

# Claim Certification

## Filing a back week

# Dashboard

Dashboard

2021-04-26 14:21:05

Welcome

Your claim is good for a one year period called the benefit year. However, you can be paid only for 26 weeks of total unemployment during the one-year period that your claim is effective.

For Unemployment Benefit Forms

Click here

For Additional Filing Information

Click here

View FAQs on the Unemployment Insurance Homepage

Click here

Task List

Register for Work

Job seeking and career services for claimants

Click here

File a Claim Certification

You must have filed an Initial Claim before filing a Claim Certification

Click here

Reactivate/Update Employment

Click here

File an Appeal

Appeal your claim status

Click here

Attach Files

For users who need to provide additional information

Click here

School Break

Employee of Educational Institution Additional Information Requested

Click here

My Account

My Account

Claim Inquiry

Edit Profile

Change Address

Direct Deposit

Tax Withholding

To check if your claim has been backdated, Go to 'Claim Inquiry' under My Account.

2

## Dashboard - Claim Inquiry

[UI Claims](#) ▾[My Account](#) ▾[Logout](#)[Dashboard](#) / Claim Inquiry

### Welcome

Summary of the last 4 claim certifications filed.

Payments will generally be available three business days after the processed date. Payments are not transmitted on State, Federal, banking holidays or weekends.

Shows the start and end date of your claim.

Claim 08/06/2023 - 08/05/2024

Week Ending Date:	Current Status:	Date	Amount	Details
08/19/2023	FILED			<a href="#">Details</a>

**YOUR CLAIM WILL EXPIRE ON 08/05/2024**

[See your 1099 Information](#)

[Return to Dashboard](#)

If the claim has been backdated to the week you became unemployed, you can now file for any missing prior week(s). Click '[Return to Dashboard](#)'.

# Dashboard

[UI Claims](#)[My Account](#)[Logout](#)

Dashboard

## Welcome

2021-04-26 13:31:30

Your claim is good for a one year period called the benefit year. However, you can be paid only for 26 weeks of total unemployment during the one-year period that your claim is effective.

For Unemployment Benefit Forms

[Click here](#)

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[Click here](#)

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## Task List

### Register for Work

Job seeking and career services for claimants

[Click here](#)

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[Click here](#)

### Attach Files

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[Click here](#)

### School Break

Employee of Educational Institution Additional Information Requested

[Click here](#)

To file for a week of benefits, select 'File a Claim Certification'

## Dashboard - Claim Certification

UI Claims ▾ My Account ▾ Logout

Dashboard / Claim Certification

### Apply for Benefits Online

**Have information ready.** To file online for weekly benefits, you must have the following information if applicable:

- Earnings for each week.
- Total hours worked for each week.
- Number of employers contacted for work during the week.
- Name and address of new employer.
- Start date of new employment.
- Other deductible income described in your Handbook of Unemployment Benefits.

For more information concerning these eligibility requirements, see the [Benefits Rights and Information Handbook \(PDF\)](#).

### Filing Online - What to Expect

Online filing is a secure and efficient way to file your claim. Please Note:

- **Session expires after 30 minutes** - The process takes **about 3 to 10 minutes**. If you remain inactive for 30 minutes (i.e. you do not click **Continue**), your session will automatically close.
- **Saving of "drafts" is not allowed** - You cannot save drafts of your certification, but you are able to review and edit before you submit it. Be prepared to submit a complete certification in a single online session.

Continue

If you experience problems filing your claim online, please [contact us](#).

Read through the summary for additional help (if needed) then select 'Continue'.

## Dashboard - Claim Certification Continued

### Policies and Terms

Before continuing you must read and accept the following policies and terms:

**USAGE** - Use of this Web site is for the sole purpose of filing for unemployment insurance.

- You are filing an Unemployment Insurance claim for yourself only, and the choice to do so is entirely yours.
- You understand that you must complete the process and receive a **confirmation number** for your claim to be filed.
- You understand that the effective date of the claim you are filing is the Sunday of the week in which you file your claim.
- You agree not to "data mine" or otherwise gather or extract data from this Web site for any purposes other than filing your unemployment insurance Claim Certification.

**FRAUD** - You are responsible for reporting any information that affects your eligibility for benefits.

- If you knowingly make a false statement or representation, or withhold material facts for the purpose of obtaining any benefits you are not entitled to, you will be **disqualified for two years**. The disqualification is effective from the week the determination is made and for the next twenty-four months.
- You must repay all unemployment benefits you were overpaid.
- Depending on the seriousness of the offense, your case may be referred for criminal prosecution. If the amount of the benefits fraudulently obtained is more than \$300, you will be charged with a class "C" felony for theft in the second degree, which carries a maximum punishment of five (5) years imprisonment and/or \$10,000 fine.

**DISCLOSURE** - All information we obtain to determine your eligibility for benefits is confidential, except where disclosure is authorized by department regulations, as follows:

- To any federal or state agency charged with the administration of an unemployment compensation law or the maintenance of a system of public employment offices and to the Social Security Administration to verify your social security number.
- To the federal Internal Revenue Service.
- To the federal National Directory of New Hires.
- To the federal Immigration and Naturalization Service.
- To any federal, state, or municipal agency charged with the administration of a fair employment practice or anti-discrimination law.
- To any other federal, state, or municipal agency if the director deems that disclosure to that agency serves the public interest.

**If you do not understand:** Please [contact Unemployment Insurance](#) and speak with a Customer Service Representative.

I Accept

I Do Not Accept - Exit

Select 'I Accept' to continue.

## Dashboard - Claims Certification Continued

### WEEK-ENDING DATE

? Are you filing for the week ending 8/19/2023?\*

Yes

No

If this is not the **weekending date** you wish to file for, select '**NO**'.

### WEEK-ENDING DATE

? Are you filing for the week ending 8/19/2023?\*

? Please enter the **week-ending date** being claimed. \*

Yes

No

Select from the dropdown arrow the month, day, and year you wish to file.

Month



Day



Year



## Dashboard - Claim Certification Continued

### WEEK-ENDING DATE

Are you filing for the week ending 8/19/2023?\*

Yes

No

Please enter the **week-ending date** being claimed. \*

August

12

2023

Continue

Once the **date** is chosen, the '**Continue**' button will appear for you to select and complete the filing.



**ENGLISH: Important!** This document has important information about your unemployment compensation rights, responsibilities, and/or benefits. It is essential that you understand the information in this document. **If you need help (free of charge) in understanding this document in your language,** please call (833) 901-2272 or (808) 762-5751 and (833) 901-2275 or (808) 762-5752; or go to [\[https://labor.hawaii.gov/ui\]](https://labor.hawaii.gov/ui). You can also contact the local offices listed below for assistance.

**CHINESE (Simplified): 重要!** 本文件包含有关您的失业补偿权利、责任和/或福利的重要信息。理解本文档中的信息非常关键。如果您需要帮助（免费）以您的语言理解本文档，请致电 (833) 901-2272 或 (808) 762-5751 和 (833) 901-2275 或 (808) 762-5752；或前往 [\[https://labor.hawaii.gov/ui/lep-chi\]](https://labor.hawaii.gov/ui/lep-chi)。您也可以联系下列当地办事处寻求帮助。

**JAPANESE: 重要!** この文書には、失業補償の権利、責任、および/または給付に関する重要な情報が含まれています。この文書の情報をしっかり理解することが大事です。この文書を理解する上で、あなたの言語で無料サービスを必要とされる場合は、(833) 901-2272 または (808) 762-5751 および (833) 901-2275 または (808) 762-5752 までお電話ください。または [\[https://labor.hawaii.gov/ui/lep-jpn\]](https://labor.hawaii.gov/ui/lep-jpn) にアクセスして下さい。下記の地域事務所も支援を受け付けておりますので、お問い合わせください

**TAGALOG: Mahalaga!** May mahalagang impormasyon ang (mga) dokumentong ito tungkol sa iyong mga karapatan sa kompensasyon sa kawalan ng trabaho, mga responsibilidad, at/o mga benepisyo. Mahalagang maintindihan mo ang impormasyon sa dokumentong ito. **Kung kailangan mo ng (libreng) tulong para maintindihan ang dokumentong ito sa iyong wika,** tumawag sa (833) 901-2272 o (808) 762-5751 at (833) 901-2275 o (808) 762-5752; o pumunta sa [\[https://labor.hawaii.gov/ui/lep-tag\]](https://labor.hawaii.gov/ui/lep-tag). Maaari ka ring makipag-ugnayan sa mga lokal na tanggapan na nakalista sa ibaba para sa tulong.

**ILOCANO: Nasken!** Addaan nasken a damag daytoy nga dokumento maipanggep dagiti rebbeng a bayad para iti pannakaawan iti trabaho, responsibilidad, ken/wenno pagimbagan. Nasken a maawatam iti damag ditoy a dokumento. **No masapolmo iti (libre a) tulong tapno maawatam daytoy a dokumento iti lengguahem,** awagam iti (808) 762-5751 wenno (833) 901-2272 ken (833) 901-2275 wenno (808) 762-5752; wenno mapan iti [\[https://labor.hawaii.gov/ui/lep-ilo\]](https://labor.hawaii.gov/ui/lep-ilo). Mabalinmo pay a sarungkaran dagiti lokal nga opisina a nailista iti baba para iti tulong.

**KOREAN: 중요!** 본 문서(들)는 실업 보상 권리, 책임 및/또는 혜택에 관한 중요한 정보를 포함하고 있습니다. 이 문서에 포함된 정보를 이해하는 것이 중요합니다. 문서를 모국어로 이해할 수 있도록 도움(무료)이 필요하시다면, (833) 901-2272 또는 (808) 762-5751, (833) 901-2275 또는 (808) 762-5752 로 연락해주시십시오; 또는 [\[https://labor.hawaii.gov/ui/lep-kor\]](https://labor.hawaii.gov/ui/lep-kor) 으로부터도 가능합니다. 또한 아래의 현지 사무소에 연락해 도움을 받을 수 있습니다.

**VIETNAMESE: Quan trọng!** (Các) tài liệu này chứa thông tin quan trọng về quyền được bồi thường thất nghiệp, trách nhiệm và / hoặc quyền lợi của bạn. Điều quan trọng là bạn phải hiểu thông tin trong tài liệu này. **Nếu bạn cần trợ giúp (miễn phí) để hiểu tài liệu này bằng ngôn ngữ của bạn,** vui lòng gọi (833) 901-2272 hoặc (808) 762-5751 và (833) 901-2275 hoặc (808) 762-5752; hoặc truy cập [\[https://labor.hawaii.gov/ui/lep-vie\]](https://labor.hawaii.gov/ui/lep-vie). Quý vị cũng có thể liên lạc với các văn phòng địa phương được liệt kê dưới đây để được trợ giúp.

**SPANISH: ¡Importante!** Este(s) documento(s) contiene(n) información importante sobre sus derechos, responsabilidades y/o beneficios de compensación por desempleo. Es fundamental que comprenda la información de este documento. **Si necesita ayuda (sin cargo) para comprender este documento en su idioma,** llame al (833) 901-2272 o (808) 762-5751 y (833) 901-2275 o (808) 762-5752; o vaya a [<https://labor.hawaii.gov/ui/lep-spa>]. También puede ponerse en contacto con las oficinas locales que se indican a continuación para obtener ayuda.

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**CHUUKESSE: Auchea!** Ei taropwe a kan wor poraus auchea non usun eomuwe pung ren momon ese wor angang kena, met kopwe fofori, me/ika aninis kena. Mi fakkun namoteoch pwe en kopwe weweiti ewe poraus non ei taropwe. **Ika pwe en ka kan mochen aninis (ese wor momon) non weweitin ei taropwe non fosun fonuwom,** kose mochen korikich non (833) 901-2272 ika (808) 762-5751 me pwan (833) 901-2275 ika (808) 762-5752; ika kopwe ne no ngeni [<https://labor.hawaii.gov/ui/lep-chk>]. En kopwe kan pwan tongeni kori ewe ofes non nenieom mi maaketiw me fan ren aninis.

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**MARSHALLESE: Aurok!** Ewōr melele aurok ilo peba in/kein kin maron, eddo, im/ak jibañ ko am ikijen kolla eo an bōjrak jerbal. Aurok am melele naan ko kobban peba in. **Ñe kwōj aikuj jibañ (ejellok wonnen) ñan am melele naan ko kobban peba kein ilo kajin eo am,** jouj im kall ae tōk kim ilo (833) 901-2272 ak (808) 762-5751 im (833) 901-2275 ak (808) 762-5752; ak loḷok [<https://labor.hawaii.gov/ui/lep-mah>]. Kwōmaron bar kebaak opij ko ilo jukjukinbed eo im emōj laajrak ijin lal ñan aer jibañ kwe.

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## UNEMPLOYMENT INSURANCE CLAIMS OFFICES

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### Oahu Claims Office

830 Punchbowl Street, Room 110, Honolulu, HI 96813-5080  
Phone: (808) 586-8970

### Hilo Claims Office

1990 Kinoole Street, Room 101, Hilo, HI 96720-5293  
Phone: (808) 974-4086

### Kona Claims Office

Ashikawa Building, 81-990 Halekii Street, Room 2090  
P.O. Box 167, Kealekekua, HI 96750-0167  
Phone: (808) 322-4822

### Maui Claims Office

54 South High Street, Room 201, Wailuku, HI 96793-2198  
Phone: (808) 984-8400

### Kauai Claims Office

4370 Kukui Grove Street, Suite 3-214, Lihue, HI 96766-2001  
Phone: (808) 274-3043

### Liable Interstate Unit

830 Punchbowl Street, Room 110, Honolulu, HI 96813-5080  
Phone: (808) 586-8970