awarded a grant from the Kekaha Host Community Benefits Program of \$25,000 for two years (\$50,000). The program will provide home inspections involving multiple agencies, including fire, the Department of Health, the County Elderly Affairs Division, and the American Red Cross. The work will be completed through the KFD's Fire Prevention Bureau and company personnel.

D. Report of Chair Neves

1. Grants

Chair Neves outlined the HFD's grants as follows:

The State Homeland Safety Grant (SHSG) of \$148,000 will be used for Chemical, Biological, Radiological, Nuclear, and Explosives training and rescue equipment (\$72,000) and HM equipment (\$76,000).

2. County Issues

- a. The HFD is supporting commemoration of the Pearl Harbor's 75th anniversary events.
- b. The Kovatch Mobile Equipment Corporation is providing ten engine and two aerial apparatuses through a CDBG grant. The HFD may add two additional apparatuses from this grant.

- c. The HFD's FY 2017-2018 budget is being processed by the City. The budget is flat, which includes the collective bargaining agreement increases.
 - d. The HFD will purchase 17 SUVs instead of one engine.
 - e. The 102nd FFR Class consisting of 46 FFRs is in progress with 44 FFRs remaining. The physical agility test will be conducted in November 2016 and January 2017. The HFD will continue to hold FFR classes in August every year.
 - f. The HFD promoted 16 FF IIIs and will promote FF IIs at the end of 2016.
 - g. Two BCs retired in 2016, and new BCs will be promoted in 2017.
 - h. The Blue Card Command program is being implemented.
 - i. The HFD is planning annual refresher medical and fire fighting training.
 - j. The TargetSolutions training is managed by a committee and is working well.
3. State Fire Marshal's Form Update

Chair Neves attended the 2016 State Fire Marshals Forum in Quincy, Massachusetts on November 2-5, 2016.

The following new ideas were learned during the conference that will help the HFD:

- a. Fire-related research reports can be found at www.nfpa.org/foundation and include Analysis of Recruit or Initial Firefighter Training Curricula, Hazard Assessment of Fire Service Training Fires, and Quantitative Evaluation of Fire and Emergency Medical Services Mobilization Times.
- b. In creating a strategic plan for community risk reduction, community profiles demographics, building stock, geography, loss data, and other data, National Fire Protection Association (NFPA) 1300 can be used as a template in the plan creation and implementation.
- c. Public education resources are available to everyone from the NFPA website. The Sparky.org website is specific to children, and there is one for preschool students called Sparky's School House.

- d. An easy-to-read smoke alarm product in different languages can be used for Hawaii's diverse population.

4. Other Matters

On November 15, 2016, Councilmember Kymberly Marcos Pine submitted Resolution 16-181 which proposes to consolidate all ocean safety activities under the Department of Emergency Services' Ocean Safety and Lifeguard Services Division.

E. Meeting with Senators Harimoto and Nishihara

The SFC discussed residential sprinkler issues with Senators Harimoto and Nishihara for the upcoming 2017 Legislative Session.

Motion: Vice Chair Westerman motioned to adjourn the meeting for lunch at 12:45 p.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

The meeting reconvened at 1 p.m.

F. SFC Administrator's Report

1. Status of the County Fire Codes

Honolulu: Effective November 19, 2015

Kauai: Effective May 9, 2016

Maui: Effective July 1, 2015

Hawaii: Under review by the Mayor's office

2. State Building Code Council (SBCC)

- a. Amendments for the structural and nonstructural components of the 2012 International Building Code administrative rules have been completed. Comments were received from the Legislative Reference Bureau and will be incorporated before forwarding it to DAG for review.

The 2012 International Residential Code is being reviewed by the Structural Engineers Association of Hawaii.

- b. The 2015 International Energy Conservation Code and the 2014 National Electric Code public hearing is being funded by the Department of Business, Economic Development and Tourism and scheduled for December 8, 2016.
- c. The SFC continues its support of the SBCC by attending monthly meetings, providing draft agenda/minutes, advising on producing uniform statewide building code amendments for county adoption, and creating administrative rules for the State Fire Code.

3. Statewide Training and Education

FY 2017 Two-Day Off Campus Classes

Seven classes have been approved, four on Honolulu, two on Hawaii, and one on Kauai. One of the seven two-day classes has been delivered in Honolulu. Maui canceled both classes, and Kauai canceled one class this FY. Honolulu added a fourth class.

4. Reduced Ignition Propensity Cigarette Program (RIPC) Update

- a. A draft of the RIPC Administrative Rules is currently being reviewed by the SFC attorney general.
- b. Total certification fees collected since the inception of the RIPC program in 2009 are \$953,625.
- c. Total RIPC fees collected in calendar year 2016 are \$24,375.
- d. More than 950 retail site inspections have been conducted within the four counties. Non-Fire Standard Compliant cigarettes were found in four retail establishments. In each situation, confiscated cigarettes were manufactured prior to the enactment of Hawaii's RIPC Law.
- e. A total of 386 cigarette brand/styles have been purchased from various retailers for independent RIPC testing. The purchase cost was more than \$12,400 including shipping and handling.
- f. Independent testing was conducted for a total of 386 brand/styles at an approximate cost of \$138,000.

g. The current RIPC Special Fund balance is approximately \$730,000.

5. SFC Fire Prevention Committee (FPC)

On September 22-23, 2016, the FPC completed a review of significant changes from the NFPA fire code, 2012 to 2015 editions, up to Section 13.6. The FPC's next meeting is scheduled on December 6-7, 2016, in Honolulu and will continue review of the significant 2015 changes.

6. Fire Protection Systems Administrative Rules

The revisions to the systems testing administrative rules were returned to the DAG. Revisions included keeping the credentialing and licensing portions in the administrative rule, but moving the fire protection system information into the 2015 State Fire Code. The next step is the Small Business Regulatory Review Board hearing upon approval.

7. Fireworks

A discussion ensued regarding the possible increase in illegal fireworks use.

8. Other Matters

A discussion ensued on the strategy in reference to the sprinkler legislation.

G. National Fire Issues/Concerns

A discussion ensued regarding fire issues and concerns for battery storage, commercial photovoltaic, hood and duct cleaning, and drones.

H. Conferences and Meetings

1. International Association of Fire Chiefs (IAFC) WUI Conference on March 21-23, 2017, in Reno, Nevada
2. IAFC Fire-Rescue Med Conference on May 20-24, 2017, in Henderson, Nevada
3. NFPA Conference and Expo on June 4-7, 2017, in Boston, Massachusetts
4. International HM Response Teams Conference on June 15-18, 2017, in Baltimore, Maryland

5. Hawaii Association of County Building Officials Conference will be held in May 2017 on Kauai.

III. Adjournment

Motion: Member Rosario motioned to adjourn the meeting at 2 p.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

MANUEL P. NEVES
Chair

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STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2016-2017 SECOND QUARTER MEETING MINUTES

Date of Meeting: December 2, 2016
Time of Meeting: 8:30 a.m.
Place of Meeting: Honolulu Fire Department (HFD)
636 South Street
Honolulu, Hawaii 96813

Present:

Manuel P. Neves	SFC Chair Fire Chief, HFD
Robert Westerman	SFC Vice Chair Fire Chief, Kauai Fire Department
Jeffrey Murray	SFC Member Fire Chief, Department of Fire and Public Safety, County of Maui
Darren Rosario	SFC Member Fire Chief, Hawaii Fire Department
Socrates Bratakos	SFC Administrator Assistant Chief, HFD
Adam Rosenberg	Deputy Attorney General Department of the Attorney General
Lloyd Rogers	SFC Administrative Specialist

I. Introduction

A. Chair Neves called the meeting to order at 8:35 a.m.

B. Chair Neves welcomed everyone, and an introduction of attendees followed.

II. Review of the December 1, 2016, Meeting Notes

Administrator Bratakos reviewed the December 1, 2016, meeting notes.

III. New Business

A. Discussion of the 2017 Legislative Bills

1. A discussion ensued regarding the upcoming 2017 legislative bills, which include residential fire sprinkler bills: income tax credit, cost estimate, repeal of Act 83, potential compromises, including an extension of the sunset bill, and the new adult residential care home sprinkler installation.
2. A discussion ensued regarding raising the fireworks display permit fee from \$110 to \$300 and limiting the use of consumer fireworks for cultural purposes only.

Motion: Member Murray moved to authorize the Chair and Vice Chair to work with SFC staff and sign legislative proposals and testimony.
The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

B. SFC Statewide Programs

1. Hawaii Fire Data Collection/Analysis

Prevention data was provided to the National Fire Incident Reporting System.

2. State Fire Marshal/SFC Discussion

After discussion, Chair Neves directed the SFC Administrator to draft a resolution for the return of the Hawaii State Fire Marshal.

C. Next Quarterly Meeting

The next SFC meeting will be held in Kona. Potential dates for late February or early March will be sent out to SFC members.

IV. Adjournment

Motion: Vice Chair Westerman moved to adjourn the meeting at 11 a.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

MANUEL P. NEVES
Chair