



WORKFORCE DEVELOPMENT

COUNCIL

Workforce Development Council Board Orientation Session

Thursday, June 9, 2016

12:00 p.m. — 1:30 p.m.

**Keelikolani Building (State Labor & Tax Building)
830 Punchbowl Street, Room 310, Honolulu, HI 96813**

MINUTES

Member Attendees:

Leslie Wilkins, WDC Chairperson, and Chair, Maui County Workforce Development Board
John Vannatta (Designee for Kathryn Matayoshi, Superintendent, DOE)
Kaeo Bradford (Designee for Leialoha Sanchez, Chair, Kauai Workforce Development Board)
Alan Hayashi, WDC Vice Chair, and Owner, Consult 808
Charles Shima, Training Coordinator, Plumbers Union Local 675
Carl Hinson, Director of Workforce Development, Hawaii Pacific Health
Richard Vieira, Director of Training, District Council 50 – Intl. Union of Painters & Allied Trades
Winona Whitman, Employment & Training Director, Alu Like, Inc.
Bernadette Howard (Designee for David Lassner, President, UH)
Albert Perez & Catherine Scardino (Designees for Rachael Wong, Director, DHS)
David De Luz Jr., Chair, Hawaii County Workforce Development Board
Leonard Hoshijo and Elaine Young (Designees for Linda Chu Takayama, Director, DLIR)
Sunshine Topping, Vice President of Human Resources, Hawaiian Telcom
Connie Mitchell, Executive Director, Institute for Human Services
James Tollefson, Chair, Oahu Workforce Development Board
Barry Taniguchi, Chairman & CFO, KTA Super Stores
Marian Tsuji, President & CEO, Lanakila Pacific
Sheryl Nojima, President of Gray, Hong, Nojima, and Associates
Sean Knox, President, Hawaii Employment Services
George K. Costa & Nalani Brun (Designees for Kauai Mayor Bernard Carvalho)
Representative Mark Nakashima, State House of Representatives
Yang-Seon Kim (Designee for Luis Salaveria, Director, DBEDT)
Scott Murakami (Designee for UH President David Lasner)

Members Absent:

Senator Gil Keith-Agaran
Senator Jill Tokuda
Representative Ryan Yamane
Betsy Kim (Designee for Governor David Ige)
Brian Tatsumura, Store Manager, Nordstrom

Elizabeth Whitehead, Executive Vice President, CAO, American Savings Bank
Linda Chu Takayama, Director, Dept. of Labor & Industrial Relations
Roland Prieto (Designee for Maui Mayor Alan Arakawa)

Members Pending Confirmation (Attended):

Ian Kitajima, Director of Corporate Development, Oceanit
Alicia Moy, President, Hawaii Gas
Gladys Quinto Marrone, President & CEO, Building Industry Association of Hawaii

Members Pending Confirmation (Absent):

Luz Gutierrez, Director of Human Resources, Kyo-Ya/Starwood Hotels and Resorts Hotels
Susan K. Akiyama (Designee for Hawaii County Mayor William P. Kenoi)
Joanne Kealoha, Social Services Coordinator, ILWU, Local 142
Barbara Yamashita (Designee for Honolulu Mayor Kirk Caldwell)

Guests:

Adam Rosenberg, Deputy Attorney General
Carol Kanayama, Program Officer, Workforce Development Division
Marilyn Matsunaga, Executive Director, Oahu Workforce Development Board
Deborah Miyao, Acting Director for Adult Basic Education, DOE
Michelle Arima, Office of Housing and Community Development, Hawaii County
Barbara Yamashita, Deputy Director, City Department of Community Services
Denise Dombek, Division Chief, U.S. DOLETA, Region 6
Ingrid Schonfield, Federal Project Officer, U.S. DOLETA, Region 6
John R. Bailey, Regional Director, Office of State Systems, U.S. DOLETA, Region 6
Susan Foard, Assistant Administrator, Division of Vocational Rehabilitation, DHS

Staff:

Allicyn Tasaka, Interim Executive Director
Jeanne Ohta, Assistant to the Executive Director
Linda Sakamoto, Employment Service Specialist
Dastin Hernandez, Employment Analyst

I. Call to Order

Chair Leslie Wilkins called the meeting to order at 12:00 p.m.

II. Board Orientation Overview of the Workforce Innovation and Opportunity Act (WIOA) by the U.S. Department of Labor Region 6, Employment and Training Administration

Presenters:

John Bailey, Regional Director, Office of State Systems
Denise Dombek, Division Chief, Division of Workforce Investment
Ingrid Schonfield, Federal Project Officer for Hawaii

John Bailey explained that his presentation will focus on the Board's responsibilities under the Workforce Innovation and Opportunity Act. (WIOA). Copies of his PowerPoint presentation "State Board Roles and Responsibilities" were distributed.

He clarified that the letters to the Governors on the conditional approvals of the state plans will be released within the 90-day period from the time the plans were submitted. There were no state plans that were rejected.

WIOA requires collaboration and is business and data driven. What are our sectors, our economic engines? Engaging business by asking businesses, but not being part of the conversation, listen and direct our system design to what is needed by businesses and create efficiencies.

Strategic vision of the State Board must be articulated in the Hawaii Unified State Plan. One of the responsibilities of the State Board is to look at all the opportunities with the various partners; for instance, to identify skill gaps and to go to the community colleges to work with the State Board to develop programs for stackable requirements and to provide training and to access funding for training. Focus on what you should be training from industry guidance; how to serve the population; and then how to get the money to do it. There are discretionary and other funds available other than formula funds that states can access.

Federal project officers are available to answer questions on the plan. Local boards are encouraged to collaborate with other agencies within the State to obtain necessary information for their local plans.

Are there measurable standards to show whether there are improvements in the system? This should be reflected in local plans and are central to continuous improvement.

Topics covered:

- ✓ Broad WIOA Goals
- ✓ WIOA Governance
- ✓ Strategic Boards
- ✓ Strategies
- ✓ Strategic Board Roles
- ✓ State Board Functions
- ✓ Continuous Improvement of the Workforce System
- ✓ Strategic Board Membership

Best Practices from around the country will be shared by Region 6.

The One-Stop system should be part of the responsibility of one of the standing committees.

Standing Committees of the Board:

Core partner representatives/stakeholders can and should be members of the committees.

III. **Adjournment**

Chair Wilkins adjourned the meeting at 12:53 p.m.

State Board



Roles and Responsibilities

Broad WIOA Goals



- caIncreased access to education, training & employment
- caHigh quality workforce development system
- caImproved quality of labor market: relevance
- caEnhanced services and design
- caIncreased prosperity of workers and employers
- caNeeds met through a competitive procurement

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WIOA Governance



- ca Structuring of Boards - Process, Timing
- ca State Board Alignment - Sector? Others?
- ca Policies - Procurement, Partners (Gov: TANF)
- ca One-Stop Certification - incl. criteria
- ca State Assessments of Operations (3 years)
- ca State Board Functions - Strategic
- ca Expanded Local Board Functions
- ca Designation of Areas and Local WIBs

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Strategic



ca "Carefully designed or planned to serve a particular purpose"

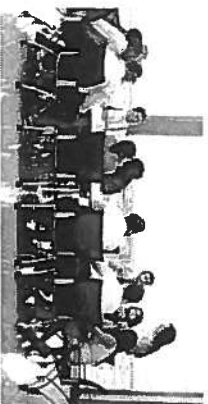


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Strategic Boards



WIOA expands the strategic roles and responsibilities of state workforce development boards



Strategic Board Roles

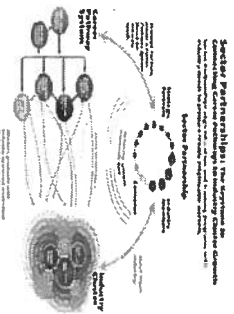


- Facilitate public/private partnerships
- Engage employers, especially in industry and sector partnerships
- Develop career pathways
- Strengthen core partner connections
- Promote promising practices
- Effectively use technology
- Use data to identify workforce needs, set goals, create strategic plans, assess performance, make improvements, and ensure excellence

Strategies



Includes Sector Strategies; Career Pathways; Apprenticeship (required partner); and Engagement of Employers



State Board Functions



- Develop/Modify the WIOA State Plan
- Review and Recommendations for Workforce Policies
- Develop and Update State Performance Measures
- Best Practices for effective One Stop Centers, Local Boards, and use of Labor Market Information for Decisions
- Facilitate connections among the intake and case management information systems of one-stop partners, to access services provided through the one-stop system (including remote areas), to meet the needs of individuals with barriers to employment, and to leverage resources and capacity

State Board Functions (cont)

- ca Develop Criteria for local policies of One-Stop Certification and guidance for allocation of One-Stop Infrastructure Funds
- ca Develop strategies to align technology and data systems across partners
- ca Prepare WIOA Annual Report
- ca Develop and Continuous System Improvement
 - ca Identification of Regions
 - ca Improve Coordination of programs
 - ca Develop Strategies to Support Staff Training
 - ca Develop strategies for Career Pathways and Sector Partnerships
 - ca Assistance for the One Stop System
 - ca Strategies for outreach and access to individuals and employers to workforce system

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Strategic Board Membership

- ca Streamlines state board membership
- ca Retains business majority and leadership role
- ca Includes representation of the Core Programs
- ca Not less than 20 % representatives of the workforce, such as:
 - ca Labor Organizations
 - ca Apprenticeship Program
 - ca Community Based Organizations

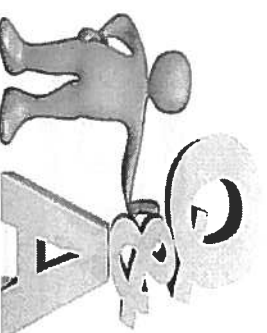
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Continuous Improvement of Workforce System

- ca Continuous Improvement Requirement
 - ca Must establish objective criteria for one-stop center certification every three years, including access to services and integrated service delivery.
 - ca Required in order to be considered for infrastructure funding
 - ca How well does the one-stop delivery system meet the needs of employers
 - ca Increased influence over how the one-stop delivery system functions

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Questions



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THANK YOU!



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