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LESLIE WILKINS
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ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

Workforce Innovation and Opportunity Act Core and Mandatory Partners Meeting
Wednesday, May 24, 2017
1:30 p.m. - 3:30 p.m.
McKinley Community School for Adults, 634 Pensacola Street, Conference Room 110
Honolulu, HI 96814

MINUTES

CORE PARTNERS' ATTENDEES:

Susan Foard, Department of Human Services, Vocational Rehabilitation
Debbie Miyao, Department of Education, Adult Education
Helen Sanpei, Department of Education, Adult Education
John Vannatta, Department of Education, Adult Education
Elaine Young, Department of Labor & Industrial Relations, Wagner-Peyser
Carol Kanayama, Department of Labor & Industrial Relations, Workforce Development Division (WP)

MANDATORY PARTNERS' ATTENDEES:

Bernadette Howard, University of Hawaii, Career & Technical Education
Arthur Barba, Department of Labor & Industrial Relations, Unemployment Insurance
Catherine Scardino, Department of Human Services, Temporary Assistance for Needy Families (TANF)
Bridget Komine, U.S. Department of Labor, Veterans' Employment Services

WORKFORCE DEVELOPMENT COUNCIL DATA MANAGEMENT & TECHNOLOGY COMMITTEE:

Scott Murakami, Chair, University of Hawaii Community Colleges
Sheryl Nojima, Vice-Chair, President of Gray, Hong, Nojima, and Associates

STAFF:

Kim Saito, Workforce Development Council
Jayson Muraki, Workforce Development Council
Doreen Miyaki, Workforce Development Council

GUESTS:

Victoria Brown Wilson, Hotel and Restaurant Industry Employment & Training Trust
Geoff Wooden, Hotel and Restaurant Industry Employment & Training Trust

I. Call To Order

The meeting was called to order at 1:40 p.m. by Kim Saito, Workforce Development Council, who is filling in for Allicyn Tasaka, who is on a business trip.

II. Approval of Minutes

Motion to approve the April 19, 2017 minutes was made by Bernadette Howard and seconded by Carol Kanayama. The motion passed with 12 votes in favor. (WDC staff are non-voting attendees.)

III. New Business – Status report on integration of services in statewide participant management information system

A. Scott Murakami, Chair of the Data Management & Technology Committee for the Workforce Development Council, provided an update on the Data Management and Technology Committee meeting held on May 3, 2017. The committee meeting discussion centered on the development of a WIOA common intake system (front-end data entry system) and other options for consideration. It was noted that a common intake system is not required, however, it is encouraged. In addition, the discussion also focused on how the committee will meet the WIOA performance measures deadlines, as outlined by the U.S. Department of Labor.

A follow-up meeting was held on May 23, 2017 with the Data Management Work Group to discuss two objectives:

- Fostering a common understanding of reporting requirements based on the WIOA Primary Indicators of Performance. There was discussion around the six Primary Indicators of Performance and how each Title is managing and reporting the indicators. It was noted that the Effectiveness in Serving Employer indicators will be the most challenging to implement. The group is recommending that a plan be developed on business outreach to address the Effectiveness in Serving Employers performance measure.
- Developing a common understanding of how the data will move from the individual core partner's client management systems to the final state report. Is it beneficial to move forward with a common unified data system? The work group identified several options to discuss and explore. In order to meet the October 1, 2017 deadline, the short term recommendation from the group is to meet with the Hawaii Data eXchange Partnership (DXP) to examine if they are able to provide a solution to compiling each core partner's report into a consolidated final State report. The group agreed to continue discussion for a long-term solution to this issue.

IV. As an on-going process to learn more of the programs offered by core and mandatory partners, there will be presentations by the Department of Education's Adult Education and Department of Labor & Industrial Relations' Wagner Peyser

A. Debbie Miyao, Department of Education, Adult Basic Education Director, presented a Bright Spot success story from one of their students that attended McKinley Community School for Adults (MCSA). Initially, attending high school

was not the right fit for the student, however, she had aspirations of attending college, so she enrolled herself in the MCSA. With perseverance, she received her Competency Based Equivalency High School Diploma and her General Education Diploma. In order to be able to afford to attend college, she looked for scholarships and decided to enter the Miss Hawaii Teen USA competition, where she won the title and received a \$30,000 scholarship toward her education of environmental science.

It was noted that the MCSA is also in charge of the adult education programs at Moanalua, Farrington, Maui, Molokai, Lanai, and Kauai campuses, along with all the State prisons and correctional facilities.

John Vannatta, Department of Education, Adult Education, Waipahu Community School for Adults (WCSA), presented a Bright Spot video of graduates from the WCSA program. Currently, 703 students have graduated from the program this year (91 for GED program, 9 for High School Equivalency Test, and 603 Competency Based- Community School Diploma Program). In addition, the new updated websites for MCSA and WCSA was presented with updated easy-to-navigate features and in-depth educational program information.

It was noted that the WCSA is also in charge of the adult education programs at Wahiawa, Windward, Kapolei, Leilehua, Kalaheo, Hilo, and Kona campuses.

- B. Due to a lack of time, the Wagner-Peyser presentation will be presented at the next scheduled meeting.

IV. Meeting Schedule

- A. June 14 at McKinley Community School for Adults, Conference Room 110, Alu Like and Wagner-Peyser presentations are scheduled.

V. Adjournment

The meeting was adjourned at 3:25 p.m.