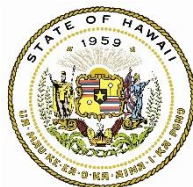


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

**Hawaii Workforce Development Council
Workforce Innovation and Opportunity Act Core and Mandatory Partners Meeting
Wednesday, October 30, 2019
1:30 p.m. -3:30 p.m.
McKinley Community School for Adults
634 Pensacola Street, Room 110, Honolulu, Hawaii 96814**

MINUTES

CORE PARTNERS' ATTENDEES:

Pat Anbe, Department of Education, Waipahu Community School for Adults
Joni Heatherly, Department of Labor and Industrial Relations, Wagner-Peyser
Kristin Hirata, Department of Education, Adult Education
Tina Matsuo, Department of Education, Waipahu Community School for Adults
Maricar Pilotin-Freitas, Department of Labor and Industrial Relations, Wagner-Peyser
Elaine Young, Department of Labor and Industrial Relations, Wagner-Peyser

MANDATORY PARTNERS' ATTENDEES:

Bernadette Howard, University of Hawaii Career and Technical Education
Tanya Lee, Department of Labor and Industrial Relations, Unemployment Insurance
Winona Whitman, Alu Like
Desiree Espinda, Department of Labor and Industrial Relations, Workforce Development
Division, Vets (JVSG program)

GUESTS

Jeri Arucan, Department of Labor and Industrial Relations, Research and Statistics
Nicole Brodie, WDC Consultant / Recorder
Phyllis Dayao, Department of Labor and Industrial Relations, Research and Statistics
Tamara Goebbert, UH Manoa
Martha Ross, WDC Consultant / Facilitator
Dina Yoshimi, University of Hawaii, Language Roadmap Initiative

STAFF

Allicyn Tasaka, Executive Director, Workforce Development Council
Keana Kaupiko, Workforce Development Council

Michelle Miyashiro, Workforce Development Council
Kayla Rosenfeld, Workforce Development Council

I. Call to Order *Allicyn Tasaka, Executive Director*

The meeting was called to order at 1:30 p.m. by Executive Director Allicyn Tasaka.

II. Approval of Minutes

A motion to approve the October 7, 2019 minutes was made by Bernadette Howard. Pat Anbe seconded the motion. The motion to approve the minutes was approved unanimously.

III. Requirements for WIOA Unified and Combined State Plans 2020-2023

Martha Ross reminded attendees that Hawaii submits a unified plan, not a combined State plan. 2020-2023 refers to program years so the actual period covered in the plan will be July 1, 2020 – June 30, 2024. The required elements for submission are on the website www.doleta.gov/wioa/resources.

The US Department of Labor (USDOL) has identified services to employers as one of the areas they will be focusing on. Each partner is working on how to collect the data on services to employers, but the goal is to connect the data. Martha Ross provided the partners with two links, www.doleta.gov/performance/ and www.performancereporting.workforceegps.org/, that may provide assistance. It will show previous performance levels for some workforce development programs.

Registered Apprenticeship is also emphasized in the upcoming plan. Elaine Young reported that apprenticeship programs are ongoing. Some programs have expanded from construction and trade into healthcare and the culinary field.

IV. Data and Analysis for 2020-2023

Attendees broke into groups to answer questions. The first group identified three industry sectors and three occupations with the greatest forecasted job growth statewide and by county. Their results are below.

	Statewide	Hawaii	Honolulu	Kauai	Maui
Industry 1	Education & health services	Healthcare & social assistance	Healthcare & social assistance	Management of companies & enterprises	Healthcare & social assistance
2	Other services (non-government)	Transportation & warehousing	Transportation & warehousing	Healthcare & social assistance	Management of companies & enterprises

	3	Leisure & hospitality	Other services	Food services & drinking places	Professional, scientific, & technical services	Construction
Occupation 1		Healthcare practitioners & technical	Healthcare support	Healthcare support	Healthcare support	Healthcare support
	2	Transportation & material moving	Personal care & service	Community & social service	Computer & mathematical	Community & social service
	3	Construction & extraction	Healthcare practitioners & technical	Healthcare practitioners & technical	Healthcare practitioners & technical	Healthcare practitioners & technical

The group believes the challenges to filling these positions include limited healthcare education programs, existing programs have long waitlists, and some education courses are not offered in Hawaii (i.e. no physical therapy program). Cost of education and qualified instructors are also challenges.

These challenges vary by county as there are less educational opportunities in certain counties, some students may not return after going away to further their education, and some students may decide to change their program if on a waitlist.

The workforce development system can resolve some of these challenges by looking at UH-Hilo as an example. Their long-term solution was to develop a pharmacy program and astronomy program. This enables students to stay in Hawaii. Online courses can also be created.

Skill gaps related to these occupations could be lack of necessary technical skills and basic employability skills. Employers investing in apprenticeship programs could design their programs to make it relevant to the particular business.

V. **Coordination and Alignment Priorities**

The next group identified the roles of each of Hawaii's core partners and mandatory partners in the American Job Center Hawaii (AJCH). Core partners include the Workforce Development Division (also a mandatory partner) who has a resource center and employer engagement, Division of Vocational Rehabilitation who serve disabled clients, and Adult Education who provides training. Mandatory partners include Unemployment Insurance who provides unemployment services, Alu Like, who provides employment and training for native Hawaiians, and Community Colleges who provide training.

Strategies to strengthen and expand the capacity of the AJCHs include co-location, collaboration amongst the counties in community events, outreach, and dual

enrollment. Outreach, promotion, and a welcoming environment will help to increase workforce knowledge about the services of the AJCHs. Advocates and champions are also key. The Chamber of Commerce and promotion to employers, state and counties may help increase knowledge of the AJCHs among employers. Ways to address those with barriers to employment include transportation, housing, accessibility of the AJCHs (hours, location), child care, and language.

The next group reported when Hawaii's workforce system achieves fully integrated customer service, there will be efficiency through integration, an economic boost, lower unemployment rate, coordinated services offered to the public, and accessibility. It could also increase civic engagement. More partners in the AJCHs means costs are shared over more partners and more services are provided. Communication and creating one system/operating procedures is needed to align core programs and mandatory partners. Improving accessibility and professional development are items that can be incorporated right away. Areas to address those with barriers to employment include changing the mindset, transportation, education, re-training, create internships, foster employer relationships, provide counseling, cross-training, and re-training employers.

VI. Anticipated Differences between Hawaii's Current and 2020-2023 Unified Plans

This group does not want to delete items from Hawaii's current unified plan, but would prefer to refine what is there. The term "soft skills" should be changed to employability skills. PMIS should be spelled out (Participant Management Information System). A coordinated effort should be made to approach Employers.

VII. Removing Barriers to Plan Completion by Timeline Dates

No comments made on upcoming deadlines.

VIII. Next Meetings

The next two meetings are scheduled for November 7, 2019 and December 5, 2019 at 1:30 pm in Conference Rooms 310 – 314 in the Princess Ruth Keelikolani Building, 830 Punchbowl Street, Honolulu, HI 96813.

IX. Adjournment

Executive Director Tasaka adjourned the meeting at 3:30 p.m.