

EXECUTIVE SUMMARY 7/1/18 to 9/30/18

WIOA FUNDS

Background

WIOA funds are granted in 3-year project terms (e.g. the monies granted in 2015 must be used by 2018). The State WDC then allocates the monies to the local areas, requiring the funds to be spent within 2 years; all unused funds are returned to the State for use in the 3rd year. The State must use those funds for statewide program expenses in the 3rd year, or the funds revert back to the federal government.

The State and counties' fiscal year ends on June 30. The local areas close out their year in September and funds are provided back to the State in October, leaving approximately 9 months to decide how to expend the funds and to encumber them.

If the local area does not obligate at least 80% of the PY funds in the first year, the State can reclaim the unobligated funds.

WDC

Administrative Expenditures – Represents 80% of total expenditures. This ratio is expected to decrease in FY19 due to an increase in project-related expenditures.

WIOA Rapid Response – Represents 10% of total expenditures.

WIOA Integration Grant – WDC was granted an extension (note-most states required extensions, as the federal process took a while and we could not get an appointment with the federally appointed consultant in a timely manner). The funds are expected to be used for the single-sign on project by the Data Committee. Represents 22% of total expenditures.

WIOA HI Rain & Flooding and WIOA HI Volcano have no expenditures yet.

Local Area Funds

Unexpended PY16 funds returned to WDC and must be used by 6/30/19.

Adult Program	\$	34,826
Dislocated Worker Program		49,208
Youth Program		194,928
Local Admin		<u>4,695</u>
Total	\$	283,657
Rapid Response		320,295

This is a significant amount of funds being returned to the State, which must be used on statewide activities. Due to the State's procurement process, we recommend that plans to use the funds be determined and implemented as soon as possible.

Program Notes:

- Adult Program – Maui funds mainly used for personnel as no participants noted – WDC recommended that payroll information be included whenever funding is requested for enhanced monitoring.
- Youth Services – Kauai recently got a Youth service provider.

STATE GENERAL FUNDS

Background

In 2017, the State allocated \$462,560 of general fund monies to WDC. Unencumbered amounts as of June 30th revert back to the State general fund.

FY18 Funds

WDC encumbered \$380,726 and spent \$284,485 through Sept 30th leaving a balance of \$96,241 more to spend

WIOA Local Area Expenses

- This two-page report shows the total expenditures of each local area for the fiscal year ended June 30, 2019 for both PY17 and PY 18 funds.
- It also shows the balance of both PY 17 and PY18 funds as of September 30, 2018 for each local area.
- The PY17 fund that remained unexpended by the counties at the end of 6/30/19 will be turned over to the state. The state has a year to spend the remaining funds before it lapses on June 30, 2020.
- The expenditures are broken down into the WIOA, programs: Adult, Dislocated Worker, Youth and Local Administration Cost.
- The tables for Adult, Dislocated Worker and Youth, also show the cost per participant for each local area.
- The graph shows the ratio for each program of the expenditures accumulated to the available balance at the beginning fiscal year, July 1, 2018.

ADULT PROGRAM:

For the quarter ending September 30, 2018, the total expenditures for all local areas is \$182,759 with 135 participants.

DISLOCATED WORKER PROGRAM

For the quarter ending September 30, 2018, the total expenditures for all local areas is \$156,343 with 76 participants.

YOUTH PROGRAM

For the quarter ending September 30, 2018, the total expenditures for all local areas is \$237,557 with 293 participants.

LOCAL ADMINISTRATION COSTS

For the quarter ending September 30, 2018, the total expenditures for all local areas is \$82,088.

Workforce Development Council

Financial Report for the fiscal month ended September 30, 2018

- The Financial Report shows the total expenditures, encumbrances and fund balance.
- The report today is for the first quarter of the fiscal year ended June 30, 2018.

Below is information for guidance on this report:

A. WIOA Admin Expenses

- At the beginning fiscal year, the total available was \$1,576,776.
- As of September 30, 2018, total expenses \$316,964.
- Therefore, the remaining balance available at the end of fiscal year are \$1,259,811.

B. WIOA Rapid Response

- At the beginning fiscal year, the total available was \$1,024,050.
- As of September 30, 2018, total expenses \$46,643.
- Therefore, the remaining balance available at the end of fiscal year are \$977,407.

C. WIOA Integration & Technology (S-17-513)

- At the beginning fiscal year, the total available was \$1,073,843.
- Total expenses for this fiscal year was \$107,210.
- Hence, the allotment balance available at the end of 9/30/18 is \$966,633.
- Grant extension was approved to 9/30/19.

D. WIOA HI-Disaster April 2018 Rainstorm (S-18-517)

- There is no recorded spending for this program yet.
- At the beginning of the fiscal year, the total allotment available was \$500,000.

E. WIOA Hawaii Volcano 2018 (S-19-518)

- There is no recorded spending for this program yet.
- At the beginning of the fiscal year, the total available was \$1,166,666.

F. Workforce Development Council (G-19-008)

- At the beginning fiscal year, the total allotment available was \$450,903
- Total expenses for this fiscal year was \$4,752.
- Hence, the allotment balance available at the end of the fiscal year was \$446,151.

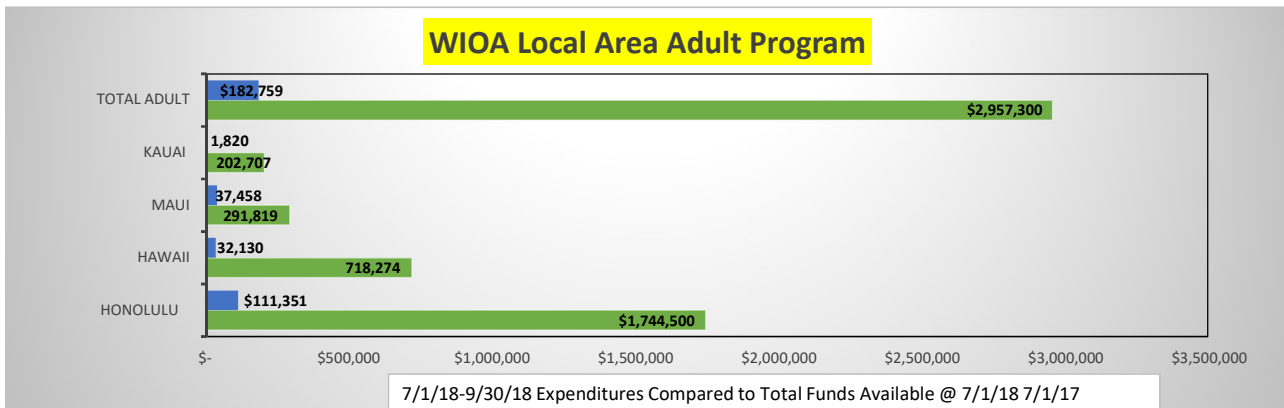
WORKFORCE DEVELOPMENT COUNCIL
WDC Comprehensive Budget and Expenses
For the 3 months from July 2018 to September 2018

	A	B	C	D	E	F	Total
	WIOA Admin	WIOA Rapid Response	WIOA Reemployment/ Integration Grant	WIOA HI Rain & Flooding	WIOA HI Volcano	State General FY2019	
			782				
Balance as of 7/1/2018	\$ 1,576,776	\$ 1,024,050	\$ 1,073,843	\$ 500,000	\$ 1,166,666	\$ 450,903	\$ 5,792,238
LESS:							
Administrative-WDC:							
Personnel Services/Fringe Benefits	222,465	23,691	27,798				273,954
Office/Operational Expenses	8,885	756	651			4,752	15,043
Travel (WDC members/staff)	5,999	988	2,749				9,736
Legal Fees	5,406	791	921				7,117
Premise Rent (ASO WIOA Unit)	9,084	0	0				9,084
Allocated Departmental Costs	20,124	0	0				20,124
Equipment	0	0	0				0
HireNet maintenance (WDC share)	45,001	0	0				45,001
Total WDC Costs	\$ 316,964	\$ 26,225	\$ 32,118	\$ -	\$ -	\$ 4,752	\$ 380,060
Projects:							
WIOA State Level							
R & S Allocation Data							0
Rapid Response		20,418					20,418
Training/Conference							0
AJC branding/signage							0
State General Funds							
Statewide Trainings to Counties/State Council							0
Education Career Pathways							0
Integration							
a. Customer Satisfaction Surveys							0
b. System Integration			75,092				75,092
c. Website Development							0
d. Qualitative Real-Time LMI Analysis							0
Total Project Costs	\$ -	\$ 20,418	\$ 75,092	\$ -	\$ -	\$ -	\$ 95,510
Total Costs	\$ 316,964	\$ 46,643	\$ 107,210	\$ -	\$ -	\$ 4,752	\$ 475,570
Other Items							
	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Available balance, 9/30/18	\$ 1,259,811	\$ 977,407	\$ 966,633	\$ 500,000	\$ 1,166,666	\$ 446,151	\$ 5,316,668

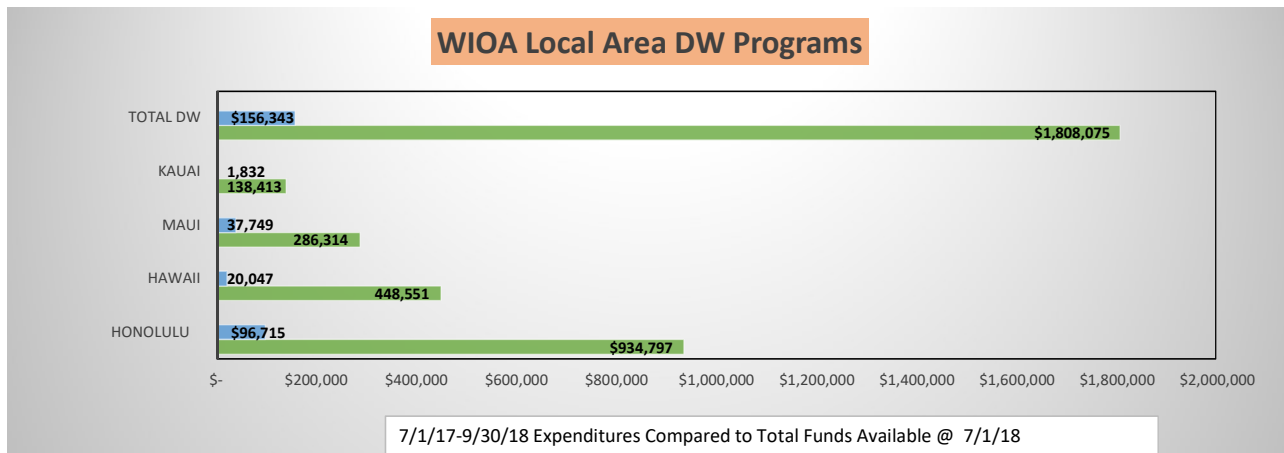
Workforce Development Council
WDC WIOA STATEWIDE & State General Funds
Expenditures vs FY2019 Annual Budget
7/01/2018 - 6/30/2019

Description	BUDGET 7/01/18 to 6/30/19	Actual Expenses 7/01/18 to 9/30/18	Fund Remaining
WIOA Funds:			
50000 Personnel Services	\$ 1,080,000	144,589	\$ 935,411
50010 Fringe Benefits	0	77,876	\$ (77,876)
50070 Dues & Subscriptions (NASWA/Pac Bus News)	8,000	1,142	6,858
50100 AS & T (est 15% of PS)	72,500	20,124	52,376
50105 Legal Fees	12,000	5,406	6,594
50300 Postage	200	0	200
50305 Premise Rent (ASO WIOA Unit)	20,000	9,084	10,916
50315 Repair and Maint.	500	0	500
50315 HireNet maintenance (WDC share of costs)	10,215	45,001	(34,786.35)
50400 Travel (WDC members/staff)	20,000	5,999	14,001
50500 Supplies	1,500	243	1,257
50505 Telephone	5,000	904	4,096
50510 Training	10,000	0	10,000
50515 Xerox	5,000	1,836	3,164
50600 Other Miscellaneous	5,000	4,759	241
50200 Equipment	5,000	0	5,000
Reserve for Next Fiscal Year	321,861	0	321,861
<i>Sub-total WIOA State Level Funds</i>	\$ 1,576,776	\$ 316,964	\$ 1,259,812
State General Fund			
Data Management & Technology Committee			-
Statewide Industry-led Sector Partnerships			-
Employer Engagement & Outreach			-
Statewide Trainings to Counties/State Council			-
Sector Partnerships & Career Pathways Committee			-
Personnel Service/Fringe Benefits	60,000	-	60,000
Unallocated	383,000	4,752	378,248
<i>Sub-total State General Funds</i>	\$ 443,000	\$ 4,752	\$ 438,248
Total State WIOA & General Funds	\$ 2,019,776	\$ 321,716	\$ 1,698,060

ADULT PROGRAM	PY17	PY18	PY17 & PY18	PY17 & PY18	PY17	PY18	PY17 & PY18			
	Funds Avail.	Funds Avail.	Funds Avail.	Expenses	Available	Available	Total Avail.	%	Number of	Cost per
	@ 7/1/18	@ 7/1/18	@ 7/1/18	7/1/18 - 6/30/19	Balance	Balance	6/30/2019	Expended	Participants	Participant
Honolulu	\$ 752,790	\$ 991,710	\$ 1,744,500	\$ 111,351	\$ 641,439	\$ 991,710	\$ 1,633,149	6%	70	\$ 1,591
Hawaii	355,021	363,253	718,274	32,130	322,890	363,253	686,143	4%	49	\$ 656
Maui	137,517	154,302	291,819	37,458	100,059	154,302	254,361	13%	0	
Kauai	104,660	98,047	202,707	1,820	102,840	98,047	200,887	1%	16	\$ 114
Total Adult	\$ 1,349,988	\$ 1,607,312	\$ 2,957,300	\$ 182,759	\$ 1,167,227	\$ 1,509,265	\$ 2,774,540	6%	135	



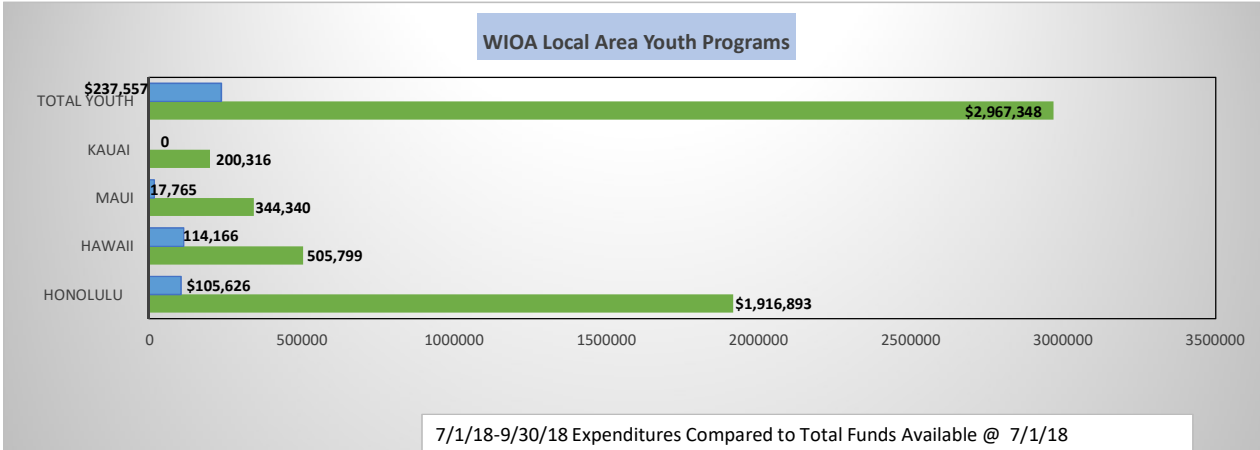
DISLOCATED WORKER PROGRAM	PY17	PY18	PY17 & PY18	PY17 & PY18	PY17	PY18	PY17 & PY18			
	Funds Avail.	Funds Avail.	Funds Avail.	Expenses	Available	Available	Total Avail.	%	Number of	Cost per
	@ 7/1/18	@ 7/1/18	@ 7/1/18	7/1/18 - 6/30/19	Balance	Balance	6/30/2019	Expended	Participants	Participant
Honolulu	\$ 422,986	\$ 511,811	\$ 934,797	\$ 96,715	\$ 326,271	\$ 511,811	\$ 838,082	10%	38	\$ 2,545
Hawaii	244,774	203,777	448,551	20,047	224,728	203,777	428,505	4%	17	\$ 1,179
Maui	119,501	166,813	286,314	37,749	81,752	166,813	248,565	13%	15	\$ 2,517
Kauai	73,015	65,398	138,413	1,832	71,183	65,398	136,581	1%	6	\$ 305
Total DW	\$ 860,276	\$ 882,401	\$ 1,808,075	\$ 156,343	\$ 703,933	\$ 882,401	\$ 1,651,732	9%	76	



WIOA Local Area Expenses for the Period July 1, 2018 to September 30, 2018

12/10/2018

	Funds Avail. @ 7/1/18	Funds Avail. @ 7/1/18	Funds Avail. @ 7/1/18	Expenses @ 7/1/18	Available Balance	Available Balance	Total Avail. 6/30/2019	% Expended	Number of Participants	Cost per Participant
Youth Program:	PY 17 Fund	PY 18 Fund	Total	6/30/2019	PY 17 Fund	PY 18 Fund	Total			
Honolulu	867,155	1,049,738	\$ 1,916,893	\$ 105,626	\$ 761,529	\$ 1,049,738	\$ 1,811,267	6%	139	\$ 760
Hawaii	133,911	371,888	505,799	114,166	19,745	371,888	391,633	23%	103	\$ 1,108
Maui	171,919	172,421	344,340	17,765	154,155	172,421	326,576	5%	51	\$ 348
Kauai	103,962	96,354	200,316	0	103,962	96,354	200,316	-	0	-
Total Youth	1,276,947	1,690,401	\$ 2,967,348	\$ 237,557	\$ 1,039,391	\$ 1,690,401	\$ 2,729,792	8%	293	-



	Funds Avail. @ 7/1/18	Funds Avail. @ 7/1/18	Funds Avail. @ 7/1/18	Expenses @ 7/1/18	Available Balance	Available Balance	Total Avail. 6/30/2019	% Expended
Local Admin Cost (LAC):	PY 17 Fund	PY 18 Fund	Total	6/30/2019	PY 17 Fund	PY 18 Fund	Total	
Honolulu	\$ 270,342	\$ 283,694	\$ 554,036	\$ 59,227	\$ 211,116	\$ 283,694	\$ 494,810	11%
Hawaii	15,125	104,322	119,447	15,125	\$ -	104,322	104,322	13%
Maui	34,291	54,835	89,126	7,493	\$ 26,799	54,835	81,634	8%
Kauai	31,291	28,864	60,155	244	\$ 31,047	28,864	59,911	0%
Total LAC	\$ 351,049	\$ 442,851	\$ 822,764	\$ 82,088	\$ 242,163	\$ 471,715	\$ 740,677	10%

