

**Performance Measures and Accountability Committee  
Report  
September 8, 2019**

1. The Committee reviewed the Fiscal and Participant Reports. PY17 funds expire at the end of June. The committee discussed:
  - Kauai did not show any expenditures because they did not have a Youth Program service provider for PY18 and PY19.
  - Hawaii County's PY17 Adult and Dislocated Worker Programs expenditures were low because funds for the programs were obligated to a contract with Hawaii Community College. However, the contract was voided when the County did not receive the requested documents necessary to move the contract forward. After the contract was voided, the funds became available to the County. The County Office of Housing and Community Development provider services during the interim.
  - It was suggested that interested community organizations should contact the local workforce development boards directly to be sure they are on RFP distribution lists.
2. The Committee also reviewed the Performance Measures Report. In the future, the committee will look at these results against the Negotiated Performance Goals which will be included in the packet. When the Committee has questions for the quarterly WDB reports, for local service providers, the request will be made through Allicyn Tasaka.

The Committee requested that the LWDBs check to ensure that case managers at the one-stops are reporting measurable skills gain properly.

3. County Reports: After reviewing Maui County's report, the Committee requested that the MCWDB provide their targeted strategy for outreach for their Adult, Dislocated Worker, and Youth Programs.

Referring to the local area monitoring that was being conducted by the WDC staff, the Committee decided that results of the monitoring could provide insights into the foundational issues that could affect the performance measures. Since the reports can be lengthy, it was suggested that the Committee may focus on repeat findings and concerns.

4. The Committee commended OWDB staff for the results of their programs.
5. Chair Sean Knox and Vice Chair Brian Lee will be attending the Finance Committee meeting to discuss concerns about the counties not able to expend their allocated funds; the low participant rates; meeting performance measures and certification; among others.

The next meeting of the Performance Measures and Accountability Committee is scheduled for September 17, 2019, 10:00 a.m.