



## **Maui County Workforce Development Board - UPDATE**

WORKFORCE DEVELOPMENT COUNCIL MEETING – MARCH 8, 2018

### **1. What is the status of the American Job Center (AJC) as of February 27, 2018?**

The Maui County Workforce Development Board has named the current WDD offices at 2064 Wells St. as the temporary site of the Maui AJC while pursuing a permanent location.

#### **a) List challenges the WDB is facing with the AJC.**

- Resources – Many partners have the desire to be more collaborative and work in partnership with the AJC. Ideally, there would be a central location where all partners could be collocated and work together. However, many partners are locked into leases at their current locations or located in state-owned buildings where a relocation would mean moving to another locale where they would need to incur additional cost.
- Location – While retail space is available in Central Maui, there is a limited supply of suitable office space that fits the needs of the AJC. Multiple retail locations have been approached and stated that they are only interested in retail lessors. Other retail locations are not affordable based on the funding available for the AJC.

### **2. What is the status of the Memorandum of Understanding (MOU) with the partners?**

#### **a) What is the plan and timeline to have MOUs signed and executed?**

The MOU has been distributed for signature without the Budget and Infrastructure Plan attached. Once the location of the AJC has been sorted out, the MOU will be amended to include those items.

#### **b) List challenges the WDB is facing with the MOUs.**

- Difficulties with finding a location have stalled the MOU, as the partners wished to have all parts of the MOU in places prior to signing.
- Signatory partners are located primarily on Oahu, making communication less efficient.

### **3. What partners have not yet signed the MOU?**

All partners have yet to sign.

### **4. List factors as to why the MOU has not been signed.**

None. Drafts have been reviewed and returned with comment. Final MOU is now out. MCWDB is currently waiting for returned signature pages.

### **5. What partners are presently in the American Job Center?**

#### **a) The following programs are currently collocated in the temporary AJC:**

Wagner Peyser, WIOA Adult Program, WIOA DW Program, TAA Program, JVSG Program

#### **b) The following programs have agreed to collocate in the future permanent AJC:**

Wagner Peyser, WIOA Adult Program, WIOA DW Program, DVR. Collocation of other partners at the future permanent AJC location is dependent on location.

**6. What partners are the WDB working with to get them into the AJC?**

**a) List challenges the WDB is facing with the partners.**

There is little incentive offered to being in the AJC. With the exception of partners who are explicitly required to collocate, decisions to move staff into the AJC are being made primarily due to fiscal considerations. As a rural area and with unemployment at historic lows, program resources are limited. Multiple programs operate with 1 FTE equivalent or less, and it makes little sense to move that person to a location where it will cost the program additional money to have a footprint in the AJC.

Local program representatives have been working collaboratively to discuss ways to ensure AJC customers are well taken care of within the confines of program finances and passing on those ideas to those who have signatory jurisdiction over the MOU, many of whom reside on Oahu.

**7. What is the status of the Infrastructure Cost (IFA) agreement with the partners?**

A draft has been circulated among the partners and generally agreed to. Once a location is determined, the IFA will be adjusted based on which programs will be able to collocate and the IFA will be distributed for comment and final approval.

**a) If the WDB does not have signed IFA agreements, what is the plan and timeline to have the IFA agreement signed and executed?**

The goal to have a location has shifted with numerous location inspections and discussions. A promising location recently fell through, though there are a couple other options which continue to be discussed.

**8. Does the WDB have a written firewall for the One-Stop Operator and WDB Board?**

**a) Does the WDB have a list of roles and responsibilities as part of the narrative for the firewall?**

No. The Maui County WDB is currently working on a policy/procedure to address the need to outline the roles and responsibilities of the One-Stop Operator, including addressing the firewall issue. The board will be presented with a draft for review during the month of March 2018 and to be voted upon during their 2<sup>nd</sup> quarter board meeting in April 2018.

**9. Does the WDB have a letter of agreement from the Mayor?**

No.

**a) If not, what is the timeline to for WDB to have a signed letter from the Mayor?**

The board is currently working on a written agreement to clarify how the organization will carry out its responsibilities while demonstrating compliance with WIOA and corresponding regulations. The agreement with the Mayor will be reviewed by the board in April 2018.