

October 19, 2017

KAUAI EMERGENCY PLAN

To assist Kauai County and the Kauai Workforce Development Board (Kauai WDB) build capacity to effectively administer federal funds for WIOA programs, operate the American Job Center, affiliate centers and support the local board, the WDC Executive Committee may consider the following options as proposed by the WDC staff.

PROPOSED PLAN OPTIONS

DESCRIPTION	DEADLINE
<u>LETTER</u>	
WDC sends letter to Mayor Bernard Carvalho with copy to Wallace Rezentes, Jr., Managing Director and George Costa, Director of Economic Development requesting Kauai County and the Kauai WDB to take the following actions with specific timelines. If the deadlines are not met, WDC will take corrective action that may result in the elimination of funding and reassignment of the Kauai WDB to another entity. A hard date of December 15 (or date determined by the Executive Committee) will be set to assess the progress and if there has not been significant movement, WDC can move to start the process for sanctions. Letter to be signed by Chair and Vice Chair.	
Items for Submission and Deadlines All Kauai WDB appointments must be certified.	November 30, 2017
New WDB votes the Chairperson of the Board.	December 15, 2017
Bylaws drafted and adopted by the Kauai WDB.	December 31, 2017
PY16 contract for Adult and Dislocated Worker submitted to WDC with correct signatures, date and legal review.	November 15, 2017
PY17 Annual Budget Plan for Adult and Dislocated Worker and LAC submitted to WDC for review and approval.	December 15, 2017
Request for Proposal and/or Request for Information issued and youth service provider must be contracted.	December 31, 2017
Request for Proposal for One Stop Operator must be contracted.	December 31, 2017

PY16 contract for Youth services and Local Administrative Costs executed and submitted to WDC.

December 31, 2017

PY17 Annual Budget Plan for Youth Services submitted to WDC for review and approval.

January 15, 2018

Note: The short timelines account for the nearly 2 years Kauai County and Kauai WDB has had to comply with WIOA. Should another entity assume the role of administering and implementing Kauai's compliance issues, the agency will need the time to organize and coordinate efforts towards compliance.

January 16, 2018 – June 30, 2018

FAILURE TO ACHIEVE AND SEVERE SANCTIONS

OPTION #1

WDC removes Kauai as a local area and reassigns the local area to another area

Oahu WDB may have the capacity to assume the responsibilities of another local area.

Maui may have the capacity as of July 1, 2019.

WDC reconsiders Kauai as a local area as of June 30, 2020.

OPTION #2

WDC removes Kauai as a local area and the State WDC assumes the responsibilities over the local area.

WDC assumes administrative and fiscal responsibilities for Kauai.

WDC revokes the appointments of the current Kauai WDB members. When local area status is restored:

- WDC recommends new board members for Kauai Mayor's appointment
- New Board votes a new Chairperson and Vice Chairperson
- New Board drafts new bylaws that includes compliancy with WIOA
- New Board selects a new Executive Director
- Mayor designates new designee to WDC Board
- WDC staff monitors and confers weekly with new Executive Director and new Chairperson or Vice Chairperson

WDC reconsiders Kauai as local area as of June 30, 2020.

OPTION #3

WDC votes to make Hawaii a single area state.

WDC decertifies the Hawaii County, Maui and Oahu WDBs as local areas.

WDC assumes the administrative and fiscal responsibilities for the entire State to include Hawaii County, Kauai, Maui and Oahu.

OPTION #4 WDC votes to make Hawaii a two area State (Oahu and Neighbor Islands).	
Oahu WDB remains as a local area with jurisdiction over City and County of Honolulu.	
WDC decertifies Hawaii County and Maui WDBs as local areas.	
WDC assumes the administrative and fiscal responsibilities for Hawaii County, Kauai and Maui.	
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