

**HAWAII COUNTY WORKFORCE DEVELOPMENT BOARD REPORT TO THE  
WORKFORCE DEVELOPMENT COUNCIL BOARD MEETING – MARCH 8, 2018**

1. What is the status of the American Job Center (AJC) as of February 27, 2018?
  - A. List challenges the WDB is facing with the AJC.
    - *The Required partners, especially Workforce Development Division (WDD), has made it very difficult in finalizing the MOU's;*
    - *It has been difficult in finding an agency to run the AJC because there is not enough funding to make it economically feasible;*
    - *The County will not be able to operate the AJC because of the "sub-planting" issue of using Federal funds to pay for County employees;*
    - *We are finding it difficult in convincing Employers to use Hirenet and the AJC to find employees- perhaps, once the AJC is fully operational, this issue can be addressed.*
  
2. What is the status of the Memorandum of Understanding (MOU) with the partners?
  - B. What is the plan and timeline to have MOUs signed and executed?
    - *WDD refused to sign the MOU and submitted their concerns five months after receiving them;*
    - *Their MOU revisions are currently being reviewed by the County's Corporation Council;*
    - *If this MOU is revised, we will need to **re-process all of the MOU's**. This process will take approximately 3 to 4 months to complete*
  
  - C. List challenges the WDB is facing with the MOUs.
    - *We still have not received MOU's or requested revisions from three other State of Hawai'i Departments- Department of Human Services, Unemployment Division (Labor), Waipahu Community School for Adults*
  
3. What partners have not yet signed the MOU?
  - *State of Hawai'i Departments- Department of Human Services, Unemployment Division (Labor), Workforce Development Division (Labor), and Waipahu Community School for Adults.*
  
4. List factors as to why the MOU has not been signed.
  - *DLIR is unable to sign the MOU and requested to replace the entire paragraph under item "I" with the following language: "**All Parties to this MOU recognize the Partnership consists of various levels of government, non-profit, and for-profit entities. No Partner assumes any responsibility for any other Party, State or non-State, for the consequences of any act or omission of any party or third party.**"*
  - *Furthermore, DLIR stated that it cannot enter into the MOU because the effective date of July 1, 2017, as shown on page 14, item E, Effective Period, must be revised to the date when the MOU is signed by DLIR. This is debatable because if DLIR has a contract with another agency, is the contract in effect when that other agency signs or when DLIR signs, which is after?*

5. What partners are presently in the American Job Center?
  - *Senior Training & Employment Program (STEP)*
  
6. What partners are the WDB working with to get them into the AJC?
  - *Hawaii Community College*
  - *Hawaii County Economic Opportunity Council;*
  - *Maui Economic Opportunity, Inc.;*
  - *Office of Housing & Community Development- Existing Housing Division;*

A. List challenges the WDB is facing with the partners.  
*Uncooperative Required and Mandated Partners*

  - *Required Partner (without a signed MOU) offered to place personnel at the AJC but later recanted the offer because they could not see their professional personnel doing clerical work- it was noted that they would be doing their agency's program work.*
  - *Unemployment Division referring clients to the AJC to register in HireNet, instead of referring them to the next door office (WWD).*
  
7. What is the status of the Infrastructure Cost (IFA) agreement with the partners?

A. If the WDB does not have signed IFA agreements, what is the plan and timeline to have the IFA agreement signed and executed?

  - *Without the MOU's from all Required and Mandated Partners, it is difficult to develop a budget since we will not know how each Mandated Partner will be allocated the AJC costs- difficult to negotiate until all of the MOU's are in place;*
  - *It is difficult to project the AJC office needs of the Required Partners who are unwilling to negotiate cost allocation without a signed MOU's.*
  - ***WIOA regulations (TEGL No.17-16) states that "all local IFA's in place no later than January 1, 2018. Under the State Funding Mechanism, the Governor is required to calculate the statewide funding caps and the amount available for local areas that have not reached consensus, to determine the partners' contributions for infrastructure cost using the process outline below,";***
  
8. Does the WDB have a written firewall for the One-Stop Operator and WDB Board?

A. Does the WDB have a list of roles and responsibilities as part of the narrative for the firewall?

  - *Until recently, we were following verbal advice on running the AJC and was planning to establish a written firewall, however;*
  - *Due to the sub-planting issue, the County is not charging any salaries and fringes to the AJC;*
  
9. Does the WDB have a letter of agreement from the Mayor?

A. If not, what is the timeline to for WDB to have a signed letter from the Mayor?

  - *We do not understand the intent of this question and request further clarification.*