

Dashboard

The dashboard features a red top navigation bar with the following items: **UI Claims** (with a dropdown arrow), **My Account** (with a dropdown arrow), and **Logout**.

Dashboard

Welcome
2021-04-26 14:21:05

Your claim is good for a one year period called the benefit year. However, you can be paid only for 26 weeks of total unemployment during the one-year period that your claim is effective.

For Unemployment Benefit Forms
[Click here](#)

For Additional Filing Information
[Click here](#)

View FAQs on the Unemployment Insurance Homepage
[Click here](#)

Task List

- Register for Work**
Job seeking and career services for claimants
[Click here](#)
- File a Claim Certification**
You must have filed an Initial Claim before filing a Claim Certification
[Click here](#)
- Reactivate/Update Employment**
[Click here](#)
- File an Appeal**
Appeal your claim status
[Click here](#)
- Attach Files**
For users who need to provide additional information
[Click here](#)
- School Break**
Employee of Educational Institution Additional Information Requested
[Click here](#)

My Account

My Account

- [? Claim Inquiry](#)
- [Edit Profile](#)
- [Change Address](#)
- [Direct Deposit](#)
- [Tax Withholding](#)

To check if your claim has been backdated, Go to 'Claim Inquiry' under My Account.

Dashboard - Claim Inquiry

UI Claims ▾ My Account ▾ Logout

[Dashboard](#) / Claim Inquiry

Welcome

Summary of the last 4 claim certifications filed.

Payments will generally be available three business days after the processed date. Payments are not transmitted on State, Federal, banking holidays or weekends.

Shows the start and end date of your claim.

Claim 08/06/2023 - 08/05/2024

Week Ending Date:	Current Status:	Date	Amount	Details
08/19/2023	FILED			Details

YOUR CLAIM WILL EXPIRE ON 08/05/2024

[See your 1099 Information](#)

[Return to Dashboard](#)

If the claim has been backdated to the week you became unemployed, you can now file for any missing prior week(s). Click '[Return to Dashboard](#)'.

Dashboard

Welcome

2021-04-26 13:31:30

Your claim is good for a one year period called the benefit year. However, you can be paid only for 26 weeks of total unemployment during the one-year period that your claim is effective.

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School Break

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[Click here](#)

To file for a week of benefits, select 'File a Claim Certification'

Apply for Benefits Online

Have information ready. To file online for weekly benefits, you must have the following information if applicable:

- Earnings for each week.
- Total hours worked for each week.
- Number of employers contacted for work during the week.
- Name and address of new employer.
- Start date of new employment.
- Other deductible income described in your Handbook of Unemployment Benefits.

For more information concerning these eligibility requirements, see the [Benefits Rights and Information Handbook \(PDF\)](#).

Filing Online - What to Expect

Online filing is a secure and efficient way to file your claim. Please Note:

- **Session expires after 30 minutes** - The process takes **about 3 to 10 minutes**. If you remain inactive for 30 minutes (i.e. you do not click **Continue**), your session will automatically close.
- **Saving of "drafts" is not allowed** - You cannot save drafts of your certification, but you are able to review and edit before you submit it. Be prepared to submit a complete certification in a single online session.

Continue

If you experience problems filing your claim online, please [contact us](#).

Read through the summary for additional help (if needed) then select 'Continue'.

Dashboard - Claim Certification Continued

Policies and Terms

Before continuing you must read and accept the following policies and terms:

USAGE - Use of this Web site is for the sole purpose of filing for unemployment insurance.

- You are filing an Unemployment Insurance claim for yourself only, and the choice to do so is entirely yours.
- You understand that you must complete the process and receive a **confirmation number** for your claim to be filed.
- You understand that the effective date of the claim you are filing is the Sunday of the week in which you file your claim.
- You agree not to "data mine" or otherwise gather or extract data from this Web site for any purposes other than filing your unemployment insurance Claim Certification.

FRAUD - You are responsible for reporting any information that affects your eligibility for benefits.

- If you knowingly make a false statement or representation, or withhold material facts for the purpose of obtaining any benefits you are not entitled to, you will be **disqualified for two years**. The disqualification is effective from the week the determination is made and for the next twenty-four months.
- You must repay all unemployment benefits you were overpaid.
- Depending on the seriousness of the offense, your case may be referred for criminal prosecution. If the amount of the benefits fraudulently obtained is more than \$300, you will be charged with a class "C" felony for theft in the second degree, which carries a maximum punishment of five (5) years imprisonment and/or \$10,000 fine.

DISCLOSURE - All information we obtain to determine your eligibility for benefits is confidential, except where disclosure is authorized by department regulations, as follows:

- To any federal or state agency charged with the administration of an unemployment compensation law or the maintenance of a system of public employment offices and to the Social Security Administration to verify your social security number.
- To the federal Internal Revenue Service.
- To the federal National Directory of New Hires.
- To the federal Immigration and Naturalization Service.
- To any federal, state, or municipal agency charged with the administration of a fair employment practice or anti-discrimination law.
- To any other federal, state, or municipal agency if the director deems that disclosure to that agency serves the public interest.

If you do not understand: Please [contact Unemployment Insurance](#) and speak with a Customer Service Representative.

I Accept

I Do Not Accept - Exit

Select 'I Accept' to continue.

Dashboard - Claims Certification Continued

WEEK-ENDING DATE

Are you filing for the week ending 8/19/2023?*

Yes

No

If this is not the **weekending date** you wish to file for, select '**NO**'.

WEEK-ENDING DATE

Are you filing for the week ending 8/19/2023?*

Please enter the **week-ending date** being claimed. *

Yes

No

Select from the dropdown arrow the month, day, and year you wish to file.

Month

Day

Year

WEEK-ENDING DATE

Are you filing for the week ending 8/19/2023?*

Yes No

Please enter the **week-ending date** being claimed. *

August 12 2023

Continue

Once the **date** is chosen, the **'Continue'** button will appear for you to select and complete the filing.