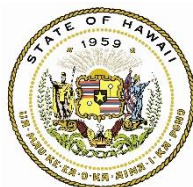


DAVID Y. IGE
GOVERNOR

SHAN S. TSUTSUI
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

WIOA CORE AND MANDATORY PARTNERS MEETING

Wednesday, July 26, 2017

1:30 P.M. – 3:30 P.M.

Princess Ruth Keelikolani Building
830 Punchbowl Street, Conference Room 310
Honolulu, Hawaii 96813

MINUTES

ATTENDEES:

Susan Foard, Department of Human Services, Division of Vocational Rehabilitation
Catherine Scardino, Department of Human Services, Temporary Assistance for Needy Families
Debbie Miyao, Department of Education, Adult Education
Helen Sanpei, Department of Education, Adult Education
Lester Tanji, Department of Education, Adult Education
Kevin Ginoza, Department of Education, Adult Education
Linda Uesato, Department of Labor and Industrial Relations, Unemployment Insurance
Anne Perreira-Eustaquio, Department of Labor and Industrial Relations, Unemployment Insurance
Artie Barba, Department of Labor and Industrial Relations, Unemployment Insurance
Greg Sue, Department of Labor and Industrial Relations, Unemployment Insurance
Lois Hamaguchi, University of Hawaii, Center for Teaching Excellence
Jean Osumi, Hawaii P-20 Partnerships for Education
Todd Ikenaga, Hawaii P-20 Partnerships for Education
Winona Whitman, Alu Like
Elaine Young, Workforce Development Division, Wagner-Peyser
Scott Murakami, Board Member, Workforce Development Council
Sheryl Nojima, Board Member, Workforce Development Council
Bennett Yap, Department of Labor and Industrial Relations, EDPSO

STAFF:

Allicyn Tasaka, Executive Director, Workforce Development Council
Doreen Miyaki, Workforce Development Council
Jayson Muraki, Workforce Development Council
Kim Saito, Workforce Development Council
Reed Fujimoto, Workforce Development Council

I. Call to Order.....*Allicyn Tasaka, Executive Director*

The meeting was called to order at 1:38 p.m. by Executive Director Allicyn Tasaka.

II. Approval of Minutes

A. June 14, 2017

A motion to approve the June 14, 2017 minutes was made by Elaine Young. Debbie Miyao seconded the motion. The motion to approve the minutes was approved unanimously.

III. New Business

**A. Brief overview of meetings with Workforce Connect held on July 18-19, 2017...
*Scott Murakami, Chair, Data Management & Technology Committee***

Thomas Kusnirik and Lou Ansaldi representing the Information Technology Support Center (ITSC) delivered a presentation on Workforce Connect. Workforce Connect is a software application that helps connect WIOA partners as a “common front door” for workforce agencies’ programs and systems, including unemployment insurance, employment services and workforce development.

Allicyn Tasaka mentioned that the Reemployment System Integration Dislocated Worker Grant that the Workforce Development Council received is being currently reviewed by the U.S. Department of Labor (USDOL) to see if rebudgeting of funds within the grant can be done. However, Allicyn strongly recommended that the cost allocation for surveys within the grant should be kept.

From the Workforce Connect meetings, Thomas and Lou were able to provide the partners with a cost estimate for the system integration. The cost estimate was reviewed by the core partners.

B. Discussion by WIOA Core Partners towards agreement on a common unified statewide system

Discussion by the core partners regarding a common unified statewide system ensued. Elaine Young presented concerns for the Workforce Development Division as to how the various systems would be connected and after the integration is completed, the maintenance cost to maintain the system. For Adult Education, Lester Tanji offered concerns with the self-service component with Workforce Connect. Linda Uesato representing Unemployment Insurance (UI) expressed security concerns for their UI system with the single sign-on module added.

A motion was made for the core partners to accept a single sign-on process. A motion to accept the single sign-on process was made by Elaine Young. Lester Tanji seconded the motion. The motion was approved unanimously.

C. Next steps and timeline

Scott Murakami recommended that the core partners meet as a team to discuss and formulate the common application.

Sheryl Nojima inquired to see if there will be a project manager involved with the project since there is a significant scope of work.

IV. Meeting Schedule

- A. Monthly meetings held the 3rd Wednesday of the month from 1:30 p.m. – 3:30 p.m.
- B. August 23 at McKinley School for Adults, Room 110
September 27 at Department of Labor and Industrial Relations, Room 310

V. Announcements

- A. Federal representatives will be attending the meeting on August 23, 2017.
USDOL officials will be in Hawaii for an statewide on-site monitoring of WIOA Title I (adult, dislocated worker and youth funds) and local area Workforce Development Boards' One Stop Operator, American Job Centers.

VI. Adjournment

Allicyn Tasaka adjourned the meeting at 2:58 p.m.