

WDC VISTA Project Attendance Verification Form

Confirming AmeriCorps VISTA Member attendance is critical to providing the Member their living stipend and to avoid overpayments. Twice a month, the Site Supervisor shall confirm with the WDC Coordinator that their VISTA Member remained active during the previous pay period.

Please complete the below information and attach their corresponding time sheet to verify your VISTA Member's attendance during the current activity period.

The VISTA Member, (Name) _____,
serving at (Service Site) _____ completed their
required service hours during the activity period of
_____.

Supervisor Signature

Date submitted to WDC _____

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For planning purposes, the 2019 verification schedule is noted below, and posted on the VISTA campus website at <https://www.vistacampus.gov/resources/sponsor-verification-dates>.

Activity Period			Due Date	Pay Date
10/27/2019	to	11/9/2019	11/5/2019	11/15/2019
11/10/2019	to	11/23/2019	11/19/2019	11/29/2019
11/24/2019	to	12/7/2019	12/3/2019	12/13/2019
12/8/2019	to	12/21/2019	12/17/2019	12/27/2019

2020 AmeriCorps VISTA Sponsor Verification Schedule

<i>Pay Period</i>	<i>Covering the Period</i>	<i>Sponsor Verification Due in the Portal</i>	<i>Official Member Payday</i>
202001	12/22/2019 to 1/4/2020	1/2/2020	1/10/2020
202002	1/5/2020 to 1/18/2020	1/16/2020	1/24/2020
202003	1/19/2020 to 2/1/2020	1/30/2020	2/7/2020
202004	2/2/2020 to 2/15/2020	2/13/2020	2/21/2020
202005	2/16/2020 to 2/29/2020	2/27/2020	3/6/2020
202006	3/1/2020 to 3/14/2020	3/12/2020	3/20/2020
202007	3/15/2020 to 3/28/2020	3/26/2020	4/3/2020
202008	3/29/2020 to 4/11/2020	4/9/2020	4/17/2020
202009	4/12/2020 to 4/25/2020	4/23/2020	5/1/2020
202010	4/26/2020 to 5/9/2020	5/7/2020	5/15/2020
202011	5/10/2020 to 5/23/2020	5/21/2020	5/29/2020
202012	5/24/2020 to 6/6/2020	6/4/2020	6/12/2020
202013	6/7/2020 to 6/20/2020	6/18/2020	6/26/2020
202014	6/21/2020 to 7/4/2020	7/2/2020	7/10/2020
202015	7/5/2020 to 7/18/2020	7/16/2020	7/24/2020
202016	7/19/2020 to 8/1/2020	7/30/2020	8/7/2020
202017	8/2/2020 to 8/15/2020	8/13/2020	8/21/2020
202018	8/16/2020 to 8/29/2020	8/27/2020	9/4/2020
202019	8/30/2020 to 9/12/2020	9/10/2020	9/18/2020
202020	9/13/2020 to 9/26/2020	9/24/2020	10/2/2020
202021	9/27/2020 to 10/10/2020	10/8/2020	10/16/2020
202022	10/11/2020 to 10/24/2020	10/22/2020	10/30/2020
202023	10/25/2020 to 11/7/2020	11/5/2020	11/13/2020
202024	11/8/2020 to 11/21/2020	11/19/2020	11/27/2020
202025	11/22/2020 to 12/5/2020	12/3/2020	12/11/2020
202026	12/6/2020 to 12/19/2020	12/17/2020	12/25/2020