# After filing your Initial Claim, Complete ID Verification within 7 days

## **Confirmation Page**

Your application for a Partial Claim has been submitted on 11/17/2024 07:49 AM (HST).

Your confirmation number is

Please print this page and save it for your records.

If you do not have a printer, please copy this number as proof of submission.

**IMPORTANT:** You must complete ID Verification within 7 days

Please read and follow these instructions to file for your benefit payment.

1. You must verify your identity within 7 calendar days. You can do this through the U.S. Department of Labor and Login.gov, a governmental website that provides a secure verification process. You can also choose to verify your identity in person at a U.S. Post Office. Click here to complete.

2. Download and read the Handbook on Unemployment Benefits (pdf)

Click here to verify your identity

- 3. To request Federal and/or State taxes withheld, go to Tax Withholding under "My Account" on your Dashboard or File your Tax Withholding now
- 4. Since you are still attached to your full-time employer (Partial Claim):
  - . You file claim certifications on a weekly basis which must be filed within 7 calendar days from the week ending date of the claim.
  - You only need to file for weeks that you did not work or worked less than full time hours, had gross earnings that are less than your weekly benefit amount and accepted all work offered by your employer. (Example: If your unemployment weekly benefit is \$559.00 and you worked less than full-time hours, had gross earnings of \$400.00 and accepted all work offered by your employer, a claim for benefits should be filed.)
- 5. File weekly claim certification at https://huiclaims.hawaii.gov#/claim-certification
- 6. In addition, partial claimants must have their employer(s) file "Weekly Report of Low Earnings" online for each week claimed. Advise your employer to go to: http://uiclaims.hawaii.gov and register. Be sure to notify your employer of the week or weeks you claimed.

Direct Deposit has been requested. Please check your email for verification on the next business day.

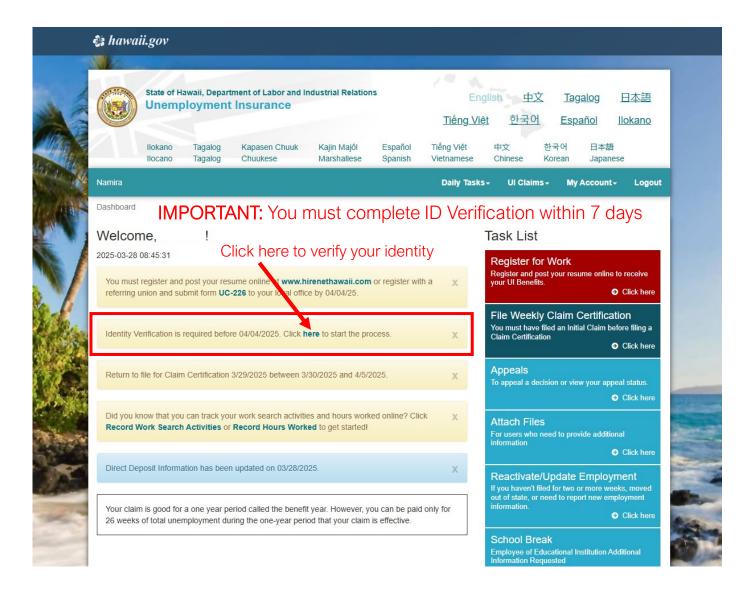
E-mail confirmation: A confirmation will be sent to the e-mail address you provided. If you do not see the confirmation in your e-mail Inbox, please check your Spam, Junk or Bulk folder.

@gmail.com Check your email to view your confirmation.

After you certify and submit your claim, you will receive a confirmation page and a confirmation email.

Please read carefully as there are additional steps needed to proceed with your claim. You may print this for your records.

#### **Dashboard Notifications**



After submitting your initial claim, you will see important notifications on your dashboard highlighted in yellow.

Please read carefully and complete the additional steps needed to proceed with your claim.

#### **Email Confirmation**



Sent: Friday, January 17, 2025 at 11:18:17 AM HST

Subject: Hawaii UI Initial Claim Confirmation

**IMPORTANT:** You must complete ID Verification within 7 days

Your application has been submitted on 10/27/2021 11:18 AM HST.

Confirmation number: 82450-0-300

Please read and follow these instructions to receive your benefit payment.

You must verify your identity within 7 calendar days. You can do this through the U.S. Department of Labor and Login.gov, a governmental website that provides a secure verification process. You can also choose to verify your identity in person at a U.S. Post Office. Click here to complete.

If you do not have an existing Unemployment Insurance account, you must create an account at <a href="http://uiclahos.hawaii.gov">http://uiclahos.hawaii.gov</a> in order to file your weekly/biweekly claim certifications to receive payments.

For instructions on filing your weekly/biweekly claims certifications go to <a href="http://labor.hawaii.gov/ui/filing-weekly-or-bi-weekly-claim-certifications/">http://labor.hawaii.gov/ui/filing-weekly-or-bi-weekly-claim-certifications/</a>

Download and read the Handbook on Unemployment Benefits (pdf) at: http://labor.hawaii.gov/ui/ui-forms/unemployment-insurance-handbook-printable-pdf

Unemployment Insurance benefits are taxable income. To have Federal and/or State taxes withheld, go to Tax Withholding under "My Account" on your Dashboard.

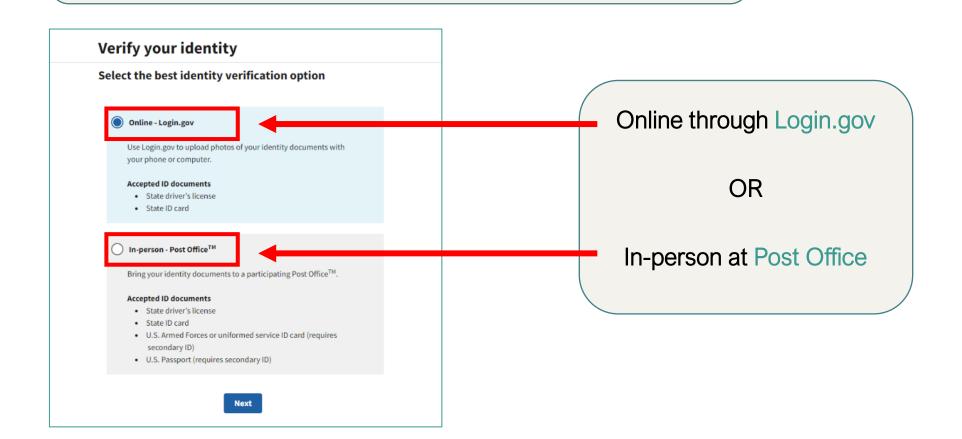
Click here to verify your identity

Please do not reply to this email. This mailbox is not monitored and you will not receive a response.

Email ID: 168927

## Verify your Identity

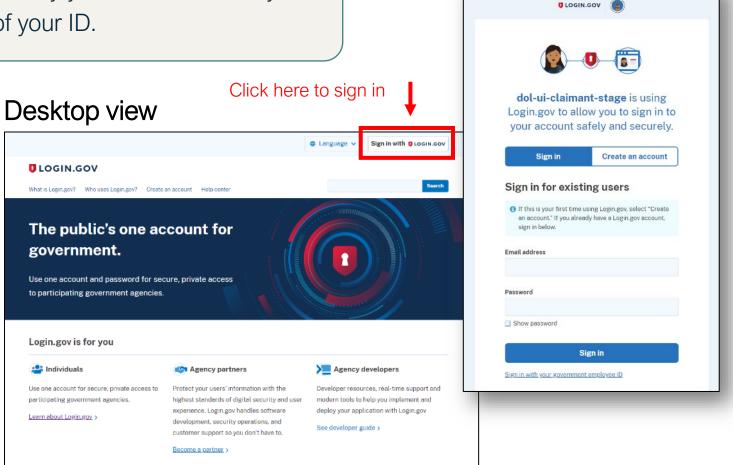
You will be directed to US DOL ID verification landing page where you can select to verify ID through Login.gov or USPS.



## Landing page for Login.gov

Login.gov is a secure website to verify your identification by taking a front and back picture of your ID.

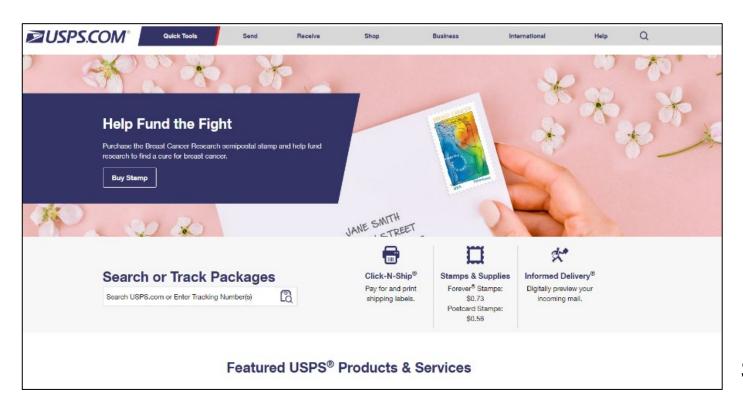
As a first-time user, you will create a Login.gov account by email.



Mobile view

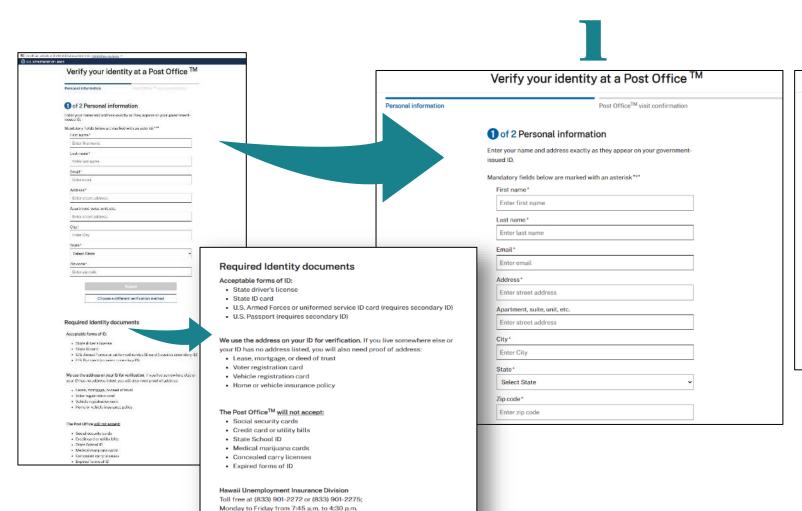
### Landing page for USPS

USPS lets you set up an appointment and location on which post office you want to go to.

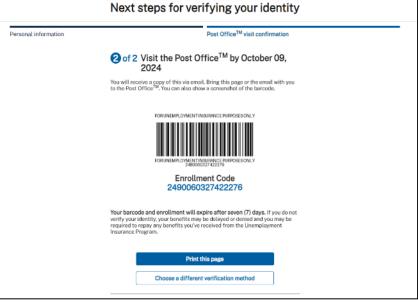


If you select USPS, you will fill out the following information online, press submit, and you will receive an enrollment code which you will take to your local post office.

### Verify your Identity at a Post Office



CLOSED on State Holidays. https://labor.hawaii.gov/ui/contact/ 2



## **Bring Required Identity Documents**



#### Required Identity documents

#### Acceptable forms of ID:

- State driver's license
- State ID card
- . U.S. Armed Forces or uniformed service ID card (requires secondary ID)
- U.S. Passport (requires secondary ID)

We use the address on your ID for verification. If you live somewhere else or your ID has no address listed, you will also need proof of address:

- · Lease, mortgage, or deed of trust
- Voter registration card
- · Vehicle registration card
- Home or vehicle insurance policy

#### The Post OfficeTM will not accept:

- Social security cards
- Credit card or utility bills
- State School ID
- Medical marijuana cards
- Concealed carry licenses
- Expired forms of ID

#### Hawaii Unemployment Insurance Division

Toll free at (833) 901-2272 or (833) 901-2272;

Monday to Friday from 7:45 a.m. to 4:30 p.m.

CLOSED on State Holidays.

https://labor.hawaii.gov/ui/contact/

Thank you.