

**DAVID Y. IGE**  
GOVERNOR

**DOUGLAS S. CHIN**  
LIEUTENANT GOVERNOR



**LESLIE WILKINS**  
CHAIRPERSON

**ALLICYN C.H. TASAKA**  
EXECUTIVE DIRECTOR

**STATE OF HAWAII**  
**WORKFORCE DEVELOPMENT COUNCIL**  
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813  
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**Workforce Development Council's Executive Committee**  
**Tuesday, October 2, 2018**  
**1:30 p.m. – 2:30 p.m.**  
**Princess Ruth Keelikolani Building**  
**830 Punchbowl Street, Conference Room 416**  
**Honolulu, Hawaii 96813**

### **MINUTES**

**Members Present:**

Leslie Wilkins, Chair, Workforce Development Council (WDC) Board  
Alan Hayashi, Vice Chair, WDC Board; Interim Chair, Military & Veterans Affairs Committee  
Scott Murakami, Chair, Data Management and Technology Committee  
Glen Kaneshige, Chair, Employer Engagement Committee  
Sean Knox, Chair, Performance Measures and Accountability Committee  
Sunshine Topping, Chair, Sector Strategies & Career Pathways Committee  
Ian Kitajima, Youth Services Committee

**Members Absent:**

Shannon Okinaka, Chair, Finance Committee

**Guest:**

Doris Dvonch, Deputy Attorney General

**I. Call to Order**

Chair Leslie Wilkins called the meeting to order with quorum of seven (7) members present.

II. Approval of Minutes for August 30, 2018

A. A motion was made to approve the minutes of the regular meeting held on August 30, 2018. The motion was approved with 7 ayes, no abstentions, and none voting no. (7 voting members were present.)

B. A motion was made to approve the minutes of the Executive Session held on August 30, 2018. The motion was approved with 7 ayes, no abstentions, and none voting no. (7 voting members were present.)

III. Executive Session – Discussion of a personnel matter regarding annual evaluation of the Executive Director under Hawaii Revised Statutes Chapter 92-5(a)(2)

Executive session was held. After executive session ended, a motion was made by Sunshine Topping to raise Executive Director Allicyn Tasaka's salary with a 5%. The motion was seconded by Sean Knox. The motion was approved with 7 ayes, no abstentions, and none voting no. (7 voting members were present.)

IV. Next Meeting

The next meeting to be scheduled at the convenience of the committee members.