

Employers with Legacy Accounts

(Low Earnings Report (LER) and Appeals)

Legacy Employer - Moving to New Employer Website

| EMPLOYER LOGIN | CREATE ONLINE PROFILE | REGISTER FOR UI ACCOUNT NUMBER |
|---|---|--|
| <p>Online Business ID</p> <input data-bbox="73 352 624 412" type="text"/> <p>E-mail Address</p> <input data-bbox="73 497 624 558" type="text"/> <p>Sign in</p> <p>Forgot Online Business ID? Cancel</p> | <p>Already have a Hawaii Unemployment Insurance (UI) account number? Click "Create Online Profile".</p> <p>Hours of Availability: Monday through Friday 6:30 a.m. to 5:30 p.m. HST 8:00 p.m. to 11:00 p.m. HST</p> <p>Weekends and Holidays 6:30 a.m. to 11:00 p.m. HST</p> | <p>Register your business for a UI account number or reactivate your account.</p> <p>Only owners, partners/members, and officers of the business can register.</p> <p>This person will be designated the administrative user. Each business account can only have 1 administrative user. The administrative user can add or inactivate sub-users.</p> |
| <p>Current Admin user logs in to new employer website.</p> | <p>Create Online Profile</p> | <p>Register for UI Account Number</p> |

<http://uiclaims.hawaii.gov>

Legacy Employer - Moving to New Employer Website

If you do not recognize your security image and phrase, click on 'Cancel' below.

Password

Security Phrase:

Login

Security Image:



[Forgot Password?](#)

[Cancel](#)

Current Admin user logs in to new employer website.

Legacy Employer - Moving to New Employer Website

EMPLOYER LOGIN

I hereby certify that I am the owner, partner or member, or corporate officer of this business or that I have authority to act on behalf of this business and submit this as my electronic signature. Check "Yes" and you will be sent to the modernized employer website.

If you are not the owner, partner or member, or corporate officer of this business or do not have authority to act on behalf of this business. Check "No" to continue and login to the old site.

Yes

No

Certify

Yes

No

If you are not the business owner, select 'No' and certify.

You will be taken to the Legacy dashboard.

Department of Labor and Industrial Relations **Unemployment Insurance** [Logout](#)

Menu

2018 Information:
Contribution Rate: 5.60% E&T Rate: 0.00% Tax Base: \$45,900.00 Rate Schedule: C

LOW EARNINGS REPORT
Electronic Low Earnings Report and Monitor System(ELERM) is used to file Low Earnings Report for employees that are still attached. For more information [click here](#).

APPEALS
File an appeal, get hearing information and see appeal statuses.
You can file your appeal Monday through Friday - 6:30 a.m. to 5:30 p.m.
Weekends and Holidays - 9:00 a.m. to 5:30 p.m.

REGISTER WITH E-RESPONSE
Register with Sides E-Response.

MANAGE MY ACCOUNT

[Edit Profile](#)
Change your email address; security question(s), security answer(s), security image and/or security phrase.

[Edit Online Business ID](#)
Change your online business ID. Please note that this will affect all users on this Employer Account.

[Edit Users](#)
Manage users on this Employer Account.

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Legacy Employer - Moving to New Employer Website

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If you are not the owner, partner or member, or corporate officer of this business or do not have authority to act on behalf of this business. Check "No" to continue and login to the old site.

Yes

No

Certify

Yes

No

If you are the business owner, select "Yes" and certify. You will be taken to the new employer web dashboard.

Welcome,

Wednesday, December 12th, 2018

🔔 You have a notification ready to view. [Click Here →](#)

🔔 You have a missing report. [Click Here →](#)

🔔 Your account is delinquent. [Click Here →](#)

🔔 Account Inquiry

View employer account information, rate, and balances for respective years and quarters.

📄 Employer Reporting

Submit quarterly wage reports and payment. View previous submissions, pay outstanding balances, amend prior submissions.

🏠 File Weekly Report of Low Earnings

Electronic Low Earnings Report and Monitor System (ELERM) is used to file Weekly Reports of Low Earnings for employees that are still attached.

For more information, [click here](#).

🔍 Appeals

File an appeal, get hearing information, and see appeal statuses. You can file your appeal Monday through Friday - 6:30 a.m. to 5:30 p.m. Weekends and Holidays 9:00 a.m. to 5:30 p.m.

💬 E-Response

Register for E-Response

ACCOUNT SETTINGS

👤 Edit Profile

Change your password; email address; security question(s), security answer(s), security image and/or security phrase.

📄 Edit Online Business ID

Change your online business ID. Please note that this will affect all users on this Employer Account.

👥 User Management

Management of authorized users, ability to add, delete, and manage user access.

Go to User Management to setup sub-users rights.

Add the Business Owner
and Set as Admin

Legacy Employer - Add Business Owner and Set as Admin

| EMPLOYER LOGIN | CREATE ONLINE PROFILE | REGISTER FOR UI ACCOUNT NUMBER |
|--|--|---|
| <p data-bbox="65 334 305 358">Online Business ID</p> <input data-bbox="69 375 625 434" type="text"/> <p data-bbox="65 487 258 511">E-mail Address</p> <input data-bbox="69 519 625 578" type="text"/> <p data-bbox="305 635 390 659">Sign In</p> <p data-bbox="92 744 413 768">Forgot Online Business ID? <a data-bbox="486 744 513 768" href="#">Cancel</p> <p data-bbox="92 816 521 856">The current Admin logins.</p> | <p data-bbox="683 334 1224 430">Already have a Hawaii Unemployment Insurance (UI) account number? Click "Create Online Profile".</p> <p data-bbox="683 489 1020 626">Hours of Availability: Monday through Friday 6:30 a.m. to 5:30 p.m. HST 8:00 p.m. to 11:00 p.m. HST</p> <p data-bbox="683 672 1020 736">Weekends and Holidays 6:30 a.m. to 11:00 p.m. HST</p> <p data-bbox="842 803 1089 827">Create Online Profile</p> | <p data-bbox="1302 334 1765 397">Register your business for a UI account number or reactivate your account.</p> <p data-bbox="1302 454 1765 517">Only owners, partners/members, and officers of the business can register.</p> <p data-bbox="1302 574 1812 746">This person will be designated the administrative user. Each business account only have 1 administrative user. The administrative user can add or inactivate su users.</p> <p data-bbox="1394 814 1773 838">Register for UI Account Number</p> |

Legacy Employer - Add Business Owner and Set as Admin

If you do not recognize your security image and phrase, click on 'Cancel' below.

Password

Security Phrase:

Login

[Forgot Password?](#)

[← Cancel](#)

Security Image:



The current Admin logins.

Legacy Employer - Add Business Owner and Set as Admin

EMPLOYER LOGIN

I hereby certify that I am the owner, partner or member, or corporate officer of this business or that I have authority to act on behalf of this business and submit this as my electronic signature. Check "Yes" and you will be sent to the modernized employer website.

If you are not the owner, partner or member, or corporate officer of this business or do not have authority to act on behalf of this business. Check "No" to continue and login to the old site.

Yes

No

Certify

Yes

No

Check 'No' and Certify.
On the dashboard, click on
Edit Users.

Menu

2018 Information:

Contribution Rate: 5.60% E&T Rate: 0.00% Tax Base: \$45,900.00 Rate Schedule: C

▶ **LOW EARNINGS REPORT**

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Change your online business ID. Please note that this will affect all users on this Employer Account.

[Edit Users](#)

Manage users on this Employer Account.

Edit Account Users

Show Active Users Only

| Active | Admin | Name | Phone Number | E-mail Address |
|--------------------------|-------|-----------------------------|--------------|----------------|
| X | X | Gerald, mrs | | |
| Add User | | | | |

Current Admin in Legacy will appear here.
Click on 'Add User' to add the business owner.

Add User Disclaimer



As the primary account holder, you will receive any and all appeal notices and documents via the e-mail address you have registered, and will be able to submit online requests including, but not limited to, postponing or rescheduling a hearing; subpoenaing individuals or documents for a hearing; withdrawing an appeal request; and reopening an appeal decision.

Any additional secondary account holders you register will also receive these same notifications and have the same ability to submit online requests. By registering a secondary account holder, you acknowledge that that individual has the right to receive appeal information and make appeal-related requests on behalf of your company or business entity. You also acknowledge that it is your responsibility to delete any secondary accounts already created when that individual separates from employment or is otherwise no longer authorized to represent your company or entity.

If you have any questions about registering a secondary account for unemployment appeal purposes before proceeding further, please visit our website at <http://labor.hawaii.gov/esaro>, or contact the Employment Security Appeals Referees' Office at (808) 586-8930.

I acknowledge that I understand and will abide by these terms.

Continue

Read and acknowledge.

Legacy Employer - Add Business Owner and Set as Admin

Add User

EMPLOYER DETAIL

| | |
|-------------------|--|
| * Last Name: | <input type="text"/> |
| * First Name: | <input type="text"/> |
| Middle Initial: | <input type="text"/> |
| * Title/Position: | <input type="text"/> |
| * Phone Number: | (<input type="text"/>) <input type="text"/> - <input type="text"/> |
| * E-mail Address: | <input type="text"/> |

Enter the business owner, partner/member or corporate officer's information.

Edit Account Users

Show Active Users Only

Refresh

| Active | Admin | Name | Phone Number | E-mail Address |
|--------------------------|-------|-------------------------------|--------------|----------------|
| X | X | Gerald, mrs | | |
| X | | asdf, asdfsdf | | |
| Add User | | | | |

Done

The new user will be listed here.
Click on Name to edit user.

Employer Detail



ACTIVE

| | |
|-----------------|---------|
| Last Name: | asdf |
| First Name: | asdfsd |
| Middle Initial: | as |
| Title/Position: | asdfasd |
| Phone Number: | |
| Email Address: | |

To make the business owner the new Administrator, click "Set Admin"

New Admin/Business Owner Logins to New Employer Website

| EMPLOYER LOGIN | CREATE ONLINE PROFILE | REGISTER FOR UI ACCOUNT NUMBER |
|---|---|--|
| <p>Online Business ID</p> <input data-bbox="73 369 624 429" type="text"/> <p>E-mail Address</p> <input data-bbox="73 514 624 574" type="text"/> <p>Sign in</p> <p>Forgot Online Business ID? Cancel</p> | <p>Already have a Hawaii Unemployment Insurance (UI) account number? Click "Create Online Profile".</p> <p>Hours of Availability: Monday through Friday 6:30 a.m. to 5:30 p.m. HST 8:00 p.m. to 11:00 p.m. HST</p> <p>Weekends and Holidays 6:30 a.m. to 11:00 p.m. HST</p> | <p>Register your business for a UI account number or reactivate your account.</p> <p>Only owners, partners/members, and officers of the business can register.</p> <p>This person will be designated the administrative user. Each business account can only have 1 administrative user. The administrative user can add or inactivate sub-users.</p> |
| | <p>Create Online Profile</p> | <p>Register for UI Account Number</p> |

Now, the new Admin/Business owner logs to the employer website:

<http://uiclaims.hawaii.gov>

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New Admin/Business Owner
logins.

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