



RECORD OF WORK SEARCH ACTIVITIES

Record the contacts you made to obtain work that you reported on your continued claims. Please give this information to the interviewer during your Eligibility Review Interview or as requested. Your "Record of Contacts Made for Work" is subject to verification by the Unemployment Insurance Division.

What qualifies as a work search activity?

1. Contacted a potential employer in-person or over the phone
2. Applied for a job online (E.g., HireNet, LinkedIn, Indeed, Glassdoor, Monster, etc.)
3. Attended a job fair, hiring event, or networking activity
4. Participated in a Reemployment Assessment (RESEA) workshop or career center activity
5. Uploading resume to Hawaii's online job search website HireNet

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| Claimant's Name: | Social Security Number: |
|------------------|-------------------------|

Please provide the information requested or check the appropriate response.

| Employer's name, address, & phone number | Activity type: | Contact method: | Position applied for: |
|--|--|--|---|
| Name: | <input type="checkbox"/> Telephone <input type="checkbox"/> Online <input type="checkbox"/> Job fair/Event <input type="checkbox"/> RESEA <input type="checkbox"/> HireNet (resume upload only) | <input type="checkbox"/> In-Person <input type="checkbox"/> Telephone <input type="checkbox"/> Email <input type="checkbox"/> Physical Mail <input type="checkbox"/> Other | Result of contact for work: <input type="checkbox"/> Application/Resume Submitted <input type="checkbox"/> Follow-up scheduled <input type="checkbox"/> Interviewed <input type="checkbox"/> Hired <input type="checkbox"/> Employer not hiring |
| Address: | | | |
| Email: | | | |
| Date of contact: Phone: | | | |
| Website name: | | | |

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| Website name: | | Job posting #: | | |

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