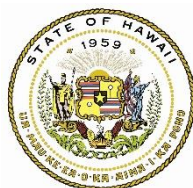


DAVID Y. IGE
GOVERNOR

JOSH GREEN
LIEUTENANT GOVERNOR



LESLIE WILKINS
CHAIRPERSON

ALLICYN C.H. TASAKA
EXECUTIVE DIRECTOR

**STATE OF HAWAII
WORKFORCE DEVELOPMENT COUNCIL**

830 Punchbowl Street, Suite 417, Honolulu, Hawaii 96813
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YOUTH SERVICES COMMITTEE MEETING

Wednesday, November 6, 2019

1:30 p.m. – 2:00 p.m.

American Job Center Hawaii - Oahu

1505 Dillingham Blvd., Room 110

Honolulu, Hawaii 96817

MINUTES

ATTENDEES:

Ian Kitajima, Committee Chair, Director of Corporate Development, Oceanit
Winona Whitman, Committee Vice Chair, Director Employment & Training, Alu Like, Inc.
Steve Sue, Bizgenics Foundation
Troy Sueoka, Hawaii Department of Education, Career & Technical Education
Nisa Tokunaga, American Job Center Hawaii
Erin Yagi, Workforce Alignment & Learning Opportunities Specialist, Hawaii P-20

Participation by conference call:

Stacy Ferreira, Hawaii State Senate

Josiah Akau, Kinai Eha

STAFF:

Duke Olds, Workforce Development Council

Michelle Miyashiro, Workforce Development Council

I. Call to Order.....Committee Chair Ian Kitajima

The start of the meeting was delayed due to unexpected traffic congestion encountered by committee members on their way to the American Job Center. To ensure a meeting quorum was achieved Chair Kitajima waited until the arrival of members and then called the meeting to order at 2:03 p.m. Two committee members participated via call.

II. Approval of Minutes

A. October 15, 2019

A motion to approve the minutes of the meeting held on October 15, 2019 was made by Erin Yagi. The motion was seconded by Troy Sueoka. The motion to approve the minutes passed unanimously.

III. Approval of the Committee Budget Plan for Program Year 2019

The committee is requesting approval of \$75,000 from the Workforce Development Council to fund initiatives in Program Year 2019 (PY 19) that support four of the fourteen Youth Program service elements. The budget plan proposes apportionment of funds to the following elements: Element 10 Comprehensive guidance and counseling, Element 12 Entrepreneurial skills training, and Element 3 Paid and unpaid work experiences, and Element 14 Activities to prepare youth for and transitioning to post-secondary education and training. Funding would go through the local board and pass through to the American Job Center WIOA Youth Program or other designated service provider.

A motion was made by Erin Yagi to approve the PY 19 Budget Plan for \$75,000 as presented. The motion was seconded by Troy Sueoka. The motion to approve the PY 19 Budget Plan passed unanimously.

IV. Announcements

A. Member announcements on events of interest to the committee

- Air Force Communications Electronics Association will be on November 19 – 21 for two days of STEM.
- There is a college/career fair on November 23 at Aloha Tower.
- The Hawaii Association of Career and Technical Education (ACTE) conference will be held January 30-31, 2020.
- Success stories. Three students from the Kinai Eha program were employed by the Hawaii Carpenters Union. One of those students is a current inmate at the Hawaii Youth Correctional Facility, the first to be hired while still incarcerated. Another student, who has been homeless for four years and living in a shelter, signed his first lease for a studio apartment and will be moving in.

B. Next meeting:

The proposed next meeting will be on January 21, 2020 at 1:30 pm. Committee meetings will be scheduled on Tuesday afternoon, every other month, in 2020.

C. Proposed meeting location in 2020: American Job Center Hawaii - Oahu.

V. Adjournment

Committee Chair Kitajima adjourned the meeting at 2:45 p.m.