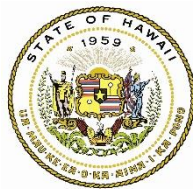


DAVID Y. IGE
GOVERNOR

DOUGLAS S. CHIN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
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PERFORMANCE MEASURES & ACCOUNTABILITY COMMITTEE MEETING
Thursday, June 8, 2017
9:30 a.m. – 12:00p.m.
Princess Ruth Keelikolani Building, 830 Punchbowl Street, Conference Room 110
Honolulu, Hawaii 96813

HAWAII COUNTY
Office of Housing and Community Development
51 Wailuku Drive, Conference Room A
(808) 961-8379

MINUTES

Member Attendees:

Carl Hinson, Performance Measures & Accountability Committee Chair, and Director of Workforce Development, Hawaii Pacific Health
Marian Tsuji, President & CEO, Lanakila Pacific
David DeLuz Jr., Chair, Hawaii County Workforce Development Board (by phone from Hawaii County)
Leonard Hoshijo, Designee for Linda Chu Takayama, Director, State Department of Labor and Industrial Relations

Guest

Doris Dvonch, Deputy Attorney General

Staff

Allicyn Tasaka, Executive Director, Workforce Development Council (WDC)
Kim Saito, Workforce Development Council
Jayson Muraki, Workforce Development Council
Doreen Miyaki, Workforce Development Council

I. Call to OrderChair, Carl Hinson

The meeting was called to order at 9:36 a.m. by Committee Chair Carl Hinson. A quorum of members were present. Chair Hinson reminded everyone that this is his last meeting that he will be Chair and thanked everyone for their hard work.

Allicyn Tasaka, on behalf of the WDC and Committee, thanked Carl Hinson for his leadership, vision and passion for workforce development which is reflected in a very active committee that provided tangible outcomes such as review of the local area plans and a performance and evaluation tool to assess the Executive Director.

II. Approval of Minutes

A motion to approve the April 5, 2017 minutes was made by David DeLuz, Jr. Marian Tsuji seconded the motion. The motion to approve the minutes was approved unanimously (4 ayes, 0 noes).

III. Executive Director’s updates regarding the status of revisions of the Kauai, Maui, Oahu, and Hawaii County local plans.....Allicyn Tasaka

Final revised local plans were received by the May 31, 2017 deadline from Hawaii Island and Kauai Workforce Development Boards (WDBs). Due to technical problems and communications with their consultant, Oahu WDB submitted their plan on June 2, 2017 and Maui on June 5, 2017. The plans were sent to 12 individual reviewers on the day that the plans were received. Plans are still being reviewed, however from the feedback received to date, all of the local plans showed significant improvements and although there are still more revisions requested, WDC is comfortable that they can be addressed at the next round of revisions as directed by the USDOL.

David DeLuz, Jr. motioned to approve the local area plans by Kauai, Maui, Oahu and Hawaii Island as submitted with the understanding that the plans will be revised periodically as specified by USDOL. Marian Tsuji seconded the motion. The motion was approved unanimously (4 ayes, 0 noes).

Doris Dvonch, Deputy Attorney General called to attention a possible perceived conflict of interest with David DeLuz, Jr. as Chair of the Hawaii County WDB voting on his board’s local plan.

David DeLuz, Jr. amended his motion to approve the local area plans by Kauai, Maui and Oahu as submitted with the understanding that the plans will be revised periodically as specified by USDOL. Marian Tsuji seconded the motion. The motion was approved unanimously (4 ayes, 0 noes).

The recommendation to approve the Hawaii County WDB local plan will be made at the WDC Board meeting on June 28, 2017 for the full Board to vote.

IV. Review of fiscal and program performance measure results of Kauai, Maui, Oahu, and Hawaii CountyJayson Muraki and Kim Saito

Kim Saito presented local area expenses for the period of July 1, 2016 to March 31, 2017, showing the amount of funds expended and available during this time. In addition, the number of cases that were active, closed and exited during this time period was provided to show the expenditures and case information.

Jayson Muraki provided an overview of the WIOA Performance Measure report available on HireNet. For PY16, the report highlighted Title I & III programs, which presented data on the following categories: Entered Employment Rate. Employment Retention Rate and Average 6-Months Earnings. For Youth, the Placement in Employment or Education, Attainment of a Degree or Certificate and Literacy and Numeracy Gains was featured.

V. Schedule the Performance and Accountability Committee's next Meeting

Chair Hinson and Vice-Chair Tsuji agreed to hold off scheduling the next meeting until a new Chair is selected for the committee.

VI. AdjournmentChair Carl Hinson

Committee Chair Carl Hinson adjourned the meeting at 10:32 a.m.