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STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2014-2015
THIRD QUARTER MEETING MINUTES

Date of Meeting: March 3, 2015
Time of Meeting: 9:45 a.m.
Place of Meeting: Hawaii County Fire Department (HCFD)
25 Aupuni Street, Suite 2501
Hilo, Hawaii 96720

Present:

Manuel P. Neves	SFC Chair Fire Chief, Honolulu Fire Department (HFD)
Robert Westerman	SFC Vice Chair Fire Chief, Kauai Fire Department (KFD)
Jeffrey Murray	SFC Member Fire Chief, Department of Fire and Public Safety (MFD), County of Maui
Darren Rosario	SFC Member Fire Chief, HCFD
Socrates Bratakos	SFC Administrator Assistant Chief, HFD
Adam Rosenberg	Deputy Attorney General State of Hawaii (State) Department of the Attorney General

I. Introduction

A. Chair Neves called the meeting to order at 9:45 a.m.

B. Chair Neves welcomed everyone, and an introduction of attendees followed.

C. Approval of the SFC FY 2014-2015 Second Quarter Meeting Minutes

Motion: Member Murray motioned to amend the SFC FY 2014-2015 Second Quarter Meeting Minutes to change items b. and c. on page 3 under Member Rosario's report as follows:

- b. A 2012 Assistance to Firefighters (AFG) grant of \$46,000, of which the HCFD's portion is \$12,000, will be utilized for in-house training.
- c. A 2013 AFG grant of \$320,000, of which the HCFD's portion is \$35,000, will be utilized to purchase one trailer-based driver simulator.

The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

D. Approval of Agenda

Motion: Vice Chair Westerman motioned to approve the agendas for the March 3 and 4, 2015, meetings. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

II. Unfinished Business and General Orders

SFC Member Reports/Updates

A. Report of Member Rosario

1. Grants

- a. There are no changes to the 2012 AFG grant from last quarter.

- b. A 2012 Fire Prevention and Safety grant is currently utilized for installing smoke alarms.

A discussion ensued on the American Red Cross' (ARC) partnership with the county fire departments in installing smoke alarms.

- c. A 2012 Fire Ground Survival (FGS) grant is closed. FGS training is continuing.
- d. A 2013 AFG will be utilized to purchase a driver simulator, which is currently out to bid.
- e. The HCFD did not apply for a 2013 Staffing for Adequate Fire and Emergency Response (SAFER) grant.
- f. There are no changes to the Division of Forestry and Wildlife (DOFAW) and Volunteer Fire Assistance (VFA) grants from last quarter. The DOFAW grant is being utilized for wildland fire fighting equipment.

2. County Issues

- a. An update was provided on the June 27, 2014, Puna lava flow, which has stalled. Outbreaks have been occurring above the town area. The Hawaii County Civil Defense uses a private helicopter to observe the lava flow.
- b. The HCFD is demobilizing the Pahoa Fire Station's fire assets and will keep in place the advance life support ambulance until it is no longer needed. The old Pahoa Fire Station positions and equipment have been maintained.
- c. The HCFD's current FY budget was forwarded to the Hawaii County Council.
- d. The HCFD is working on an alternative plan for the water supply using 3,000-gallon tankers.

A discussion ensued on water supply options, which include tanks, tankers, sprinklers, and other rural water supply alternatives.

B. Report of Member Murray

1. Grants

There have been no changes on the Department of Homeland Security (DHS), AFG, SAFER, DOFAW, and VFA grants from last quarter.

2. County Issues

- a. The MFD's FY 2016 budget was submitted to the Maui County administration. Member Murray has been meeting with county council members.
- b. The MFD's Fire Fighter Recruit (FFR) class consists of 16 FFRs, 14 from the MFD and two from the State Department of Transportation Aircraft Rescue & Fire Fighting. The FFRs are in their seventh week with graduation anticipated in June 2015.
- c. Maui County will utilize the airport ocean safety video in partnership with the Hawaii Visitor's Bureau.

3. Other Matters

The MFD is currently awaiting Ocean Safety's direction regarding administrative responsibilities between the parks and the fire department.

Motion: Vice Chair Westerman motioned for a recess at 10:35 a.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

The meeting reconvened at 10:45 a.m.

C. Report of Vice Chair Westerman

1. Grants

- a. The KFD is not applying for a 2014 SAFER grant.
- b. A 2013 SAFER grant is ongoing.
- c. The KFD applied for a 2014 AFG grant, which will be utilized to send two personnel to a peer review.

- d. A 2014 AFG grant was submitted by the KFD and will be utilized to purchase an aerial apparatus.
- e. The KFD will apply for an AFG Fire Prevention and Safety grant, which will be utilized for Fire Investigator and Fire Inspector training.
- f. Community Development Block Grant funding will be utilized to purchase a utility truck and Skedco rescue equipment.
- g. A 2012 DHS grant was utilized to replace turnout gear. In 2015, the DHS grant will be utilized to upgrade the radio network.
- h. A DOFAW grant of \$18,750 was utilized to purchase wildland equipment.

2. County Issues

- a. The KFD's current FY budget is in negotiation with the Kauai County administration.
- b. The KFD is partnering with the ARC and the International Brotherhood of Electrical Workers to install smoke alarms.

A discussion ensued on which personnel in various departments are to install the smoke alarms.

3. Other Matters

The KFD created a two-week course and conducted training for new supervisors, including Ocean Safety personnel.

D. Report of Chair Neves

1. Grants

Chair Neves outlined the HFD's 2014 DHS, DOFAW, and AFG grant awards:

- a. The HFD received a \$6,500 grant from the Fireman's Fund Insurance Company's Heritage Program, which will be utilized to purchase thermal imaging cameras.

- b. The HFD received DOFAW funding of \$37,500, which will be utilized for wildland fire equipment, training, and conferences.
- c. In October 2014, the HFD was awarded a Federal Highway Safety Grant of \$35,000 administered by the Department of Transportation, which will be utilized to purchase extrication gloves and hydraulic vehicle jacks.
- d. The HFD was awarded a DHS grant of \$300,000, which will be utilized for chemical, biological, radiological, nuclear, and explosive and All-Hazards Incident Management Team training and equipment.
- e. The HFD was awarded a \$130,000 Urban Area Security Initiatives grant, which will be utilized to purchase two rapid response vehicles.
- f. The HFD received \$5,000 from the Fireman's Fund Insurance Company, which will be utilized for a door sensor system at the Kakaako Fire Station.

2. County Issues

Chair Neves outlined the HFD's 2014 goals and objectives as follows:

- a. The HFD's FY 2016 budget will be forwarded to the Honolulu City Council with an increase of 5.8%, a majority of which is due to collective bargaining.
- b. The Commission on Fire Accreditation International's on-site visit to the HFD for reaccreditation is scheduled for late April or early May 2015.
- c. The HFD promoted 1 Battalion Chief, 16 Fire Captains, and 30 Fire Fighter (FF) IIs and will promote 24 FF IIIs.
- d. The 100th FFR Class graduated 20 FFRs in February 2015. The 101st FFR Class will consist of 40 FFRs and commence in April 2015.
- e. A retreat is scheduled for April 2015 for Chief Officers and will include leadership training.
- f. FGS training will be starting soon.
- g. An online training program called TargetSolutions will be implemented. Chair Neves and Administrator Bratakos presented program benefits.

E. SFC Administrator's Report

1. Status of the State Fire Code

Administrator Bratakos provided an updated report on the publication of the state fire code.

2. Status of the County Fire Codes

Each county is proceeding with their county fire code adoption process as follows:

Honolulu: The Department of the Corporation Counsel is reviewing as to form and legality.

Kauai: The amendment package is under in-house review.

Maui: The amendment package is being reviewed by the county council's Policy and Intergovernmental Affairs subcommittee.

Hawaii: Amendments and language are being finalized for plans review and fees.

It was recommended that licensing fees in the draft ad rules for fire protection/fire alarm systems and fire extinguishers be incorporated into the county fire codes, as the county fire departments will be responsible for its collection

3. State Building Code Council (SBCC)

- a. Investigative committee work is in progress for the 2012 Editions to the International Building Code and the International Residential Code. Administrative rules for the 2012 Uniform Plumbing Code are proceeding in the adoption process. Administrative rules were drafted for the National Electric Code, 2014 Edition with assistance from the National Fire Protection Association (NFPA).
- b. A request to release the appropriate funds for the two positions were sent to Governor Ige from the Department of Accounting and General Services (DAGS). The DAGS has also incorporated the SBCC budget into its FY 2016-2017 biennium proposal that includes personnel and operating expenses. Both have not been approved.

4. Statewide Training and Education

a. Direct Delivery

Two classes have been delivered with seven remaining in FY 2015.

b. Trade Region IX - The six-day course submitted by the HCFD was not approved. This opportunity may be available in FY 2016.

5. Reduced Ignition Propensity Cigarette Program (RIPC)

Receipts from manufacturers total \$785,750. RIPC Specialist Earle Kealoha provided a written update of the RIPC Program.

6. Fireworks

The county fire departments will enforce requirements for temporary/permanent fireworks storage and redistribution based on adopted building/fire codes and nationally recognized standards. Honolulu is developing an e-permitting system for firecracker usage.

7. Photovoltaic (PV) Information

PV panel issues include fire code requirements for marking and roof access and plans review for large-scale arrays, training, and operational tactics. Administrator Bratakos met with the Hawaii Solar Energy Association in 2014 regarding fire code developments.

8. SFC Fire Prevention Committee (FPC)

The FPC met on January 13-14, 2015, and discussed their county fire codes, signage for hazardous materials, and temporary and permanent fireworks storage. They also reviewed the PV installation clearances, proposed administrative rules for fire protection systems, FF access around buildings, lunch wagon cooking operations, and elevator modernizations.

9. Fire Protection Systems Administrative Rules

The first draft of the fire protection system's administrative rules was completed and sent to the four counties for review and comments. SFC staff is in the process of revising the draft before submitting it to various fire protection maintenance companies statewide for review and comments.

10. Statewide Training and Education

Selections for FY 2014 two-day off-campus courses for the period covering October 1, 2014 through September 30, 2015, were provided in meeting binders.

Motion: Member Rosario motioned for a recess at 12 p.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

The meeting reconvened at 1:30 p.m.

F. Conferences and Meetings

1. The Hawaii Association of County Building Officials 46th Annual Conference will be on May 13-15, 2015, at the Sheraton Kona Resort & Spa in Kailua-Kona, Hawaii.
2. The NFPA Conference will be on June 22-25, 2015, in Chicago, Illinois.
3. The National Association of State Fire Marshals 2015 Annual Conference will be on July 27-29, 2015, in Nashville, Tennessee.
4. The Hawaii Fire Chiefs Association Annual Conference will be on December 3-5, 2015, at the Hilton Hawaiian Village Waikiki Beach Resort.

G. Other Matters

Member Rosario led a discussion regarding the training of State crash personnel.

Motion: Member Rosario motioned to have the SFC research the feasibility of administrating Pro Board certifications for the State. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

Administrator Bratakos to discuss International Fire Service Accreditation Congress requirements for other counties with HFD training staff.

Motion: Vice Chair Westerman motioned to move item IV. Legislation on the March 4, 2015, agenda to March 3, 2015, which will allow more time for the guest speakers scheduled on March 4, 2015. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye

III. Legislation

A summary of the 2015 Legislative House and Senate Bills that the HFD and the SFC are supporting and/or monitoring were provided in the meeting binders. No decisions were made.

IV. Adjournment

Motion: Member Rosario motioned to adjourn the meeting at 3 p.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye



MANUEL P. NEVES
Chair

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STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2014-2015
THIRD QUARTER MEETING MINUTES

Date of Meeting: March 4, 2015
Time of Meeting: 8:30 a.m.
Place of Meeting: Hawaii Fire Department (HCFD)
25 Aupuni Street, Suite 1501
Hilo, Hawaii 96720

Present:

Manuel P. Neves	SFC Chair Fire Chief, Honolulu Fire Department (HFD)
Robert Westerman	SFC Vice Chair Fire Chief, Kauai Fire Department
Jeffrey Murray	SFC Member Fire Chief, Department of Fire and Public Safety, County of Maui
Darren Rosario	SFC Member Fire Chief, HCFD
Socrates Bratakos	SFC Administrator Assistant Chief, HFD
Adam Rosenberg	Deputy Attorney General (DAG) State of Hawaii (State) Department of the Attorney General

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Jai Ho Cheng	Deputy Building Chief Department of Public Works (DPW), Building Division
Neil Erickson	Plans Examining Manager DPW, Building Division
Kurt Inaba	Engineering Division Head Department of Water Supply (DWS)
Robert Perreira	Battalion Chief, HCFD

I. Introduction of Attendees

- A. Chair Neves called the meeting to order at 8:35 a.m.
- B. Chair Neves welcomed everyone, and an introduction of attendees followed.

II. Review of the March 3, 2015, Meeting Notes

Administrator Bratakos reviewed the March 3, 2015, meeting notes.

III. New Business

A. Presentation by the Hawaii County, DPW, Building Division, and the DWS

A discussion ensued between the SFC and representatives from the Hawaii County DPW, Building Division, and the DWS on residential sprinklers, including codes, variances, laws, water supply, plans review, incentives, and other related matters.

Chair Neves directed Administrator Bratakos to place similar meetings on the agenda for upcoming SFC meetings.

B. SFC Statewide Programs

- 1. Administrator Bratakos provided an update on development of the Proposed Administrative Rules for Licensing Individuals to Conduct Inspection, Maintenance, and Testing of Fire Extinguishers, Fire Protection Systems, and Fire Alarm Systems.

2. Update on Proposed Administrative Rules for the Reduced Ignition Propensity Cigarette Program (RIPC)

The proposed administrative rules for the RIPC are currently under review by the DAG.

3. RIPC Report to the State Legislature

An updated report was provided.

4. Fire/Life Safety Educational Initiatives

- a. A discussion ensued regarding the request of the American Red Cross (ARC) to be included in the Fire Fighter's Safety Guide (FFSG). It was decided that the ARC will not be included in the FFSG.

Motion: Member Rosario moved to consider maintaining the focus of the FFSG on the SFC's messages for fire safety and restrict inclusion of other agencies.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Nay
Member Rosario - Aye

- b. Administrator Bratakos discussed the development of the HFD's new mascot.

5. Hawaii Fire Data Collection/Analysis

Administrator Bratakos will obtain a report from the National Fire Incident Reporting System's State Coordinator.

C. Next Quarterly Meeting

The next SFC quarterly meeting will be held in Kahului, Hawaii. Potential dates will be e-mailed to SFC members.

IV. Adjournment

Motion: Member Murray motioned to adjourn the meeting at 11:45 a.m. The motion passed.

Record of Votes: Chair Neves - Aye
Vice Chair Westerman - Aye
Member Murray - Aye
Member Rosario - Aye



MANUEL P. NEVES
Chair