

DAVID Y. IGE
GOVERNOR

SHAN S. TSUTSUI
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 / Fax: (808) 586-8674
Web: <http://labor.hawaii.gov/wdc/>

Executive Director Report
September 8, 2016

(Period between June 10, 2016 to September 8, 2016)

ON GOING PROJECTS

Unified State Plan

The final revisions to the Unified State Plan were successfully submitted into the portal by deadline on September 1, 2016. The deadline was moved from September 30. USDOL staff are reviewing the revisions and will request further clarification, if needed. The Unified State Plan has been conditionally approved. The final version of the Unified State Plan is being "cleaned up" and will be made available on the WDC website by the end of the month. I will email to members, core partners and local boards.

Thank you and sincere appreciation to core partners – Adult Education, Vocational Rehabilitation, Wagner-Peyser, stakeholders and partners such as Unemployment Insurance, Research & Statistics, Career & Technical Education, UH Community Colleges and P20, TANF and so many others. Mahalo to the board members for their patience and understanding of the process and deadlines. Special kudos to Jeff Fantine, our WIOA Consultant and staff Jeanne Ohta, Linda Sakamoto, Dastin Hernandez, Kim Saito and volunteers Rae Ordinado and Jayson Muraki.

Board Recruitment Update

There are currently 10 nominees in the Governor's office for his consideration.

The latest nominees include:

Shannon Okinaka, EVP, CFO, Hawaiian Airlines
Edward Yamamura, Franchise Owner, McDonalds
Maj. Gen. Edward Richardson (Ret), Owner, Edward V. Richardson, LLC
Glen Kaneshige, President, Nordic PCL Construction

Newly recruited this week: Shin Ho, Ho Farms

Luz Guterrez of Kyo-Ya Hotels & Resorts is moving to the mainland. Kyo-Ya will be submitting another representative for consideration.

Director Linda Chu Takayama has been assisting us with recruitment and working with the Governor's office.

List of Policies and Deadlines (WIOA Bulletins)

As listed in the Unified State Plan, the following policies and procedures are being worked on with a deadline of September 30, 2016:

Conflict of Interest
Infrastructure Funding for One Stops
Priority of Service
Memorandum of Understanding or Agreement
Certification of One Stops

The following policies and procedures will be issued by December 31, 2016:

- Sector/Career Pathway Approach
- Job Seeker Services (including enrollment) Framework
- Data/program Reporting/Data Validation
- Coordination Points with Other State/Federal Programs
- Self-Employment
- Eligible Training Providers – Reissue with update Change 1

Fiscal policies and procedures will be issued between October to December 2016.

USDOL Assessment Letter – Pending

Our federal partners from Region 6 were at WDC and Workforce Development Division from June 2 to 9, 2016 to conduct a WIOA implementation assessment. Their written assessment was to come within 45 days.

FUNDING OPPORTUNITIES

USDOL Reemployment & System Integration Dislocated Worker Grant

Training and Employment Guidance Letter No. 05-16 was issued on August 9, 2016 to announce the availability of up to \$65 million or up to \$1.1 million for each State to upgrade and enhance the quality of service delivery in our current participant management information system and integrate technology to include our new core partners – Adult Education and Vocational Rehabilitation, with Unemployment Insurance, Wagner-Peyser and WIOA. The grant is due September 8, 2016.

2017 Legislature

For the upcoming legislative session, WDC is considering requesting \$450,000 in general funds for assistance in infrastructure costs, upgrading technology, outreach to rural and remote areas where comprehensive and affiliate One-Stops exist throughout the State. We are looking at submitting the request as a line item in the department's budget and request to be included in the Governor's administrative package. There is a tedious process of justification with the Department of Budget & Finance and through DLIR.

NEW PROJECTS

PY15 WIOA Annual Performance Report

USDOL informed WDC to use last year's Training and Employment Guidance Letter No. 07-15 as the guideline for the report.

Data information is due September 15, 2016.

Narrative report is due October 3, 2016.

Currently seeking information from Wagner-Peyser and success stories from the Local Workforce Development Boards. Deadline to WDC is September 19, 2016.

LOCAL WORKFORCE DEVELOPMENT BOARDS

Fiscal Meetings have been scheduled as follows:

Hawaii County: October 3, December 12, 2016

Kauai: September 14, 2016

Maui: October 27, November 16, December 14, 2016

Oahu: September 13, 2016

WDC attended meetings with City of Honolulu administration to provide overview and information on WIOA, organizational structure, firewall, procurement, budgets, contracts, One-

Stops, among others.

Overall, the meetings with the local boards allow for individual attention and discussion specific to each local area and is an open forum to bring up issues, concerns and recommendations.

WIOA Bulletin 09-16, guidelines for local board plans was issued on June 17, 2016. Local plans are due October 31, 2016.

INTERNAL UPDATES

Staffing

WDC has begun the formal recruitment process to increase staffing. Our federal officers informed WDC that the current level of staffing is not adequate to implement and meet the many demands of WIOA. They urged WDC to hire more employees.

WDC has submitted for Governor's approval to establish and fill 3 exempt positions:

- Workforce Information and Data Coordinator
- Workforce Innovation and Opportunity Specialist
- Office Manager

Additionally, requests to recruit and fill 2 civil service positions have been submitted to the Department of Human Resources Development. The positions, Employment Analyst IV, will eventually be posted on the state website for open recruitment.

Report respectfully submitted by Allicyn Tasaka, Executive Director

