



WORKFORCEDEVELOPMENT

COUNCIL

Workforce Development Council's Data Management and Technology Committee Meeting

Wednesday, May 3, 2017

9:30 a.m. — 11:30 a.m.

**Keelikolani Building (State Labor & Tax Building)
830 Punchbowl Street, Room 310, Honolulu, HI 96813**

MAUI COUNTY

Office of Economic Development

2200 Main St., Suite 305

Wailuku, HI 96793

Via Conference Call: 808-270-8225

MINUTES

Member Attendees:

Scott Murakami, WDC Data Committee Chair, University of Hawaii Community Colleges
Sheryl Nojima, WDC Data Committee Vice-Chair, President of Gray, Hong, Nojima, and Associates
Brian Nagami (Designee for Maui Mayor Alan Arakawa) – By Phone
Yang-Seon Kim (Designee for Luis Salaveria, Director, DBEDT)
Alan Hayashi, WDC Vice Chair, and Owner, Consult 808
John Vannatta, Department of Education, Adult Education
Helen Sanpei, Department of Education, Adult Education
Debbie Miyao, Department of Education, Adult Education
Lester Tanji, Department of Education, Adult Education
Coreen Higa, Department of Education, Adult Education
Jean Osumi, University of Hawaii, DXP
Todd Ikenaga, University of Hawaii, DXP
Artie Barba, Department of Labor and Industrial Relations, Unemployment Insurance
Elaine Young, Department of Labor and Industrial Relations, Wagner-Peyser
Joni Heatherly, Department of Labor and Industrial Relations, Wagner-Peyser
James Hardaway, Oahu Workforce Development Board

Staff:

Allicyn Tasaka, Workforce Development Council
Jeanne Ohta, Workforce Development Council
Doreen Miyaki, Workforce Development Council
Jayson Muraki, Workforce Development Council

I. Call to Order

Chair Scott Murakami called the meeting to order at 9:30 a.m.

II. WDC Staff Update on the Status of the Hawaii Participant Management Information System and its Impacts on Workforce Innovation and Opportunity Act (WIOA) partners

Allicyn Tasaka, Executive Director of the Workforce Development Council, explained the HireNet system, which the State of Hawaii has utilized since 2012 as its Participant Management Information System (PMIS). Through HireNet, job seekers are able to search for available job openings throughout the State; and employers are able to browse through resumes for current job openings. In addition, the HireNet system is able to track performance measures required by WIOA and able to produce reports mandated by the United States Department of Labor (USDOL). Currently, the vendor for the HireNet system is Geographic Solutions (GeoSol), which services at least 27 other states' PMIS workforce systems.

III. Discussion on development of a WIOA Common Intake System (Front-End Data Entry System) and options for consideration which may be forwarded to the Executive Committee and WDC Board

Jeanne Ohta, Workforce Development Council, explained that GeoSol has proposed three options regarding integrating the Core Partners' systems for the common-entry portal on the front-end and federal reporting on the back-end of the system (refer to Attachment 1 – Meeting Handout).

- Option 1 allows for an integrated common-entry portal for all Core Partners and all reporting is generated within one common system.
- Option 2 allows for an integrated common-entry portal for all Core Partners; however, reporting is still generated within each Core Partners' system.
- Option 3 is the current situation, where each Core Partner has their own common-entry portal and reporting is generated within each Core Partners' system.

Vice Chair Alan Hayashi, asked where the funding is coming from to support the implementation and maintenance of the HireNet system. It was reported that it is federally funded.

John Vannatta, DOE Adult Education expressed concerns about the cost for the implementation of the new system, due to decreasing budgets. In addition, he presented concerns about HireNet because it is a workforce system and is not tailored to meet the needs for Adult Education. Federal and local reporting also presents challenges for Adult Education with HireNet.

Chair Murakami presented Workforce Connect as another option the Core Partners' could utilize to integrate the common-entry portal into all their systems. Workforce Connect is a software suite available to States to help implement WIOA by connecting various partners. Workforce Connect was designed by the Information Technology Support Center (ITSC), which was created by the USDOL. Workforce Connect does not replace the existing system in place at the State level, but augments the system with a single form for the job seeker. Workforce Connect was able to conduct a demonstration for the Data Committee members on April 28, 2017. There is no charge for the software, however, the State will be responsible for the cost of implementation and technology solution for system integration. Based on other States that Workforce Connect has assessed, the range of costs vary between \$300,000 to \$800,000. It was noted that the cost will only cover integration, however, there are future costs to be incurred by the State for maintenance and updates to the system.

Discussion ensued concerning the costs for upgrading to a new system for Adult Education and who would be responsible to cover the costs for the integrated common-entry portal. Discussion about the recent grant that the Hawaii Department of Labor and Industrial Relations received from the USDOL. The grant was officially award to the DLIR with Director Takayama identified as the Principal

Investigator. A copy of the Reemployment System Integration Dislocated Worker Grant was distributed to the committee members (refer to Attachment 2 – Grant PROPOSAL). The following is a summary of the discussion:

1. There is agreement on the benefit for a common intake process.
2. Given the State procurement process and the implementation timeline, a project plan would help to manage the system integration of a common intake process.
3. Exploration into a longer-term unified data management solution would be of interest.
4. There is common understanding within the committee that there is insufficient information on the sources of available funds as well as the cost of systems integration.
5. There is confusion among the partners about the technology solutions available to them to ensure compliance with the WIOA.
6. There are also differences in opinion among the committee members and the core partners as to what is actually required by WIOA for a common intake.

Chair Murakami will reach out to the Core Partners and staff to get a better understanding of their perspectives and develop a draft project timeline for implementing an automated common intake process. It is anticipated that a follow up committee meeting will be schedule prior to the next Workforce Development Council Board meeting scheduled on June 28, 2017.

IV. Discussion on how reporting of WIOA Performance Measures will meet Federal guidelines by the WIOA Core Partners

Jeanne Ohta provided discussion on the time periods for reporting performance measures under the new WIOA timelines. It was discussed that currently GeoSol is updating the tables within the HireNet system to meet the new WIOA performance measures. Additionally, the vendors for the Adult Education and Vocational Rehabilitation systems are doing the same. It was noted that only certain performance measures needed to be reported by the deadline of October 1, 2017 (refer to Attachment 1 – Meeting Handout).

V. Schedule the Data Management and Technology Committee’s Next Meeting

As indicated above, more discussion is required before scheduling the next Data Management and Technology Committee meeting. Chair Murakami will call for a meeting as needed.

VI. Adjournment

Chair Murakami adjourned the meeting at 11:30 a.m.

Attachments:

- 1 – Meeting Handout
- 2 – Grant Proposal (Reemployment System Integration Dislocated Worker Grants/Hawaii)
- 3 – Post Meeting Follow Up