



WORKFORCE DEVELOPMENT

COUNCIL

Workforce Development Council Meeting

Wednesday, June 28, 2017

9:30 a.m. — 12:00 p.m.

**Keelikolani Building (State Labor & Tax Building)
830 Punchbowl Street, Room 310, Honolulu, HI 96813**

MINUTES

Member Attendees:

Leslie Wilkins, WDC Chairperson, and Chair, Maui County Workforce Development Board
Alan Hayashi, WDC Vice-Chair, and Owner, Consult 808
Evelyn Barfield, Human Resources Business Partner, Meadow Gold Dairies
George Costa (Designee for Kauai Mayor Bernard Carvalho)
Bobby Ayonon (Kauai Workforce Development Board)
Susan Fernandez (Designee for Honolulu Mayor Kirk Caldwell)
Neil Gyotoku (Designee for Hawaii Mayor Harry Kim)
Brian Nagami (Designee for Maui Mayor Alan Arakawa)
Representative Mark Nakashima, State House of Representatives
Linda Chu Takayama, Director, DLIR
Elaine Young (Designee for Linda Chu Takayama, Director, DLIR)
Glenn Alcalde, Training Coordinator, Hawaii Carpenters Apprenticeship and Training Fund
David DeLuz, Jr., Chair, Hawaii County Workforce Development Board
Jason Chang (Designee for James Tollefson, Chair, Oahu Workforce Development Board)
Carl Hinson, Director of Workforce Development, Hawaii Pacific Health
Bernadette Howard & Scott Murakami (Designee for David Lassner, President, UH)
Glen Kaneshige, President, Nordic PCL Construction, Inc.
Yang-Seon Kim (Designee for Luis Salaveria, Director, DBEDT)
Sean Knox, President, Hawaii Employment Services
Connie Mitchell, Executive Director, Institute for Human Services
Alicia Moy, President, Hawaii Gas Co.
Sheryl Nojima, President of Gray, Hong, Nojima, and Associates
Gladys Quinto Marrone, CEO, Building Industry Association of Hawaii
Edward Richardson, Major General (Retired), Owner, Edward V. Richardson, LLC
Charles Shima, Training Coordinator, Plumbers Union Local 675
Sunshine Topping, Vice President of Human Resources, Hawaiian Telcom
John Vannatta (Designee for Kathryn Matayoshi, Superintendent, DOE)
Winona Whitman, Employment & Training Director, Alu Like, Inc.
Albert Perez & Catherine Scardino (Designee for Pankaj Bhanot, Director, DHS)

Members Absent:

Senator Gil Keith-Agaran, State Senate
Ian Kitajima, Director of Corporate Development, Oceanit

Shannon Okinaka, Executive Vice President & CFO, Hawaiian Airlines
Barry Taniguchi, Chairman & CFO, KTA Super Stores
Brian Tatsumura, Store Manager, Nordstrom
Marian Tsuji, President & CEO, Lanakila Pacific

Guests:

Michelle Arima, WIOA Specialist, Hawaii County Workforce Development Board
Peter Biggs, Deputy Director of Budget and Fiscal Services, City & County of Honolulu
Ka'eo Bradford, Executive Director, Kauai Workforce Development Board
Pono Chong, Vice President of Business Advocacy & Development, Chamber of Commerce Hawaii
Yvette Gibson, Hawaii Pacific Health
Jason Ito, Director, Administration & Planning, Kyo-Ya Management Company
Carol Kanayama, Workforce Development Division, DLIR
Alison Lum, Executive Director, Oahu Workforce Development Board
Christine Park, DOE, Waipahu Community School for Adults
Tina Rogers, HARIETT
Rolanse Crisafulli, Administrator, Oahu Worklinks
Jenny Tanaka, Hawaii Gas Co.
Doris Dvonch, Deputy Attorney General

Staff:

Allicyn Tasaka, Executive Director
Jeanne Ohta, Assistant to the Executive Director
Kim Saito, Accountant Supervisor
Lina Rivera, Accountant III
Doreen Miyaki, WIOA Specialist
Jayson Muraki, Workforce Information & Data Coordinator
Jan Kusakabe, Office Manager

I. Call to Order

Chair Leslie Wilkins called the meeting to order at 9:36 a.m. and invited DLIR Director, Linda Chu Takayama to say a few words. Director Takayama reported that services will continue in the One Stops and thanked the WDC staff, Chair Leslie Wilkins, and Vice Chair Alan Hayashi for all of their help to ensure the continuation of services.

Chair Leslie Wilkins noted that this is Carl Hinson's last meeting due to term limitation and thanked him for his service.

Members introduced themselves.

II. Approval of Minutes

David DeLuz, Jr. moved to adopt the minutes of the March 9, 2017 WDC meeting as distributed. Sunshine Topping seconded the motion. The motion was adopted with 28 ayes, no abstentions, and none voting no. (28 voting members were present.)

IV. New Business

Due to the delay in the arrival of the speaker, agenda items were taken out of order. Agenda item III. Presentation was deferred until the arrival of Pono Chong.

A. WDC Chair Updates Relating to Board Governance for the Period of March to June, 2017

1. WDC Board Committees and Members

Chair Leslie Wilkins announced that effective July 1, 2017, her position at the Maui Economic Development Board will change. She will assume the role of President and CEO. She will continue to work on STEM education to workforce pipeline. Council members congratulated her on the promotion.

Richard Vieira has retired from the Painters Union and the Council will seek his replacement for the labor sector. WDC is waiting for the Governor's approval for the following nominations: Dwight Takamine (ILWU), Michael Kamiya (Kamiya Papaya), Jason Ito (Kyo-Ya Management Co., Ltd.) and Edward Yamamura (McDonalds) and Yvette Gibson (Hawaii Pacific Health).

The Senate confirmed eight (8) additional members to the Council: Ian Kitajima, General Edward Richardson, Shannon Okinaka, Alicia Moy, Glenn Alcade, Evelyn Barfield, Glen Kaneshige and Gladys Quinto Marrone.

HCR35 which requests that the UH Center on Aging convene a task force to assess current elder and kupuna care services was passed during the legislative session. An identified member of this task force is the Chair of WDC or the Chair's designee. Chair Wilkins asked for a volunteer to represent the Council. Council member Connie Mitchell volunteered to be the Chair's designee.

With the arrival of Pono Chong, the Council returned to the original agenda item III.

III. Presentation: Overview of the Industry Led Sector Partnerships Program by Pono Chong, Vice President of Business Advocacy and Development, Chamber of Commerce Hawaii. (PowerPoint slides are posted at: <https://labor.hawaii.gov/wdc/files/2017/06/Sector-Partnerships-Persentation-to-WDC.pdf>)

In late 2015 the Chamber was asked by the University of Hawaii to lead a program to engage businesses with the Strada Education Network. From that beginning, the program developed into working on sector partnerships to include both economic development and workforce development; to discover the economic and workforce needs of employers. Originally, the program was to be around STEM fields, and is still generally is, however, other sectors have also been identified.

The first sector was chosen because the banking sector had a champion. There must be a business champion in order for the sector efforts to move forward. The Hawaii Bankers Association was the convener for the banking sector, strictly focusing on that industry from a human resources and workforce standpoint.

As the sector partnerships expand, each county will have their own convening and will decide on the specific sectors to focus on. Late last year a Sector Partnership Academy was held to bring together the various support organizations: Economic Development Boards, Chambers of Commerce, Workforce

Development, Career and Technical Education as well the County Economic Development offices. A video with additional information is at: <http://www.nextgensectorpartnerships.com/>.

The partnerships are industry led partnerships, the sector must have champions, and the invitations to participate are initiated by industry. Industry sits around the table. The facilitated discussion focuses on these questions: What are the opportunities that interest you? What is exciting in your industry and your business? What will help you achieve that?

Support organizations listen to the discussion. Business then decides on the priorities and the action steps. Workforce is not the only issue. Then businesses sign up as champions for the priorities. The process holds business accountable for participating and leading the effort. Industry leads and pulls the support organizations and then the CEOs commit their participation.

Support organizations then convene for a debrief session. One of the ground rules is that no one support organization contacts a business on their own to promote their program. A facilitator convenes and leads follow up conference calls to discuss what success looks like, what do you want to accomplish in the next 90 days? Next 6 months? Business is used to a shorter timeline and the process must show measureable results. Most industry is skeptical of the process, so the action team must have an actual result back to the business members as an action plan that industry approves. After an action plan is developed, the larger group is reconvened. The action team's plan is presented to industry. Further discussion refines the focus areas. The team then works on actual solutions.

Healthcare industry partnerships priority concerns: 1) System integration, 2) Workforce, 3) Employee Wellness

The Hawaii Bankers Association worked with the University of Hawaii on a universal banker program to train incumbent workers as well as new employees. The program will launch only a year after their initial meeting.

The information technology industry's priority focus is to promote to students/parents that there are IT jobs in Hawaii that are going unfilled. There are IT jobs across industries; students and parents may not be aware that they could make an impact on health by working in the IT field of the healthcare industry. The initial project will be a student built portal at Waipahu High School. It will also be a Capstone project, and include the school's digital media program. The portal is the deliverable for the industry.

Each county will start their own sector partnership. Hawaii County started with agriculture. Maui also started with healthcare. The Oahu and Maui groups will probably at some point work together on healthcare as there will probably be some common elements. Kauai has selected agriculture, but does not yet have a launch date. Oahu will also be working on design engineering as a sector (not to be confused with the construction side of engineering). Industry and education will need to work together in the future to understand each other and the needs of industry in order to fill their future workforce.

Food manufacturing decided that their top priority was compliance with the Food Safety Modernization Act. The project launched in February and started training in June. UH, Innovate Hawaii, and the DOL all pooled funds together to move this forward to offer a three pronged approach: basic and mid-level training, and providing an on-site consultant to perform a gap assessment. Industry still needs to participate in the cost of the program.

The Chamber hopes WIOA partners are willing to partner on the sector partnerships. The Chamber needs help to pay for administration and salaries, it is probably the same for other non-profit partners who participate.

Hospitality has not been mentioned, why? The original grant was for STEM fields. The UH has asked to include hospitality and it is under consideration. The approach for hospitality may need to be different, but it is an important industry for Hawaii. A possibility is that the counties may decide to take it on.

Sector partnerships can be a tool to determine what the workforce will need today and tomorrow to help planning; find the skill sets in the workforce now and to train to supply the future workforce. Private and public sectors must do a better job to prevent students from leaving Hawaii. Approximately 70% of employees obtain their first job within 50 miles of their place of training. That means that potentially 705 of students who go to mainland colleges will not return back to Hawaii; that translates to a loss of potential workforce. Make sure that Hawaii's children understand the job opportunities available in Hawaii; and sector partnerships focus on filling our workforce needs with local residents so that our students are not exported.

A discussion followed about the problems with qualifying applicants to agencies such as the National Security Administration where IT positions are available, but Hawaii applicants are not able to qualify for reasons other than job skills. The barrier is the inability to pass the required clearance because of credit scores, too much debt, outstanding parking tickets, etc. These issues need to be addressed in career awareness programs so that students understand these issues.

Career exploration should be offered in middle school so students will be more familiar with careers and what to choose when they do enter the career pathway system. Courses are now being aligned to go from K-12 to community colleges to four-year colleges.

Members of the Chamber were surveyed. The top issue identified was the lack of soft skills. They worked with the DLIR and KCC and developed an incumbent worker training program for soft skills. Two classes were held. Based on outcomes a few changes will be made and the program will be relaunched in September.

The cost of housing has come up in sector partnerships. Other cities across the country are also struggling with housing as a barrier to recruiting and retaining employees.

V. New Business

With the end of item III, Chair Wilkins returned to agenda item IV. A. 2.

2. Executive Committee's Report including but not limited to revisions to the WDC Bylaws, aligning the Executive Director position's end date with Federal grant funding, collective bargaining salary adjustments for WDC staff and Executive Director

Because the staff is paid externally by federal contracts, there is action needed by the Council on the position, (not the holder of the position), but for the position itself. Staff positions have already been extended to go through June 30, 2020 to align with the federal grants. The Council must now extend the Executive Director position. The Executive Committee has recommended the extension. Carl Hinson motioned to extend the Executive Director position

until June 30, 2020. Sunshine Topping seconded the motion. The motion was carried with 27 ayes, 0 abstentions and 0 nays.

The next item is an announcement based on the Executive Committee's review. The State concluded collective bargaining with a pay adjustment of 2%, which covers all state salaries. Included in the increase are the salaries of the WDC staff and the salary of the Executive Director. The increase is effective July 1, 2017. The Executive Committee has approved the salary increase of the Executive Director based on collective bargaining.

Chair Wilkins thanked Finance Committee Chair Shannon Okinaka for her work in analyzing the WDC budget.

Chair Wilkins thanked Representative Mark Nakashima for his efforts in successfully obtaining \$450,000 in state general funds for WDC in each of the next two fiscal years.

3. Finance Committee Report regarding the 2017-18 proposed budget
George Costa reported on behalf of Shannon Okinaka; he referred to three (3) reports in the board meeting packet.

- a. "WIOA Local Area Expenses for the Period July 1, 2016 to April 30, 2017":
The report shows funds that were available as of July 1, 2016; funds remaining as of April 30, 2017 and the percentage of funds that were expended.

He voiced some of Shannon Okinaka and Kim Saito's concerns: the adult and dislocated worker's programs on Maui continue to show minimal participant activity despite the increased expenses. The committee will work with Brian Nagami to determine the issues and resolutions. The youth program on Kauai showed an extremely low participation and expenditure due to the loss of their youth provider. George Costa reported that Kauai may have two to three providers to choose from. WDC needs to identify the areas where we can have the most impact, the root causes for inactivity and determine if there is an addressable need that are missing or if there is really less of a need and the funding should be diverted elsewhere.

- b. "Comprehensive WDC Financial Status Report for the Period July 1, 2016 to April 30, 2017": shows WDC's current year-to-date expenditures, available funds for the 2017 fiscal year, local area expenditures, project costs and the available balance as of April 30, 2017.
- c. "Comprehensive WDC Budget for the Period July 1, 2017 to June 30, 2018": this report shows WDC's available funding for the 2018 fiscal year, projected local area/county monies, projected expenses, project costs and the projected available balance as of June 30, 2018.

It was suggested that the Executive Committee consider a biennial budget. Chair Wilkins explained that the legislature did pass a biennial budget and the allocations for WDC are for each of the two years, she also reiterated that the state funding must be expended by June 30, 2018 as there is no roll over option for general funds; and the committee will take the suggestion under advisement.

4. Chair's Updates Relating to Board Governance

- a. Chair Wilkins thanked Deputy Attorney General Doris Dvonch for her help with updating WDC's by-laws which were presented to the Executive Committee in June. The updates will be distributed to members before the next meeting in September.
- b. Chair Wilkins thanked Carl Hinson for leading the review of the county plans. The Executive Committee accepted all of the plans and recommended final approval of them; recognizing that they will be modified over time as will the Unified State Plan. Carl Hinson motioned for the final approval for all county plans, recognizing that they will be a living, breathing document and that they will be modified over time. Sunshine Topping seconded the motion. The motion was adopted with 23 aye votes, with 2 abstentions (Leslie Wilkins and David DeLuz abstained as chairs of their respective local boards) and none voting no.

B. Annual Performance Evaluation of the Current Executive Director

1. Executive Session: Discussion regarding the annual performance evaluation of the current Executive Director under Hawaii Revised Statutes Chapter 92-5(a)(2)

Chair Wilkins asked for a motion to enter into Executive Session. Sunshine Topping offered the motion, Carl Hinson seconded the motion. The motion was adopted with 25 ayes, Leslie Wilkins abstained and there were none voting no. The Council moved into Executive Session at 11:14 a.m. and exited the session at 11:27 a.m.

2. On behalf of the Executive Committee, Carl Hinson reported that the Committee completed the performance evaluation of the current Executive Director and has recommended the extension of Allicyn Tasaka in the role as the Executive Director for the Workforce Development Council until June 30, 2020 with an annual performance review and maintaining her at-will employment. Carl Hinson motioned for the extension of Allicyn Tasaka in the position of Executive Director as recommended by the Executive Committee. Sean Knox seconded the motion. The motion was adopted with 24 ayes, no abstentions, and none voting no.

C. Executive Director's Report on WDC Activities for the Period of March to June, 2017

A written report was submitted. Allicyn Tasaka summarized the accomplishments since she came on-board two (2) years ago. She likened it to a start-up organization. Infrastructure and capacity were developed, the staff learned about the WIOA requirements, the 4-year state strategic plan was created by working with the core and stakeholders, partners and counties, while also going through the legislative process. State laws were conformed to federal laws and 20 new board members were confirmed. WDC currently has six staff members which is an increase from the three in the first year. There are also two dedicated accountants for WIOA.

Executive Director Tasaka thanked Representative Mark Nakashima for his help with getting general funds from the legislature. The legislature also approved converting two temporary Employment Analyst positions to permanent positions. Recruitment is currently underway internally and externally.

WDC held a two-day statewide HireNet training from Geographic Solutions in May. Local board staff as well as their service providers had the opportunity to be trained in the new and improved functions of the HireNet system, and the changes that will make the reporting function compliant with WIOA.

There is also expanded office space with the acquisition of the adjacent room. This new space provides workstations for additional staff and a conference room. The staff voted to paint both rooms and with the approval of DAGS, staff painted them. More WIOA bulletins will be issued and board orientations will be scheduled and conducted.

USDOL staff are expected to be here in August or September to monitor WDC for compliance with WIOA, they will also monitor the other workforce agencies who receive federal funds.

She thanked the members of the Council for allowing her to continue to serve as their Executive Director.

D. Reports Related to WIOA

1. County Workforce Development Boards

Chair Wilkins reported for Maui WDB. She thanked Executive Director Brian Nagami for his hard work executing their PY16 contracts. Good news regarding the HC&S workers: 75 have enrolled in UH Maui Community College to upgrade their skills to create a new career pathway. There are no plans for the whole 30,000 acres of land and will be developed in small steps. The first phase will be sunflowers for bio-diesel.

Michelle Arima reported for the Hawaii County WDB. One stop partners have been meeting more than once a month with the Board on the MOU. The MOU has been approved by the Board and is now under review by the County Corporation Counsel. The Hawaii County Office of Housing will continue to be the one stop operator. A RFP was issued for the one stop operator and for the adult and dislocated worker programs. However, only one proposal was received, which was non-responsive. Another RFP will be issued as soon as they can. The Youth Program provider, Goodwill, has been approved; and the current adult and dislocated worker provider, Workforce Development Division, will continue to be the provider until August 31, 2017 minimally. She emphasized that there will be no lapse in service. They have been working on their Local Area Plan; and the annual budget plans have been submitted for corporate counsel review. They conducted monitoring of their program providers for the adult, dislocated workers and youth programs and the monitoring went well. WDC conducted an on-site fiscal and program monitoring and issued recommendations. The WDB is participating in the sector partnerships. There were two agriculture launches one in Hilo and one in Kona to provide as many businesses as possible to participate. Hawaii County WDB Chair David DeLuz, Jr. thanked John Vannatta for their iCan presentation to the Board. They are exploring partnerships with the hospitality industry so those businesses can refer employees or become feeders to the iCan program.

He also thanked Representative Mark Nakashima who has been working quietly for the last five years with the Future Farmers of America program at Kohala High School and Honokaa High School. This year seven students went to Washington, D.C.

Ka'eo Bradford reported for Kauai WDB. DVR Summer Youth Employment Program has 19 participants enrolled; which included students from the DHS Foster program on Kauai. Board certification almost complete with new members coming on board. RFP will be released and the Local Plan is complete. They are working on MOUs with their service providers. The WDC

conducted on-site fiscal and program monitoring. There were findings, so they are working on resolving them.

George Costa thanked Representative Mark Nakashima for his help at the legislature, and the DLIR for a \$10,000 grant for Kauai to start an agriculture summer internship program two years ago. The first year participation included one high school with two students. Last year there were two high schools with thirteen students and currently there are three high schools with 37 students; island-wide. The program runs for six weeks with eight farms and ranches. Students are put into five groups and are rotated to the different locations. Thanks to the DLIR and the legislature they now have \$36,000 from state funds and a county match of \$20,000. The county funds goes for transportation costs only. For the students who will not be attending college when they graduate, some have expressed interest in agriculture. Some farmers and ranchers have already said they will have full-time jobs for them when they graduate. Students spending at least one day on the business side of each farm/ranch. They hope to entice some of the students to come back after their college education to get into the marketing, accounting, business, or technology aspects to help the small farmers and local companies.

Chair Wilkins welcomed Jason Chang, Vice Chair of the Oahu WDB who is representing Jim Tollefson. Alison Lum reported for Oahu WDB. They are finishing the Local Plan and worked with the purchasing department of the County on the RFP for the one stop operator. The contract has been awarded to the current service provider, WorkHawaii. They have also awarded the contract for the Adult, Dislocated Worker and Youth Programs to WorkHawaii. The Oahu WDB has been certified, and conducted their first meeting in March. At that meeting, six committees were created which mirrors WDC's. The goals for each of them are to accomplish the priorities as set forth in the Local Plan. Eligible Training Providers will expire June 30, 2017 so the staff is taking the opportunity to review the programs. Lyn Uratani, additional staff to the Board officially starts on July 1, 2017. The staff is hosting a summer youth intern who started last week. The Dillingham American Job Center has been providing customized job fairs for approximately eight different employers. HMS Host was the most recent. There were 37 applicants; 30 were offered jobs. The first ever youth fair was held in April with 13 employers, who came to the event knowing that the target market was youth. Over 100 youth attended; 39 were offered jobs. More information is included in the written report. A graduation ceremony was held in June at McCoy Pavilion for 31 WIOA youth participants.

2. WIOA Core Partner Updates

John Vannatta reviewed the Waipahu Adult Community School for Adults (CSA) course offerings. He had a short presentation which included a video. The school offers a high school equivalency program (HiSET), a competency-based program (CB), adult basic education, ESL, college and career; and special education programs. He thanked Scott Murakami for his help with the iCan classes which has been transferred from the community colleges to the Waipahu CSA. There are now iCan centers in the Waianae, Kapolei, Wahiawa, Windward, Kailua, Hilo and Kona areas. An MOU was recently signed with the Palamanui Campus of Hawaii Community College in North Kona. The iCan program will be offered at that campus. iCan is a transitional program that prepares students for work and career. Students have individual plans depending on their assessed needs, including test preparation. It includes 60 hours of instruction and covers work place readiness, effective employability skills, and soft skills. The program offers a Workplace Readiness Credential; a credential offered to students who complete the work readiness component of the iCan program. The credential is earned after passing a national work readiness examination. A video of students from the iCan classes was shown. The video is

available at:

<https://drive.google.com/file/d/0B0zGB3lcInMsWVBITDVEUERybVk/view?usp=sharing>

The program is also offered at Job Corps. Last year 160 people participated in the program and currently in the summer there are 38. He shared statistics from the 2015 U.S. Census Survey which show that approximately 9% of adults in Hawaii do not have a high school diploma and 39% of those have less than a 9th grade education. This is the target population of the Community School for Adults. There were approximately 3,000 Adult Education and Family Literacy Act recipients. Total number of students served is approximately 7,000 per year. 729 students graduated last year. Also, the academic portion of the Hawaii Youth Challenge program is run by Waipahu CSA.

The State will received \$2.2 million in AEFLA funding in 2017. The two CSAs submitted proposals to the RFP for the AEFLA grant, no other agency submitted a proposal.

It was suggested that the Public Safety Department team up with the Adult Ed program and perhaps be a source of funding, since the people they serve would benefit from these programs. John Vannatta explained that they currently receive referrals from the Hope program and DVR.

Chair Wilkins congratulated Albert Perez on his retirement and thanked him for his service on the board as this was his last meeting.

Scott Murakami reported on behalf of Albert Perez that at the last meeting of the State Rehabilitation Council, the Council voted with reservations to enter an order of selection. This means that the financial projection for 2018 projects that DVR will not have enough funds to service all of their clients. This requires DVR to give priority to the severely disabled. The 2% set aside required by WIOA to serve youth in transition to employment, for pre-employment training. This set aside is the main reason for the need to enter into the order of selection. The State Rehab Council Planning Committee and a group from DVR will work jointly to develop a plan that will help drive revenue to enable them to exit the order of selection.

Elaine Young reported on Wagner-Peyser. A total of 119 youth from the Big Island, Maui, Molokai, Lanai and Oahu, through DVR, the foster youth program and TANF participated in the summer youth program. The Adult Education Program to provide employment preparation classes. Apprenticeships are not only in the construction trades but also in healthcare. Recently established programs for culinary arts at Kapiolani Community College (KCC), nurse aides at Windward Community College, home healthcare from BrightStar, and Environmental Specialist from HIOSH. On September 22, 2017 on the Big Island, they will be working with the DOE and the community colleges to let teachers and school counselors know about the apprenticeship programs. WDD is also working with other industries to explore other apprenticeship opportunities. WDD is continuing to work with the displaced HC&S and Kmart workers on Maui for training.

Representative Mark Nakashima clarified the legislature set up advisory boards in agriculture, science-technology, robotics and healthcare under the DLIR to create opportunities for students to get some experience and gain expertise in these areas. It was through teamwork with his colleagues that the programs were established.

3. Board Committee Reports

Chair Scott Murakami for the Data Management & Technology Committee reported that the committee has met twice, May 3rd and June 16th, to make sure they are ready to report on the requirements under WIOA for all of the titles by the October 1st reporting period. A possible solution to developing a common intake process involves working with P20 to identify individuals who have come to the different titles but have been replicated throughout the count. Other options are 1) to issue an RFP to integrate using a USDOL's application, Workforce Connect which is a free application; however there would a cost to integrate all three of the current data systems; 2) issue an RFP for a common intake solution, which would provide the opportunity for a unique solution. The committee also identified the benefits of having a unified workforce system which would allow the gathering of additional information. He is glad to report that all the current reporting requirements will be met.

Glen Kaneshige (Employer Engagement) did not have a report.

Chair General Richardson of the Military and Veteran's Affairs Committee thanked Scott Murakami and John Vannatta in helping the Youth Challenge Academy. The program has also received money from Kamehameha Schools, the Lili'uokalani Trust and Campbell Estate to provide scholarships for training in jobs such as welding, culinary arts, etc. and to provide scholarships from the University of Hawaii to further their education to help them obtain better jobs. There are also funds for job training at the academy on the Big Island. The first committee meeting will be held on July 10, 2017. Representatives of the U.S. Airforce, Pearl Harbor, Marines and the Army will give a briefing on their transition programs. There is a law that allows veterans to start job training six months prior to retirement. However, it depends on the command. There is an effort to extend that to a year to enable the formation of partnerships with companies to provide apprenticeships. Part of the problem with retention is the high cost of housing. Retired military have the skills that are needed in Hawaii's workforce.

Chair Carl Hinson of the Performance Measures & Accountability Committee did not have anything further to report and thanked his committee members.

Sean Knox, Vice Chair of the Sector Strategies & Career Pathways Committee reported they will have a meeting sometime in July or August. Chair Sunshine Topping met with Pono Chong to discuss sector information and how to support the workforce initiatives born out of the sector partnership programs. The key outcome of the meeting was need for data collection.

E. Announcements

None.

F. Adjournment

Noting the conclusion of the Agenda, Chair Wilkins adjourned the meeting at 12:30 p.m.