

Workforce Development Division

June 6, 2013 WDC Meeting

1. Program Year (PY) 13 WIA Allocations:

- a. Planning estimates based on 75% of PY 2012 allocations were issued in WIA Bulletin No. 02-13 (*Attachment 1*) to give counties sufficient time to submit plans to the State so that contracts for PY 13, including those for service providers, could be executed by July 1, 2013.
- b. USDOL applied the 5 percent sequestration cut entirely to the first quarter allotment for the WIA Adult and Dislocated Worker programs which creates a potential cash flow issue for the Counties. The State advised Local Areas to plan accordingly in WIA Bulletin 06-13.
- c. Annual spending plans based on the estimates in *Attachment 1* were reviewed, revised as necessary and sent to the four Counties for signature as part of the contracting process with the State. The target date for completion of the State to County contracts was May 31, 2013 with an effective date of July 1, 2013.
- d. Updated amounts based on a revised allocation formula and the actual allotments provided in Training and Employment Guidance Letter No. 25-12 will be issued later and used to modify the initial contracts for PY 13.

2. July 1, 2012 – June 30, 2017 Five Year State Plan:

- a. An updated timeline for the development and execution of the Five Year State Plan and Four Year Local Plans was presented to the Planning and Performance committee on May 30, 2013 and is included as *Attachment 2*.
- b. Final revisions to the State Plan were posted on the WDC website on May 10, 2013.
- c. The State received verbal notification of forthcoming Federal approval.

3. July 1, 2013 – June 30, 2017 Four Year Local Plans:

- a. Local Plans were initially submitted between April 2 – 4, 2013 and reviewed for consistency with the State Plan. Discussion of requested corrections to the Local Plans were held between May 2 – 7, 2013.
- b. State staff are reviewing revised Local Plans submitted for the second time between May 9 – 17, 2013.

4. PY 13 Performance Negotiations:

- a. The aforementioned timeline also includes highlights of the performance negotiations process between the State and Federal government.
- b. *Attachment 3* is a chart showing Hawaii's Proposed Performance Goals for PY 2013 WIA and Wagner-Peyser Programs. The chart also provides actual outcomes for program years 2008 through 2011; cumulative quarterly outcomes for the 3 quarters of PY 2012; PY 13 Government Performance and Results Act (GPRA) Goals; and a federal regression model that predicts Hawaii's performance based on characteristics of persons served and unemployment data.

- c. The goals are required to show continuous improvement over past performance at levels higher than results of the federal Regression Model.

5. C3T:

- a. Continued to work closely with UH Community Colleges in implementing the C3T program.
- b. A series of orientations were conducted with UHCC on every island. Community organizations and One-Stop Partners participated in all sessions.

NEIL ABERCROMBIE
GOVERNOR



DWIGHT TAKAMINE
DIRECTOR

AUDREY HIDANO
DEPUTY DIRECTOR

**STATE OF HAWAII
DEPARTMENT OF LABOR AND INDUSTRIAL RELATIONS**

830 PUNCHBOWL STREET, ROOM 321
HONOLULU, HAWAII 96813
www.hawaii.gov/labor
Phone: (808) 586-8842 / Fax: (808) 586-9099
Email: dlir.director@hawaii.gov

March 13, 2013

(SN 154)

WIA BULLETIN NO. 02-13

TO: WIA Partners

SUBJECT: Estimated WIA Allocations and HireNet Maintenance Fees for Program Year 2013

PURPOSE

The purpose of this bulletin is to transmit estimated Program Year (PY) 2013 allocations for programs under Title I of the Workforce Investment Act (WIA) as well as the WIA portion of the HireNet maintenance fee.

BACKGROUND

PY 2013 WIA Title I funding allotments are expected to be delayed due to uncertainties over the impact of the Federal sequestration. To avoid potential gaps in funding and services that may be caused by the delay, a decision was made to initiate the PY 2013 contracting process by using planning estimates that are 75% of PY 2012 budgets. This will enable contracts with counties to be in place before the new Program Year begins, provided federal funds are authorized by then. Contract modifications will be necessary once actual Federal allotments are received.

State *planning estimates* for PY 2013 are:

Youth Program:	\$ 1,682,969
Adult Program:	\$ 1,768,361
Dislocated Worker Program:	\$ 1,908,078

These estimates were emailed to counties on February 28, 2013.

To conserve costs, an RFP was conducted in 2012, with input from staff from all counties, to procure a less costly vendor for HireNet Hawaii that complied with all federal reporting requirements. The procurement resulted in a drastically reduced maintenance cost from July 1, 2012. However, maintenance of the HireNet Hawaii system also requires staff support to serve

as the liaison between the vendor and HireNet Hawaii users to identify and resolve issues, communicate information and updates, arrange and initiate UI wage record matches, and distribute management and local reports to counties. IT staff support also is necessary to provide assistance on IT technical issues.

These services benefit local users and counties as well as the state. Because of the reduction in WIA statewide funds, the cost of these services is being allocated to the counties to enable these services to continue.

This cost issue was briefly discussed with the Counties on February 14, 2013 at which time they were notified that the assessment for HireNet Hawaii maintenance would increase because of the addition of staff support for the maintenance of the system. This Bulletin includes the cost of the staff support with the cost of the vendor's maintenance.

These decisions are reflected in the distribution that follows.

POLICY

Youth Program Funds

Estimated WIA Youth Program funds are being distributed as follows:

Estimated Total Allotment: \$ 1,682,969
 Estimated State Level Funds (5%): \$ 84,147
 Estimated Local Area Funds (95%): \$ 1,598,822

Local Area Allocations

Local Area	Proportion	Administrative Funds	Program Activity Funds	Total Amount
Oahu County	0.5251	\$ 83,954	\$ 755,588	\$ 839,542
Hawaii County	0.2442	39,043	351,389	390,432
Maui County	0.1569	25,085	225,770	250,855
Kauai County	0.0738	11,799	106,194	117,993
TOTAL	1.0000	\$159,881	\$1,438,941	\$1,598,822

Adult Program Funds

Estimated WIA Adult Program funds are being distributed as follows:

Estimated Total Allotment: \$ 1,768,361
Estimated State Level Funds (5%): \$ 88,415
Estimated Local Area Funds (95%): \$ 1,679,946

Local Area Allocations

Local Area	Proportion	Administrative Funds	Program Activity Funds	Total Amount
Oahu County	0.5311	\$ 89,222	\$ 802,997	\$ 892,219
Hawaii County	0.2457	41,276	371,487	412,763
Maui County	0.1488	24,998	224,978	249,976
Kauai County	0.0744	12,499	112,489	124,988
TOTAL	1.0000	\$167,995	\$1,511,951	\$1,679,946

Dislocated Worker Program Funds

Estimated WIA Dislocated Worker Program funds are being distributed as follows:

Estimated Total Allotment: \$ 1,908,078
Estimated State Level Funds (5%): \$ 95,404
Estimated Rapid Response Funds (20%): \$ 381,615
Estimated Local Area Funds (75%): \$ 1,431,059

Local Area Allocations

Local Area	Proportion	Administrative Funds	Program Activity Funds	Total Amount
Oahu County	0.547	\$ 78,278	\$ 704,511	\$ 782,789
Hawaii County	0.236	33,773	303,957	337,730
Maui County	0.138	19,748	177,738	197,486
Kauai County	0.079	11,305	101,749	113,054
TOTAL	1.000	\$143,104	\$1,287,955	\$1,431,059

Total Local Area Funds

Estimated total WIA Title I formula funds being allocated to the local areas are as follows:

Local Area	Administrative Pool Funds	Youth Program Activity Funds	Adult Program Activity Funds	Dislocated Worker Program Activity Funds	Total Amount
Oahu County	\$ 251,454	\$ 755,588	\$ 802,997	\$ 704,511	\$ 2,514,550
Hawaii County	114,092	351,389	371,487	303,957	1,140,925
Maui County	69,831	225,770	224,978	177,738	698,317
Kauai County	35,603	106,194	112,489	101,749	356,035
TOTAL	\$ 470,980	\$ 1,438,941	\$1,511,951	\$1,287,955	\$ 4,709,827

PROCEDURES

Grant recipients should use the estimates for their respective areas to prepare the program activities and administration budgets and narratives for the WIA PY 2013 Annual Plans. Please refer to Appendix B of the WIA Financial Management Manual for instructions on completing the necessary budget forms. These plans with ***original signatures*** are due to the State Department of Labor and Industrial Relations, Workforce Development Division, 830 Punchbowl Street, #329, Honolulu, Hawaii, 96813, **by Tuesday, April 16, 2013.**

INQUIRIES

Questions regarding this bulletin should be directed to Ms. Linda Sakamoto, Training and Development Program Specialist, at (808) 586-9059.

DWIGHT TAKAMINE
Director

Attachments (3)

STATE INTEGRATED WORKFORCE PLAN-ACTION TIMELINE

Workforce Development Council

September 4, 2012: Planning and Performance and Evaluation Committees met to discuss the Five Year State Plan, Performance Measures goals, Waivers from WIA program requirements.

September 10, 2012: WDC Meeting at Oahu WorkLinks. Executive Director was resigning on September 30 and Elaine Young was appointed Acting Executive Director.

September 15, 2012: Initial submittal of Hawaii's Five Year State Plan to USDOL.

October 26, 2012: USDOL sent a list of 22 items that required further clarification and asked that the State Plan be resubmitted, with corrections highlighted, by November 9, 2012.

November 9, 2012: First revision, with major changes and additions to the State Plan, was submitted to USDOL.

December 11-12, 2012: WDD met with the Local Area county staff and WDD managers to collaboratively develop proposed Performance Goals for PY 12 programs. These goals were used as the basis for performance negotiations with USDOL.

December 13, 2012: USDOL conditionally approved the State Plan contingent upon satisfactory resolution of seven issues. It also addressed WIA waiver requests.

February 14, 2013: WDC Meeting at Keelikolani Conference Room 310. Draft instructions for Local Area Plans were presented.

March 7, 2013: State Plan was available for public comment.

March 15, 2013: State Plan was submitted to USDOL with approved negotiated performance goals for PY 12.

April 2-May 2, 2013: Local Area Four Year Plans due to DLIR. Plans were received between April 2-4. Staff reviewed plans for consistency with the State Plan.

April 16, 2013: Local Area Annual Plans for the Adult, Dislocated Worker and Youth Program due to DLIR. These plans constitute a formal agreement between the State and the Local Areas for the funding of the WIA programs.

April 29, 2013: Notified by USDOL that minor revision needed in the Assurances and Certification on Agriculture Plan.

May 2-7, 2013: Telephone discussions with Hawaii, Maui and Kauai county staff on the Local Area Four Year Plans. Revised plans due May 9, 2013 and are received between May 9 – 17.

May 2-29, 2013: WDD staff review revised Four Year Plans.

May 10, 2013: Revised State Plan posted on WDC site. Hard copy sent to USDOL, Region Six.

May 14, 2013: Received instructions on negotiating performance goals for Program Year. Proposed State goals due May 30, 2013.

May 30, 2013: The Planning and Performance Committee review the Local Area Four Year Plans, the WIG Labor Market Information Grant and the Performance Goals for PY13 and recommend approval to the Workforce Development Council.

June 6, 2013: Workforce Development Council takes action on the recommendation of the Committee.

June 20, 2013: WDD negotiates final Performance Goals with USDOL, Region 6 team.

July 1, 2013: Effective date for the Local Area Four Year Plans and the WIA Annual plans.

HAWAII--PROPOSED PERFORMANCE GOALS FOR PY 2013 WIA AND WAGNER-PEYSER PROGRAMS (5/24/2013)

	Actual Annual Outcomes				Actual - Last 4 QTRS	Actual- Last 4 QTRS	Actual -Last 4 QTRS	PY 13 Federal Guides		PY 13 State Proposed Goals	
	PY08	PY09	PY10	PY11	1st Qtr PY12	2nd Qtr PY12	3rd Qtr PY 12	GPRA	Regression Model		
Total State											
WIA Adults											
Entered Employment	75.8%	59.8%	67.4%	68.9%	70.1%	68.6%	56.7%	59.8%	70.1%	70.2%	
Employment Retention	83.2%	86.3%	88.3%	88.4%	83.5%	84.4%	73.7%	80.9%	87.3%	87.5%	
Average Earnings	\$13,403	\$12,626	\$11,550	\$11,106	\$10,682	\$10,669	\$10,613.60	\$14,149	\$10,938.00	\$10,940.00	
WIA Dislocated Workers											
Entered Employment	83.8%	77.6%	72.9%	76.4%	75.1%	73.4%	62.2%	63.4%	74.6%	75.3%	
Employment Retention	92.5%	93.7%	90.6%	89.3%	91.2%	89.5%	77.1%	84.5%	88.7%	91.6%	
Average Earnings	\$15,885	\$15,734	\$15,854	\$15,087	\$14,541	\$14,203	\$14,413	\$17,343	\$15,475	\$15,480.00	
WIA Youth											
Placement in Empl or Ed	51.1%	44.3%	46.0%	48.4%	55.0%	55.3%	58.1%	60.1%	55.4%	57.0%	
Attain Degree or Cert.	55.6%	61.5%	63.0%	61.3%	65.4%	65.1%	67.9%	62.5%	69.1%	67.0%	
Literacy/Numeracy	25.5%	43.0%	27.4%	26.4%	40.5%	41.0%	42.9%	46.6%	37.2%	43.5%	

Wagner Peyser											
Entered Employment	35.0%	41.0%	45.0%	46.0%	49.0%	49.0%	INA	53.0%	INA	50.0%	
Employment Retention	63.0%	76.0%	78.0%	78.0%	80.0%	80.0%	INA	78.9%	INA	81.0%	
Average Earnings	\$13,390	\$12,631	\$12,320	\$12,717	\$12,885	\$12,901	INA	\$14,998	INA	\$13,000.00	

GPRA = Government Performance and Results Act