ATTENDEES:
Glen Kaneshige, President, Nordic PCL Construction, Inc.
Jason Ito, Director of Administration, Labor & Community Relations, Kyo-Ya Management Co.
Paul Marx, CEO, Affordable Housing and Economic Development Foundation
Debbie Leong Yap, Human Resource Manager, Macy's
Brian Tatsumura, Principal Consultant, Briant 808 LLC
Neil Gyotoku, Housing Administrator, County of Hawaii
Lois Hamaguchi, University of Hawaii Office of Career and Technical Education
Dwight Takamine, Legislative Director, ILWU Local 142
Beth Whitehead, Executive VP, Chief Administrative Officer, American Savings Bank
Michael Kamiya, Sales Director, Kamiya Gold Ltd.
Faustino Dagdag, Leeward Community College, SHRM

STAFF:
Allicyn Tasaka, WDC
Jeanne Ohta, WDC
Doreen Miyaki, WDC
Jayson Muraki, WDC
Sandra Sun, WDC

I. Call to Order ........................................................ Committee Co-Chair Glen Kaneshige
Committee Co-Chair Glen Kaneshige called the meeting to order at 9:12 a.m. and
welcomed everyone to the first meeting of the Employer Engagement Committee. He
asked those present to introduce themselves and their interests in the committee.

II. Overview of Employer Engagement in the Workforce Innovation and Opportunity Act
(WIOA) ............................................................................................................ WDC Staff
Allicyn Tasaka, Executive Director, WDC, explained the role of the Employer
Engagement Committee in the context of Workforce Innovation and Opportunity Act
(WIOA). She provided a brief overview of the workforce development system in Hawaii.
WIOA emphasizes collaboration across departments and eliminating silos. WDC is
administratively attached to the Department of Labor and Industrial Relations (DLIR) and governed by HRS Chapter 202. WDC oversees the public funding for workforce activities.

Jeanne Ohta provided an overview of the American Job Centers and the different types of services that are required to be provided to jobseekers and employers. This committee will focus on services to employers: outreach, access to labor market information, access to services at the AJCs, and a no-fee job board. Other partner programs also have business services components. One of the goals of this committee is to design a business services framework plan using the expertise of our partners on coordinated business services teams.

Doreen Miyaki explained the business engagement and statewide Rapid Response activities and the employer and business resources that are available during layoffs and industry downturns. Rapid Response is reactive. Good business engagement reduces the need for Rapid Response. The goal after a layoff is rapid re-employment and to reduce the negative effects of the layoffs and have as smooth a transition as possible for the affected employees and communities.

This committee will develop a business services framework plan that includes all the partner programs. A budget has been allocated to the committee to do its work. The committee will need to draft a budget to expend the funds, including a narrative for approval by the Executive Committee and then to the full board for final approval. Allicyn Tasaka provided a review of Hawaii’s Sunshine Law and a new provision that takes effect on July 1.

III. What HireNet can offer employers and businesses .............Jayson Muraki, Workforce Information and Data Coordinator

Jayson Muraki provided a demonstration of the HireNet system and the resources on the system for employers. He reviewed labor market information, job posting, candidate searches, resume searches, and the employer dashboard. One of the issues this committee will work on is how to get the message out to employers of the services that are available; and the possibility of creating a customer survey and benchmark. A sample business services plan was included in the handouts.

IV. Discussion by Employer Engagement Committee
A. Next Steps
1. Potentially add more members to committee
   Glen Kaneshige asked committee members to provide their contact information or business card to Allicyn Tasaka so that a committee directory can be created. He also asked members to recommend others who may be interested in joining the committee.

2. Tour the Oahu American Job Center
   The next meeting will be at the American Job Center (Dillingham) meeting room.
V. Schedule next meetings
For now, the committee will meet every other month. The goal will be for the meetings to be a maximum of two hours. The next meeting will be scheduled for the third week of January. A Doodle poll will be sent.

VI. Adjournment
Noting the end of the agenda, Co-Chair Kaneshige adjourned the meeting at 11:12 a.m.