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DRAFT

STATE FIRE COUNCIL (SFC)
FISCAL YEAR (FY) 2024-2025 SPECIAL MEETING MINUTES

Date and Time: January 14, 2025, 1:00 p.m.

Place: Meeting held in person and via audioconferencing pursuant to HRS § 92-3.7. Remote meeting by interactive conference technology; notice; quorum. Effective: January 1, 2022

Present:

Kazuo Todd	SFC Chair and Fire Chief of the Hawaii County Fire Department (HCFD), Hawaii County
Bradford Ventura	SFC Member and Fire Chief of the Maui Department of Fire and Public Safety (MFD), Maui County
Michael Gibson	SFC Member and Fire Chief of the Kauai Fire Department (KFD), Kauai County
Michael Walker	SFC Member and Fire Protection Forester Division of Forestry and Wildlife (DOFAW) Department of Land and Natural Resources (DLNR) State of Hawaii
Hiroyuki Takei	Deputy Attorney General (AG) Department of the Attorney General, State of Hawaii
Gary Lum	SFC Administrative Specialist III (AS)
Carol Suzuki	Secretary

Absent:

Sheldon Hao	SFC Vice Chair and Fire Chief of the Honolulu Fire Department (HFD) City and County of Honolulu
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Martinez Jacobs	SFC Member and Airports Fire Chief Airports Division, Transportation Department (ARFF), State of Hawaii
Socrates Bratakos	SFC Administrative Specialist II
Michael O’Sullivan	Reduced Ignition Propensity Cigarette (RIPC) Administrator

Guests:

Troy Gibson	Battalion Chief Hawaii County Fire Department (HCFD), Hawaii County
Li-Ann Yamashiro	Deputy Attorney General (AG) Department of the Attorney General, State of Hawaii
David Rodriguez	Equal Opportunity Officer Department of Labor and Industrial Relations (DLIR) State of Hawaii
Neal Mitsuyoshi	Brigadier General (Retired)/Military Support Office & Director for Legislative Affairs Department of Defense, State of Hawaii
KHON	just recording
Christine Nguyen	Administrative Assistant Hawaii Fire Fighters Association
808-4****89	did not identify self
Jason Kayser	State of Iowa
K. Johnson	
Tricia Nakamatsu	Deputy Attorney General (observing)
Ashley Mizuo	(Joined the meeting after the Executive Session)
Elizabeth	

I. Introduction

A. Call to Order at 1:00 p.m.

B. Introduction of Attendees and Public Comments

Attendees introduced themselves; there were no public comments.

C. Approval of the agenda.

Motion: To approve the January 14, 2025 meeting agenda.

All members present voted in favor of accepting the agenda as presented. The motion was carried.

II. New Business

A. General discussion of State Fire Marshal selection process.

Motion: To establish a Permitted Interaction Group of three members to review applications received to date, and create a short list of candidates for presentation to the SFC at a later meeting, followed by another meeting to set up interviews.

All members present voted in favor of accepting the motion; the motion was carried.

B. **Motion:** To temporarily adjourn the meeting to move into Executive Session based on Section 92-5(a)(2), HRS.

All members present voted in favor of accepting the motion to temporarily adjourn the meeting. The motion was carried.

The special meeting resumed at 2:08 p.m.

Members present were also asked to verify that no applicant names are recognized by members of the board who are present. No member knew anyone on the list.

C. Possible formation of a Permitted Interaction Group (PIG) to facilitate selection of a State Fire Marshal.

Motion: To establish a Permitted Interaction Group of three members to review applications received to date, and create a short list of candidates for presentation to the SFC at a later meeting, followed by another meeting to set up interviews.

All members present voted in favor of accepting the motion; the motion was carried.

The Chair asked for two to three volunteers to serve on the PIG, to deep dive into applications as submitted to verify qualifications and background and produce a short list and a report for the SFC to consider at the January 27, 2025 meeting. The following SFC members volunteered to serve on the PIG: Michael Walker, Bradford Ventura, and Michael Gibson.

PIG will be authorized to research applicants by reaching out to verify information submitted in applications. After having verified information, present to the full board their recommendations for three to six applicants to be interviewed at a later date.

III. Next Quarterly Meeting

The third quarterly meeting for fiscal year 2025 is tentatively scheduled for January 27, 2025, at 9:00 a.m.

IV. Adjournment

Hearing no other business to discuss, the meeting was adjourned by Chair Todd at 2:12 p.m.