



STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
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PERFORMANCE MEASURES & ACCOUNTABILITY COMMITTEE MEETING

Tuesday, August 21, 2018

9:30 a.m. – 12:00p.m.

Princess Ruth Keelikolani Building, 830 Punchbowl Street, Workforce Development Council Room 417
Honolulu, Hawaii 96813

HAWAII COUNTY
Office of Housing and Community Development
51 Wailuku Drive, Conference Room A
(808) 961-8379

MINUTES

Member Attendees:

Sean Knox, Performance Measures & Accountability Committee Chair, and CEO and President, Hawaii Employment Services
Suzanne Skjold, Executive Director, Hawaii Literacy
Aadel Khandaker, Equal Opportunity Officer, State Department of Labor and Industrial Relations
Dina Yoshimi, Director, Hawaii Language Roadmap Initiative
David DeLuz Jr., Chair, Hawaii County Workforce Development Board (by phone from Hawaii County)

Staff

Allicyn Tasaka, Executive Director, Workforce Development Council (WDC)
Wayne Liou, Workforce Development Council
Jayson Muraki, Workforce Development Council
Elaine Masangkay, Workforce Development Council

I. Call to OrderChair, Sean Knox

The meeting was called to order at 9:33 a.m. by Committee Chair Sean Knox. A quorum of five (5) members was present.

II. Approval of Minutes

Allicyn Tasaka noted that even though almost everyone was new to the committee, and thus did not attend the June 8, 2018 meeting, the minutes still needed to be approved. A motion to approve the June 8, 2018 minutes was made by David DeLuz, Jr. Aadel Khandaker seconded the motion. The motion to approve the minutes was approved unanimously.

III. Overview of evaluation for Executive Director

Evaluation tool for the WDC Executive Director that was created by former Chair Carl Hinson and approved by the committee was shown to new members of the committee. Chair Knox explained that members of the Executive Committee evaluates the Executive Director and submits comments to WDC Chair Leslie Wilkins. WDC Chair Wilkins will report at the WDC meeting in September.

IV. Updates regarding the status of negotiated State and Federal performance measures, modifications of Kauai, Maui, Oahu, and Hawaii County local plans..... Allicyn Tasaka

Letter from U.S. Department of Labor Employment and Training Administration (DOLETA) finalizing Program Year (PY) 2018 and 2019 Workforce Innovation and Opportunity Act (WIOA) performance targets that was negotiated between WDC and DOLETA was given to committee members. Tasaka noted that DOLETA wanted to see increases in targets and that other states were having difficulty reaching their targets. Because other states were having this difficulty with reaching targets, emphasis was on getting American Job Centers running, and sanctions would only start in 2020. Now, counties negotiate targets; only Oahu has agreed to negotiated measures and submitted letter. David DeLuz, Jr. does not have an update on Hawaii County's negotiations. WDC has issued policies and procedures for the negotiations (WIOA Bulletin 19-18 issued May 25, 2018). Negotiations are due September 30, 2018. Wayne Liou provided some information on earnings data that were used during negotiations.

Suzanne Skjold and David DeLuz, Jr. asked about previous measures to compare actual numbers to the negotiated numbers and a dashboard to more easily visualize how close the state is to the negotiated measures. WDC staff will provide documents to committee members.

V. Review of fiscal and program performance measure results of Kauai, Maui, Oahu, and Hawaii County..... Elaine Masangkay and Jayson Muraki

Elaine Masangkay presented local area expenses for the period of July 1, 2017 to June 30, 2018, showing the amount of funds expended and available during this time. In addition, the number of participants during this time period was provided to show the cost per participant. Masangkay explained that left over PY 2016 funds that were not expended would be turned over to WDC to expend on statewide activities within one year. Concern about Maui's cost per participant for the Adult Program was expressed. A possible explanation is that some participants might have used other State and Federal funds, and did not co-enroll in WIOA programs, but that would not explain recent low participation. During on-site monitoring, it was suggested that more payroll information should be recorded, to better associate people on payroll and the services they are providing. Maui's response to on-site monitoring findings is due August 31, 2018. Kauai and Hawaii County on-site monitoring will be scheduled by end of the year.

Tasaka and Masangkay explained the interaction between the counties, service providers, and one-stop operators. DeLuz, Jr. asked if a matrix of the relationships could be created to help explain the relationships. WDC staff will provide a matrix to the committee at the next meeting. Tasaka also explained rapid response operations and funding.

Jayson Muraki explained HireNet and how it can assist the committee in achieving its duties, and mentioned how everyone is transitioning from Workforce Investment Act (WIA) measures to WIOA measures. Upcoming quarter should have full WIOA measures, allowing for a couple more years of baseline data before 2020. Khandaker asked about modifying the application and

getting other demographic characteristics of clients. Demographic information is collected based on national characteristics, which is different than Hawaii’s demographics. Muraki also explained wage match process with Geographic Solutions and how some wage data might be inaccurate if unemployment insurance tax is not being paid or is being paid late. Geographic Solutions is the contracted provider for HireNet.

VI. Schedule the Performance and Accountability Committee’s next Meeting

Chair Knox scheduled the next meeting for November 13, 2018, at 9:30 a.m.

VII. Adjournment.....Chair Sean Knox

Committee Chair Knox adjourned the meeting at 10:25 a.m.