



WORKFORCEDEVELOPMENT
COUNCIL

Workforce Development Council's Employer Engagement Committee
Wednesday, June 6, 2018
10:00 a.m. – 12:00 p.m.
Princess Ruth Keelikolani Building
830 Punchbowl Street, Room 321
Honolulu, HI 96813

MINUTES

ATTENDEES

Glen Kaneshige, Committee Co-Chair, Nordic PCL Construction, Inc.
Jason Ito, Kyo-Ya Management Co. Ltd.
Brian Tatsumura, Briant 808 LLC, WDC Board Member
Faustino Dagdag, Leeward Community College/Workforce Consultant
Paul Marx, Affordable Housing and Economic Development Foundation
Judy Bishop, Bishop & Co.
Cheryl Cross, Booz Allen Hamilton
Derek Kanehira, Hawaii Employers Council
Alan Hayashi, Consult 808, WDC Vice Chair
Michael Kamiya, Kamiya Gold, Inc.
Susan Foard, Department of Human Services, Vocational Rehabilitation

STAFF

Kayla Rosenfeld, WIOA Specialist & Statewide Rapid Response Coordinator
Allicyn Tasaka, Executive Director
Jeanne Ohta, Special Projects Specialist

I. The meeting was called to order at 10:12 a.m. by Committee Co-Chair Glen Kaneshige.

II. A motion to approve the minutes for the March 1, 2018 meeting was made by Paul Marx. The motion was seconded by Faustino Dagdag. The motion was unanimously approved.

A motion to approve the minutes for the April 5, 2018 meeting was made by Derek Kanehira. The motion was seconded by Glen Kaneshige. The motion was unanimously approved.

III. Reports and Recommendations from Sub-Committees

A. Business Services Framework Plan Sub-Committee

Chair Cheryl Cross reported the members would like more time to review the proposals and asked to extend the sub-committee's recommendation for a Facilitator to June 12, 2018.

Cross clarified that they would like to ask proposal bidders additional questions about relating to Workforce Innovation and Opportunity Act comprehension, American Job Center components, knowledge of programs, and a plan that parallels the work of WDC.

B. Statewide Outreach to Businesses and Employers Sub-Committee

Chair Paul Marx commented on the quality of the Request for Proposal (RFP) that was issued for outreach and branding services. He said it was clear, concise, and was pleased to see an increased budget. Marx reached out to five public relations firms to inform them of the RFP. He received a few verbal responses. As of the June 6 meeting, no written proposals had been received. Members discussed the process for notifying Chair Kaneshige of the committee decision on June 13, 2018. Allicyn Tasaka will provide notification to the Chair, and to the firms that submitted proposals. In the event there are no responses to the RFP, Tasaka has asked the Procurement Officer for guidance. If there is only one candidate, the committee may be able to select the Consultant through the sole source procurement process.

C. Next steps for Sub-Committee

Committee members will wait for Facilitator and Consultant proposals to arrive and conduct an evaluation and determine recommendations. Decision making meeting for selection of a Facilitator and Consultant is scheduled for June 13, 2018. Co-Chair Kaneshige designated Susan Foard to Chair that meeting in his absence.

IV. 2018 Meeting Schedule

Next Committee meeting is scheduled for August 22, 2018 at 10:00 a.m.

V. Co-Chair Kaneshige adjourned the meeting at 10:37 a.m.