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## DATA MANAGEMENT & TECHNOLOGY COMMITTEE MEETING

Friday, June 16, 2017

9:30 A.M. – 11:00 A.M.

Princess Ruth Keelikolani Building  
830 Punchbowl Street, Conference Room 310  
Honolulu, Hawaii 96813

### MAUI COUNTY

Office of Economic Development  
2200 Main Street, Suite 305  
Wailuku, HI 96793  
Conference Call: (808) 270-8225

### MINUTES

#### Member Attendees:

Scott Murakami, Chair, Data Management & Technology Committee  
Sheryl Nojima, Vice-Chair, Data Management & Technology Committee  
Brian Nagami, Executive Director, Maui Workforce Development Board  
Yang-Seon Kim, Department of Business, Economic Development and Tourism  
Todd Ikenaga, Hawaii Data eXchange Partnership  
Susan Foard, Department of Human Services, Division of Vocational Rehabilitation  
Rusnell Pascual-Kestner, Department of Human Services, Division of Vocational Rehabilitation  
Joni Heatherly, Department of Labor & Industrial Relations, Wagner-Peyser  
Artie Barba, Department of Labor & Industrial Relations, Unemployment Insurance  
Anne Perreira-Eustaquio, Department of Labor & Industrial Relations, Unemployment Insurance  
James Hardaway, Oahu Workforce Development Board  
Rolanse Crisafulli, American Job Center, Dillingham

#### Staff

Allicyn Tasaka, Executive Director, Workforce Development Council  
Doreen Miyaki, Workforce Development Council  
Jayson Muraki, Workforce Development Council

#### **I. Call to Order.....Committee Chair, Scott Murakami**

The meeting was called to order at 9:35 a.m. by Committee Chair Scott Murakami.

## II. Approval of Minutes

### A. May 3, 2017

A motion to approve the May 3, 2017 minutes was made by James Hardaway. Sheryl Nojima seconded the motion. The motion to approve the minutes was approved unanimously.

## III. Report on WIOA Partner Data Team ..... *Committee Chair, Scott Murakami*

### A. What is it and who is on it?

Chair Murakami started the discussion by providing an overview of the reporting process for the individual Titles under the Workforce Innovation and Opportunity Act (WIOA). The reporting requirements varies for each Title and the issue relating to the combined reporting of the primary indicators of performance for all Titles was identified.

Chair Murakami discussed the WIOA Data Team and its purpose and composition. It was indicated that the WIOA Data Team is comprised of the individuals who are responsible for the federal reporting for their respective Title under WIOA. The WIOA Data Team's purpose is to provide the Data Management & Technology Committee with a better understanding of the reporting process and requirements as outlined by WIOA.

### B. Results from the May 23, 2017 Meeting

The WIOA Data Team held an introductory meeting on May 23, 2017 at Kapiolani Community College. Individuals who are responsible for the federal reporting for each Title under WIOA was invited to attend. Based on discussions from the meeting, it was recognized that each Title understood the requirements and timeline for their federal reporting. In addition, each Title shared which source of documentation outlined their reporting requirements as well as presented background information about their client management system.

Title 1: Adult, Dislocated Worker and Youth Programs  
*Geographic Solutions, HireNet*

Title 2: Adult Education and Family Literacy  
*Literacy Pro, LACES*

Title 3: Wagner-Peyser  
*Geographic Solutions, HireNet*

Title 4: Vocational Rehabilitation  
*Alliance Enterprise, Aware*

**IV. Timeline for Compliance with USDOL Published Reporting for Combined Six Primary Indicators of Performance**

**A. Concerns and Mitigation**

Under WIOA, there are six primary indicators of performance:

- Employment Rate (2<sup>nd</sup> Quarter After Exit)
- Employment Rate (4<sup>th</sup> Quarter After Exit)
- Median Earnings (2<sup>nd</sup> Quarter After Exit)
- Credential Attainment
- Measurable Skill Gains
- Effectiveness in Serving Employers

Through discussion, each Title is confident in collecting the indicators of performance except for the Effectiveness in Serving Employers measure. For the Effectiveness in Serving Employers measure, the State has selected the Retention with the same employer and Repeat Business Customers approaches to evaluate the measure.

Chair Murakami noted the issue of aggregating the data from the various Titles and which Title would be responsible for the combined reporting of data to the U.S. Department of Labor (USDOL). It was stated that the Workforce Development Council (WDC) would be responsible entity for reporting the aggregate data to the USDOL.

In addition, the issue of performing an assessment to see if a participant was assisted by a single Title or multiple Titles presents a challenge. Solutions like a unified or common intake system are available. The common intake system is recommended by the USDOL, however, it is not mandatory.

**V. Update and Plans for Implementation of the USDOL Reemployment Systems Integration Dislocated Worker Grant**

Allicyn Tasaka, Executive Director of the Workforce Development Council, will be inquiring with the USDOL to see if funds apart of the USDOL Reemployment Systems Integration Dislocated Worker Grant can be redistributed to help alleviate the cost for the implementation of a single sign-on system.

**VI. Schedule Next Meeting**

Chair Scott Murakami and Vice-Chair Sheryl Nojima need to correspond with other members of the committee before a next meeting is scheduled.

**VII. Adjournment .....Committee Chair, Scott Murakami**

Committee Chair Murakami adjourned the meeting at 10:40 a.m.