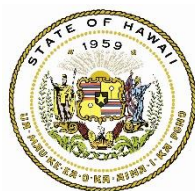


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL
830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
Phone: (808) 586-8630 Web: <http://labor.hawaii.gov/wdc/>

Workforce Development Council's Executive Committee
Wednesday, December 4, 2019
1:00 p.m. – 3:30 p.m.
Princess Ruth Keelikolani Building
830 Punchbowl Street, Conference Room 416 & 417
Honolulu, Hawaii 96813

MINUTES

Members Present:

Leslie Wilkins, Chair
Alan Hayashi, Vice Chair
Sean Knox, Chair, Performance Measures & Accountability Committee

Members Absent:

Jason Ito, Chair, Data Management & Technology Committee
Glen Kaneshige, Chair, Employer Engagement Committee
Ian Kitajima, Chair, Youth Services Committee
Shannon Okinaka, Chair, Finance Committee
Edward Richardson, Chair, Military & Veterans Affairs Committee
Sunshine Topping Chair, Sector Strategies & Career Pathways Committee

Staff Present:

Allicyn Tasaka, Executive Director

Guests Present:

Doris Dvonch, Deputy Attorney General
Martha Ross, Unified State Plan Consultant

I. Call to Order

Chair Leslie Wilkins called the meeting to order at 1:14 p.m. Quorum was not achieved. The meeting will be informational.

Chair Wilkins reported the following updates:

- A. Jason Ito has accepted the position of Interim Chair of the Data Management & Technology Committee.

II. Approval of Minutes

Although a motion was made by Alan Hayashi to approve the minutes of the Executive Committee meeting on September 4, 2019 and was seconded by Sean Knox, approval of the minutes will be done at the next meeting when there is quorum.

III. Status Report

Progress update and timeline of the WIOA Hawaii Unified State Plan by Martha Ross, Consultant

Martha Ross presented an update on the 2020-2023 WIOA Hawaii Unified State Plan, which can be found at this link:

<https://labor.hawaii.gov/wdc/files/2020/01/Presentation-Facilitation-and-Coordination-of-HI-USP-2020-2023-at-WDC-EC-Mtg-12-4-2019.pdf>

IV. Executive Director's Report

Allicyn Tasaka's power point update to the committee can be found at this link:

<https://labor.hawaii.gov/wdc/files/2020/01/Final-ED-Report-PPT-for-Exec-Cmte-12.4.19.pdf>

V. Reports and Possible Recommendations from Board Committees

- A. Data Management & Technology.....Jason Ito
Committee Chair Ito submitted a written report, which can be found at this link:
<https://labor.hawaii.gov/wdc/files/2020/01/Data-Management-and-Technology-Committee-Report-for-12.14.19.pdf>
- B. Employer Engagement.....Glen Kaneshige
Committee Chair Kaneshige submitted a written report, which can be found at this link:
<https://labor.hawaii.gov/wdc/files/2020/01/Employer-Engagement-Committee-Report-for-Exec-Mtg-12.4.19.pdf>
- C. Finance.....Shannon Okinaka
Committee Chair Okinaka submitted a written report, which can be found at this link:
<https://labor.hawaii.gov/wdc/files/2020/01/WDC-Finance-Comm-Report-12-4-19.pdf>
- D. Military & Veterans Affairs.....Alan Hayashi for Edward Richardson
The Lt. Governor's message to service members at the Transition Summit went well. General Richardson worked with the Chamber of Commerce to have a booth at the

Military Affairs Council meeting at the Capitol on January 9 to hand out fliers relating to hiring veterans and service member spouses.

- E. Performance Measures & Accountability.....Sean Knox
The Committee’s budget was submitted to the Finance Committee. The Committee is meeting regularly and the next meeting is scheduled before the February 2020 Board Meeting.
- F. Sector Strategies & Career Pathways.....Sunshine Topping
No report.
- G. Youth Services.....Ian Kitajima
Committee Chair Kitajima submitted a written report, which can be found at this link:
<https://labor.hawaii.gov/wdc/files/2020/01/Youth-Hilights-WDC-ExComm-12.04.19.pdf>

VII. 2020 Meeting Schedule

Next quarterly meeting on Wednesday, February 19, 2020 at 1:00 p.m. – 3:30 p.m.

VIII. Adjournment

The meeting was adjourned at 3:04 p.m.