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STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2016-2017 THIRD QUARTER MEETING MINUTES

Date of Meeting: March 9, 2017
Time of Meeting: 9:30 a.m.
Place of Meeting: Mayor Harry Kim's West Hawaii Office
74-5044 Ane Keohokalole Highway
Building C, Second Floor
Kailua-Kona, Hawaii 96740

Present:

Manuel P. Neves	SFC Chair Fire Chief, Honolulu Fire Department (HFD)
Robert Westerman	SFC Vice Chair Fire Chief, Kauai Fire Department (KFD)
Jeffrey Murray	SFC Member Fire Chief, Department of Fire and Public Safety (MFD), County of Maui
Darren Rosario	SFC Member Fire Chief, Hawaii Fire Department (HCFD)
Socrates Bratakos	SFC Administrator Assistant Chief, HFD
Adam Rosenberg	Deputy Attorney General Department of the Attorney General (DAG)

1. Report of Member Rosario

a. Grants

- (1) A 2015 AFG grant was awarded for the SCBA replacement program. The HCFD is awaiting delivery of the 211 units. The HCFD will be submitting a grant amendment to purchase additional mask and fit testing units with available excess funds.
- (2) A 2016 AFG application was submitted to purchase automatic compression devices for medical units and a sport utility vehicle (SUV) for the Community Paramedicine Program. The HCFD has not received any notification from the AFG.
- (3) A 2016 Community Development Block Grant (CDBG) is providing a wildland pumper apparatus for the Ka'u District. A preconstruction meeting was held at the vendor site. The estimated delivery will be in September 2017.
- (4) A 2017 CDBG grant proposal for a wildland compressed air foam system brush truck was approved for application. Mayor Kim did not approve this award.
- (5) The HCFD was awarded the Shippers Wharf Grant to fund out-of-state emergency medical services-related training opportunities that are not available in the state of Hawaii. The HCFD is sending personnel for training opportunities across the U.S.

b. County Issues

- (1) The HCFD's FY 2017-2018 budget that was submitted to the County of Hawaii on November 1, 2016, has been returned on March 1, 2017, with amendments made by Mayor Kim and the County of Hawaii's Department of Finance. The HCFD's 2017-2018 budget includes a 16% cut.
- (2) Mayor Kim did not support the SFC's position on the 2017 fire sprinkler legislation.
- (3) Legislative proposals affecting the HCFD that are still active include a lifeguard initiative for personnel and a new advanced life support ambulance unit for Puna and the Kekaha Kai.

c. Other Matters

The HCFD's projected retirements at the end of 2017 will be seven.

2. Report of Member Murray

a. Grants

- (1) A 2016 AFG Federal Emergency Management Agency grant in the amount of \$579,750 was awarded to the MFD to purchase 75 SCBA units and 150 tanks. There will be a 10% match of \$52,704 be applied for MFD's budget amendment.
- (2) The MFD applied for a 2017 AFG application in the amount of \$307,505 to purchase 32 SCBA units, 191 SCBA masks, a fit tester, and software. The awarded equipment is expected in the summer of 2017.
- (3) The 2016 CDBG grant of \$898,447.45 was used to purchase a fire truck for Hoolehua which was placed in service in January 2017.
- (4) The MFD will apply for a 2016-2017 Department of Transportation (DOT) grant to purchase vehicle extrication equipment.

b. County Issues

- (1) The MFD was asked by the Maui County Council (MCC) to reduce their current budget by two percent, which equals to a five-percent reduction. The MFD's budget is currently short \$1.8 million. The MFD will be amending their budget.
- (2) The MFD did a presentation to the MCC to fund the MFD's two BC positions that were deleted by the MCC.
- (3) The MFD graduated 14 recruits from their last recruit class.
- (4) The MFD's projected retirements at the end of 2017 will be at least 20.
- (5) Funeral services for Trucker Dukes is scheduled on March 10, 2017, with an expected attendance of about 10,000.
- (6) Alexander & Baldwin's sugar plantation that closed at the end of January 2016, left 36,000 fallow acres of land.

3. Report of Vice Chair Westerman

a. Grants

- (1) A 2016 Homeland Security Grant (HSG) will be used to purchase Blauer Multi-Threat Suits.
- (2) The KFD's 2017 HSG funds remain limited, as the KFD is considering using available funds for a rehab unit; a rehab ambulance; Emergency Medical Technician (EMT) training; and structural fire fighting boots.
- (3) The KFD's 2017 budget was reduced by Mayor Bernard Carvalho by cutting \$90,000 from operations and \$200,000 from salaries. The KFD will request filling the Assistant Chief (AC) position and \$600,000 or more for equipment. The KFD will retain an expiring engine lease for the next engine in Lihue.
- (4) A 2014 AFG award for the purchase of a Rosenbauer aerial apparatus has available funds, and \$24,000 will be applied toward SCBAs.
- (5) A 2015 AFG application submitted on January 15, 2016, to purchase a water tender, equipment, and training was not awarded.
- (6) The KFD applied for a 2016 AFG to conduct EMT training classes and upgrade two KFD personnel to Mobile Intensive Care Technician level.
- (7) The KFD's 2013 Staffing for Adequate Fire and Emergency Response grant, which was used for six fire fighters, ended in April 2016.
- (8) The KFD did not apply for a CDBG grant.
- (9) The KFD's Division of Forestry and Wildlife grant has no available funds.
- (10) The KFD did not apply for the Federal Highway Safety Fund.
- (11) The KFD applied for a grant in the amount of \$30,000 through the Hawaii Medical Service Association to purchase 32 cardiopulmonary resuscitation kits and automated external defibrillator (AED) trainers.
- (12) The KFD applied for a Local Community Benefit Grant for \$22,000 per year for two years for the KFD's home fire and prevention grant.

b. County Issues

- (1) The KFD's Deputy Fire Chief, Kilipaki Vaughn, is on board and in the process of filling an AC position.
- (2) The KFD's 50 AEDs will be arriving and put in service.
- (3) The KFD completed their radio system changeover to the digital P25. The network cannot be used at this time, as the DOT has not completed their reflashing connection. The American Red Cross (ARC) and the Department of Health (DOH) completed their reflashing. The radios loaned to the ARC and the DOT was returned to the KFD. This process was tedious, laborious, and expensive. Going digital created a few new nonworking areas, and the KFD is working on identifying those areas and remedies.

c. Other Matters

The KFD was awarded a grant from the Kekaha Host Community Benefits Program of \$42,000 for two years.

The fall prevention collaboration with the ARC, the DOH, and the County of Kauai Elderly Affairs Division is going extremely well. The KFD will be working with the extra burden of a severely limited overtime budget.

4. Report of Chair Neves

a. Grants

Chair Neves outlined the HFD's grants as follows:

- (1) The State Homeland Safety Grant (SHSG) and the Chemical, Biological, Radiological, Nuclear, and Explosives (CBRNE) Training and Equipment grant of \$72,000 was used for rescue equipment.
- (2) The SHSG and the CBRNE grant in the amount of \$76,000 will be used for hazardous materials equipment.
- (3) The Port Security Grant of \$340,808 will be used for a multifunctional response watercraft.
- (4) The DOH's Center for Disease Control Preparedness Grant and the CBRNE grant of \$90,000 will be used by the HFD, the KFD and the MFD for rescue and training equipment.

b. County Issues

- (1) The HFD's Notice to Proceed was issued to purchase ten engines and two ladders.
- (2) The 103rd Fire Fighter Recruit (FFR) Class consisting of 50 FFRs will commence in August 2017.
- (3) The HFD's projected retirements at the end of 2017 will be between 60-80. The HFD currently has approximately 130 vacancies.
- (4) The HFD is in the process of looking for additional training facilities and considering creating a shorter FFR class with certified incoming students and a limited-term status during recruit class.
- (5) The HFD promoted two BCs, Wayne Masuda and Jason Samala, who are assigned to the Fire Prevention Bureau and the Fire Communication Center, respectively. The HFD is currently interviewing 27 applicants for Fire Captain positions.
- (6) The addition of a ladder company at the East Kapolei Fire Station will be in April 2017. Although the East Kapolei Fire Station is open, it is only staffed with one engine company.
- (7) The HFD is developing standard operating guidelines for rapid response vehicles (RRV). The use of the RRVs is for low-probability/high-consequence and high-probability/low-consequence incidents, such as medical emergencies and automobile extrications. It will probably be assigned to busy urban areas and have an extra vehicle used by regular on-duty staff.
- (8) The HFD is currently overhauling its helicopter program. Two helicopters have been completely refurbished, a third helicopter will be forthcoming from the Honolulu Police Department, and a fourth helicopter will be forthcoming from the mainland, which may be used for extra parts.
- (9) The HFD's Senior Pilot has retired. Training is ongoing for relief pilots, and the HFD is considering creating and filling the helicopter spotter positions.
- (10) Blue Card Command training is in progress for BCs and Captains.

c. State Fire Marshal's Form Update

There is no further information at this time.

Motion: Member Murray motioned to adjourn the meeting for lunch at 12:15 p.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

The meeting reconvened at 1:45 p.m.

B. SFC Administrator's Report

1. Status of the County Fire Codes

Honolulu: Effective November 19, 2015

Kauai: Effective May 9, 2016

Maui: Effective July 1, 2015

Hawaii: Under review by the Mayor's office

2. Statuses of the County Fire Codes

Administrator Bratakos provided an update on the Fire Prevention Committee's (FPC) efforts on the amendments to the adoption of the 2015 Fire Code.

3. State Building Code Council (SBCC)

a. Amendments for the structural and nonstructural components of the 2012 International Building Code administrative rules have been completed. The 2012 structural amendments for the International Residential Code are being compiled by the Structural Engineers Association of Hawaii.

b. Administrative rules to the 2015 International Energy Conservation Code and the 2014 National Electric Code were forwarded to the Governor on February 17, 2017, for final approval as the next state energy and electrical codes.

- c. The SFC continues to support the SBCC by attending monthly meetings, providing draft agenda/minutes, advising on producing uniform statewide building code amendments for county adoption, and creating administrative rules for the State Fire Code.

4. Statewide Training and Education

Off-Campus National Fire Academy Classes

- a. Seven classes have been approved, four on Honolulu, two on Hawaii, and one on Kauai. Three of the seven two-day classes have been delivered in Honolulu, Hilo, and Kauai.
- b. Honolulu was approved for the six-day "Fire Protection Systems and Special Hazards" class, which will be held on August 21-26, 2017.

5. Reduced Ignition Propensity Cigarette Program (RIPC) Update

- a. A draft of the RIPC Administrative Rules is currently being reviewed by the SFC DAG.
- b. The total certification fees collected since the inception of the RIPC program in 2009 are \$953,625.
- c. The total RIPC fees collected in calendar year 2016 are \$24,375.
- d. More than 950 retail site inspections have been conducted within the four counties. Non-Fire Standard Compliant cigarettes were found in four retail establishments. In each situation, confiscated cigarettes were manufactured prior to the enactment of Hawaii's RIPC Law.
- e. A total of 386 cigarette brand/styles have been purchased from various retailers for independent RIPC testing. The purchase cost was more than \$12,400 including shipping and handling.
- f. Independent testing was conducted for a total of 386 brand/styles at an approximate cost of \$138,000.
- g. The current RIPC Special Fund balance is approximately \$730,000.

6. SFC FPC

The FPC met on February 21-22, 2017, and continued to review the fire protection system testing amendments to the 2015 Fire Code. The FPC reviewed the placement of systems rules in the annex material.

7. Fire Protection Systems Administrative Rules

The final revision to the system testing administrative rules were forwarded to the DAG. The system maintenance portion was removed from the main document and will be inserted into the 2015 Fire Code as amendments in applicable code sections. The next step is scheduling the hearing with the Small Business Regulatory Review Board.

8. Legislative Update

An update was provided to the Chair and committee members in their meeting binders.

9. Fireworks

A discussion ensued regarding the possible increase in illegal fireworks use.

10. Other Matters

A discussion ensued on a strategy for fire sprinkler legislation.

C. National Fire Issues/Concerns

A discussion ensued regarding fire issues and concerns for battery storage, commercial photovoltaic, hood and duct cleaning, and drones.

D. Conferences and Meetings

1. Fire Department Instructor's Conference on April 24-29, 2017, in Indianapolis, Indiana
2. International Association of Fire Chiefs (IAFC) Fire-Rescue Med Conference on May 20-24, 2017, in Henderson, Nevada
3. Hawaii Association of County Building Officials on May 24-26, 2017, in Lihue, Kauai. All county fire departments will be sending representatives.

4. National Fire Protection Association Conference (NFPA) and Expo on June 4-7, 2017, in Boston, Massachusetts
5. IAFC Conference on July 26-29, 2017, in Charlotte, North Carolina
6. National Association of State Fire Marshals Annual Conference on July 31-August 2, 2017, in Charleston, South Carolina
7. NFPA 2017 Fire Marshals' Forum on October 16-18, 2017, in Quincy Massachusetts

E. Other Matters

1. The HFD is currently conducting a research to improve loss valuation input for the National Fire Incident Reporting System and potentially calculate property saved.
2. Administrator Bratakos and BC Robert Perreira discussed the presentation made by the Building Reports/Compliance Center (BRCC), which includes business model, data requirements, and related processes. The BRCC indicated the new issues relating to the fire code, which include battery storage, marijuana facilities, and fireworks retail considerations.

III. Adjournment

Motion: Vice Chair Westerman motioned to adjourn the meeting at 3:15 p.m.
The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye



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Chair

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STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2016-2017 THIRD QUARTER MEETING MINUTES

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74-5044 Ane Keohokalole Highway
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Present:

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Darren Rosario	SFC Member Fire Chief, Hawaii Fire Department (HCFD)
Socrates Bratakos	SFC Administrator Assistant Chief, HFD
Adam Rosenberg	Deputy Attorney General Department of the Attorney General
Robert Perreira	Member, Fire Prevention Committee Battalion Chief, HFCD

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4. The possibility of acquiring rescue boats through grant funding/port security considerations.

B. Discussion of the 2017 Legislative Bills

1. Residential Fire Sprinkler. A discussion ensued as to the status, strategy, and representation of the bills.
2. Cancer Presumption. Administrator Bratacos shall contact Senator Gilbert Keith-Agaran to meet with Chief Murray.
3. Fireworks. A majority of the fireworks measures have not been heard or moved forward.
4. Other Bills. Administrator Bratakos reviewed the general disposition of bills, including the building codes, emergency response, and other areas of legislation.

C. Formation of the SFC Grant Working Group

The purpose of forming a SFC Grant Working Group is to provide information for sharing grant application, best practices, and reviewing potential regional grants.

A discussion ensued for creating a grant committee.

Motion: Chair Neves moved to create a Grant Committee. SFC staff shall obtain member names from the Fire Chiefs. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

D. SFC Statewide Programs

1. Update on the Proposed Administrative Rules for Licensing Individuals to Conduct Inspection, Maintenance, and Testing of Fire Extinguishers, Fire Protection Systems, and the Fire Alarm Systems

Rules are being finalized and a large portion of "how to" sections are being written into fire code amendments.

2. Update on Proposed Administrative Rules for the Reduced Ignition Propensity Cigarette Program

This matter is ongoing.

3 Fire/Life Safety Educational Initiatives

Chair Neves directed Administrator Bratakos and the SFC staff to inquire with the four counties and the Honolulu Community College as to the International Fire Service Accreditation Congress and ProBoard standards currently being delivered.

Vice Chair Westerman discussed the KFD's Flight Plan program for career development.

A discussion ensued on the National Registry of Emergency Medical Technicians certification issues, which include training, testing, and ride along programs.

4 Hawaii Fire Data Collection/Analysis

Chair Neves requested the SFC members to provide contacts for the National Fire Incident Reporting System to Administrator Bratakos and staff.

E. Next Quarterly Meeting

The next SFC meeting will be held in Kahului. Potential dates for June will be transmitted to SFC members.

IV. Adjournment

Motion: Vice Chair moved to adjourn the meeting at 11 a.m. The motion passed.

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Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye



MANUEL P. NEVES
Chair