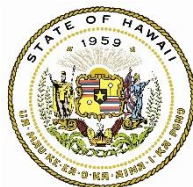


DAVID Y. IGE  
GOVERNOR

JOSH GREEN  
LIEUTENANT GOVERNOR



LESLIE WILKINS  
CHAIRPERSON

ALLICYN C.H. TASAKA  
EXECUTIVE DIRECTOR

STATE OF HAWAII  
WORKFORCE DEVELOPMENT COUNCIL  
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813  
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**Hawaii Workforce Development Council  
Workforce Innovation and Opportunity Act Core and Mandatory Partners Meeting  
Monday, October 7, 2019  
1:30 p.m. -3:30 p.m.  
Princess Ruth Keelikolani Building, Room 310  
830 Punchbowl Street, Room 310, Honolulu, Hawaii 96814**

**MINUTES**

**CORE PARTNERS' ATTENDEES:**

Pat Anbe, Department of Education, Waipahu Community School for Adults  
Maureen Bates, Department of Human Services, Division of Vocational Rehabilitation  
Kristin Hirata, Department of Education, Adult Education  
Tina Matsuo, Department of Education, Waipahu Community School for Adults  
Christine Park, Department of Education Adult Education  
Maricar Pilotin-Freitas, Department of Labor & Industrial Relations Wagner-Peyser  
Elaine Young, Department of Labor & Industrial Relations Wagner-Peyser

**MANDATORY PARTNERS' ATTENDEES:**

Bernadette Howard, University of Hawaii Career and Technical Education  
Bridget Komine, US Department of Labor, Veterans Employment and Training Service  
Tanya Lee, Department of Labor and Industrial Relations, Unemployment Insurance  
Winona Whitman, Alu Like

**GUESTS**

Jeri Arucan, Department of Labor and Industrial Relations, Research and Statistics  
Phyllis Dayao, Department of Labor and Industrial Relations, Research and Statistics  
Joy Gold, Joy Gold Unlimited  
Melonie Ogata, Department of Labor and Industrial Relations, Research and Statistics  
Martha Ross, WDC Consultant / Facilitator  
Dina Yoshimi, University of Hawaii, Language Roadmap Initiative

**STAFF**

Allicyn Tasaka, Executive Director, Workforce Development Council  
Keana Kaupiko, Workforce Development Council

Michelle Miyashiro, Workforce Development Council  
Jeanne Ohta, Workforce Development Council  
Mark “Duke” Olds, Workforce Development Council  
Kayla Rosenfeld, Workforce Development Council

**I. Call to Order** ..... *Allicyn Tasaka, Executive Director*

The meeting was called to order at 1:30 p.m. by Executive Director Allicyn Tasaka.

**II. Approval of Minutes**

A motion to approve the November 28, 2018 minutes was made by Bernadette Howard. Christine Park seconded the motion. The motion to approve the minutes was approved unanimously.

**III. Preparing for WIOA Hawaii Unified State Plan 2020-2023**

**A. Introduction of Martha Ross, Consultant to facilitate and coordinate WIOA Hawaii Unified State Plan.**

Martha Ross has an educational background in social work and has worked with the Prosecutor’s Office, Sex Abuse Treatment Center, Commission on the Status of Women, Office of Hawaiian Affairs, Hawaii Community Foundation, Waimanalo Market Co-op, and the Workforce Development Council.

**B. WIOA’s Vision and Three Hallmarks**

Ross presented the WIOA Vision and Goals for 2020-2023, which can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2019/10/Handout-1-WIOA-and-Hawaii-Vision-and-Hallmarks-of-Excellence-Now-and-Future.pdf>

**C. Review of Early Thinking Survey Responses**

Ross presented the Early Thinking Survey Responses she received, which can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2019/10/Martha-Ross-Presentation-WIOA-Core-Mandatory-Partners-Meeting-10.07.2019.pdf>

**D. Hawaii Workforce Development System Customers**

Ross referred attendees to Handout 2, which can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2019/10/Handout-2-HI-WDS-Resources-OAHU.pdf>

**E. Hawaii’s WIOA Vision and Goals for 2020-2023**

This was discussed in survey responses and will be revisited in a future meeting.

F. Data and Analysis Availability

This was discussed in survey responses and will be revisited in a future meeting.

G. Next Steps and Timelines for WIOA Hawaii Unified State Plan

Ross presented the Timeline as of September 29, 2019, which can be found at the following link:

<https://labor.hawaii.gov/wdc/files/2019/10/Handout-3-HI-WIOA-UP-Timeline-9-26-2019.pdf>

**IV. Next Meetings**

Ross would like to meet each month through December 2019. Tasaka will check on room availability and send out Doodle Poll to schedule meetings for October, November, and December 2019.

**V. Adjournment**

Executive Director Tasaka adjourned the meeting at 3:33p.m.