



WORKFORCEDEVELOPMENT
COUNCIL

Workforce Development Council's Employer Engagement Committee

Thursday, March 1, 2018

10:00 a.m. – 12:00 p.m.

Princess Ruth Keelikalani Building

830 Punchbowl Street, Room 310

Honolulu, HI 96813

MINUTES

ATTENDEES

Glenn Kaneshige, President, Nordic PCL Construction, Inc., Committee Co-Chair
Jason Ito, Kyo-Ya Management Co. Ltd.
Brian Tatsumura, Briant 808 LLC, WDC Board Member
Neil Gytoku, Housing Administrator, Hawaii County Mayor's Representative, WDC Board
Faustino Dagdag, Leeward Community College/Workforce Consultant
Lois Hamaguchi, UH Office of Career and Technical Education
Paul Marx, Affordable Housing and Economic Development Foundation
Judy Bishop, President, Bishop & Co.
Jason Chang, Chief Operating Officer, Queen's Medical Center; Chair, Oahu Workforce Development Board
Deborah Leong-Yep, Hawaii News Now
Cheryl Cross, Booz Allen Hamilton
Bernadette Howard, UH Office of Career and Technical Education
Derek Kanehira, Hawaii Employers Council
Alan Hayashi, Consult 808 and Vice Chair, WDC

STAFF

Doreen Miyaki
Allicyn Tasaka
Jeanne Ohta

- I. Call to OrderCommittee Co-Chair Glen Kaneshige

- II. Approval of Minutes
 - A. January 18, 2018
A motion to approve the minutes of the January 28, 2018 meeting was made by Jason Chang. Brian Tatsumura seconded the motion. The motion was approved unanimously.

- III. Discussion on Employer Engagement Committee tasks, projects and timeline.
 - A. Budget and Narrative

A proposed Employer Engagement Committee Budget, Tasks, Timeline was distributed. The committee discussed what will be included in the business services framework plan and what the facilitator's responsibilities will be. The committee or sub-committee will develop the scope of services for the facilitator and the funds must be obligated or contracted before June 30, 2018.

The other project entails hiring an organization such as a marketing company that will help develop a survey and develop a rebranding strategy for the American Job Centers. The committee is responsible for drafting the scope of services.

B. Projects and Timelines

Before the next meeting, the sub-committees will meet to determine the details of the two projects and report to the full committee at the next meeting.

The chairs of each sub-committee will reach out to committee members to schedule meetings. Sub-committees will either meet in-person or by conference call. WDC staff will be assigned to each sub-committee.

C. Ad Hoc Task Groups

The following groups were formed:

1. Development of Business Services Framework Plan:

- Cheryl Cross (Chair)
- Faustino Dagdag
- Derek Kanehira
- Deborah Leong-Yep
- Jason Ito
- Staff: Jeanne Ohta

2. Development and Implementation of Plan to Outreach:

- Paul Marx (Chair)
- Judy Bishop
- Jason Chang
- Lois Hamaguchi
- Staff: Allicyn Tasaka

IV. 2018 Meeting Schedule

A. Meeting to be held every other month on the third week of the month.

The next meeting of the committee will be April 5, 2018, 10:00 a.m., the location will be decided.

Committee members asked that a new contact list be published.

**V. AdjournmentCommittee Co-Chair Glen Kaneshige
Chair Glen Kaneshige adjourned the meeting at 10:53 p.m.**