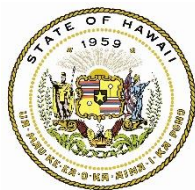


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



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CHAIRPERSON

ALLICYN C.H. TASAKA
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**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

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SECTOR STRATEGIES AND CAREER PATHWAYS COMMITTEE MEETING

Wednesday, February 26, 2019

2:30 p.m. – 3:30 p.m.

Princess Ruth Keelikolani Building

830 Punchbowl Street, Director's Conference Room 321

Honolulu, Hawaii 96813

MINUTES

ATTENDEES:

Sunshine Topping, Committee Chair, Hawaiian TelCom
Yvette Gibson, Committee Vice Chair, Hawaii Pacific Health
Faustino Dagdag, Leeward Community College/Society for Human Resource Management
Bernadette Howard, Career and Technical Education (CTE), UH
Gladys Quinto Marrone, Building Industry Association
Kelly Miyamura, Hawaii P-20
Helen Sanpei, McKinley Community School for Adults
Stephen Schatz, Hawaii P-20
Jean Isip Schneider, Sector Partnerships, UH
Dina Yoshimi, Hawaii Language Roadmap Initiative, UH

STAFF:

Allicyn Tasaka, Workforce Development Council
Maria-Elena Diaz, Workforce Development Council
Michelle Miyashiro, Workforce Development Council

I. Call to Order.....Committee Chair Sunshine Topping
The meeting was called to order at 2:33 p.m. by Committee Chair Sunshine Topping.

II. Approval of Minutes

A. November 26, 2018 Minutes

1. Jean Isip Schneider suggested amendments to the minutes regarding the November 26, 2018 meeting.

- i. Page 4, 2nd paragraph: Schneider suggested replacing “The Workforce Development Team is run by the Healthcare Association of Hawaii, and they are working on a survey to analyze the workforce needs of the sector” with “The partnership is coordinating with the Healthcare Association of Hawaii’s workforce steering committee who is conducting surveys to analyze healthcare workforce needs.”
- ii. Page 4, 2nd paragraph: Schneider also suggested replacing “...who may not be able to go to college” with “...who may be interested in going directly from high school into the workforce.”
- iii. Page 4, 3rd paragraph: Remove “The Systems Integration Team is run by Kalihi Palama Health Center and Queens Medical Center. Their project goal is to reduce repeat emergency room visits among frequent users by identifying high-utilizers, engaging with those high-utilizers, and collaborating between facilities and the care coordination staff. They would like the project to roll-out in all facilities.” Replace it with “The Systems Integration Team is working on a system of coordinated care. They began with a pilot between Queens Medical Center and the Kalihi-Palama Health Center to reduce the number of unnecessary emergency room visits by a high-utilizer population.”

A motion to approve the minutes as amended for the meeting held on November 26, 2018 was made by Dina Yoshimi. The motion was seconded by Gladys Quinto Marrone. The motion to approve the amended minutes as amended passed unanimously.

III. Committee Roles and Responsibilities

Committee Chair Topping asked committee members to review the draft of the “Roles and Responsibilities” hand-out and send comments to Maria-Elena Diaz. Diaz will collate responses and present the results for discussion at the next meeting.

IV. Funding proposal presented by Stephen Schatz, Executive Director, Hawaii P-20

Executive Director Stephen Schatz and Kelly Miyamura from Hawaii P-20 presented “2019 Hawaii P-20 Pathways Summit: Building Connected Paths for Students,” which can be found at this link:

<https://labor.hawaii.gov/wdc/files/2019/03/WDC-Proposal-P20-Pathways-Summit-Proposal-PPT-Slides-02-26-19.pdf>

A motion to approve the funding request of \$35,000 to cover costs of consultancy with Jobs for the Future (JFF) to assist with summit design, and to both facilitate and present at the event, was made by Bernadette Howard. The motion was seconded by Helen Sanpei. The motion to approve funding was passed unanimously.

V. Update on State Career and Technical Education (CTE) Activities

The Hawaii ACTE Conference on Friday, January 25, 2019, was a success. A video of the conference was shared with the committee. The next conference is being planned for the end of January 2020 and will likely run a day-and-a-half or two days.

CTE submitted annual report to the Governor and met their indicators. Someone from Governor's Office is working with CTE office in developing new plan. For the next two months the priority is to complete the CTE transition plan. Someone has been hired to write transition plan and 4-year plan.

VI. Next Meetings

- A. Meetings will be held monthly, quarterly, or as necessary
- B. Dates to be determined by Chair

VII. Adjournment

Chair Topping adjourned the meeting at 3:35 p.m.