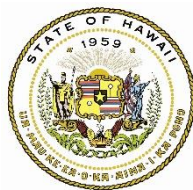


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

FINANCE COMMITTEE MEETING
Thursday, May 16, 2019
8:30 A.M. – 9:30 A.M.
Princess Ruth Keelikolani Building
830 Punchbowl Street, Room 417
Honolulu, Hawaii 96813

MINUTES

ATTENDEES:

Shannon Okinaka, Committee Chair, Hawaiian Airlines
Karen Wong, Committee Vice Chair, Lanakila Pacific

STAFF:

Allicyn Tasaka, Executive Director, Workforce Development Council
Kathy Miyahira, Accountant, Workforce Development Council
Jeanne Ohta, Special Projects Specialist, Workforce Development Council
Lina Rivera, Accountant, Workforce Development Council

I. **Call to Order**..... *Committee Chair Shannon Okinaka*
The meeting was called to order at 8:36 a.m. by Committee Chair Shannon Okinaka.

II. **Approval of Minutes from the February 28, 2019 Meeting**
Committee Chair Shannon Okinaka requested a motion to approve the minutes. There were no comments or corrections. Karen Wong moved to approve the minutes of the February 28, 2019 meeting. Shannon Okinaka seconded the motion. The motion to approve the minutes was approved unanimously.

III. **Overview of Budget for Period January 1, 2019 to March 31, 2019**
Looking at the WDC Comprehensive Budget and Expenses from July 2018 to March 2019, there is \$776,579 remaining for administrative expenses. There is \$929,884 remaining for Rapid Response. There are some contracts in the Federal re-integration IT grant that have not been paid yet so there is \$898,887 remaining, which ends in September 2019. There is \$486,631 remaining for the Kauai rain and flood disaster grant, ending March 2020, and \$1,148,461 remaining in the Hawaii Volcano disaster grant,

ending June 2021. There were a lot of restrictions included with the disaster grants making it hard to disperse funds. WDC is looking into receiving approval to use federal funds for private lands that were affected. There is \$801,511 remaining in general funds, which includes \$374,134 PY16 funds expiring 6/30/2019 and \$427,377 general funds.

IV. Discussion of budget and report to the Workforce Development Council Executive Committee meeting scheduled for June 5, 2019

At the Executive Committee meeting, Chair Okinaka will focus on the lapsing funds, plans to use those funds, and the funds that will be returning to us to be used by June 2020. Possible uses for funds will be a strategic board session, prep for four-year state plan including local areas and stakeholders, supporting and building up service provider benches, and employer outreach and branding.

V. Next Meeting

The next meeting will be called by Chair Okinaka.

VI. Announcements

There were no announcements.

VII. Adjournment

Chair Okinaka adjourned the meeting at 9:25 a.m.